Enrollment Management Services (EMS) Committee minutes 1/9/19

Review of November 14th minutes. Correction Dorea Bonneau, Chair, was present for the November 14, 2018, meeting. Minutes from November 14, 2018, meeting reviewed and Chair moved to approve minutes-moved and approved.

Agenda (listed below) as presented was accepted.

**Agenda**

**Enrollment Management Subcommittee**

**University North Carolina Pembroke**

**Wednesday, January 9, 2019, 3:30 p. m.**

**University Center, Room 233**

Dorea Bonneau (EDUC), Chair

Joanna Hersey (ARTS)

Melissa Schaub (LETT)

Rachel Smith (NSM)

Shilpa Pai Regan (SBS)

Lois Williams (AVC for Enrollment)

Derek Oxendine (Director, Center for Student Success)

(SGA representative TBD)

1. Call to Order
2. Roll Call
3. Approval of Minutes: November 14 Meeting
4. Adoption of Agenda
5. Reports:

Lois Williams (AVC for Enrollment)

Derek Oxendine (Director, the Center for Student Success)

1. Old business
2. New business
3. Announcements
4. Next Meeting: February 13
5. Adjournment

Committee reports:

* Admissions
  + Gave spring 2019 numbers (6694 registered as of 1/9/19 a.m.)
  + Fall 2019 numbers (freshman and transfer)

|  |  |  |  |
| --- | --- | --- | --- |
|  | Fall 2019 | Fall 2018 | *% change* |
| Applications | 8721 | 3999 | *118.1%* |
| Admits | 2009 | 954 | *111%* |
| Enrollment Confirmed | 298 | 128 | *132.8%* |

* A question posed: Will we move application deadline up?
  + - Reviewing options and will have definitive answer in the very near future.
  + A concern expressed regarding enrollment growth is the need for faculty lines, student support services, etc. NC Promise Taskforce was the committee vehicle that was used to relay this information last academic year.
* CSS
  + Will present fall report at the next EMS meeting.
  + Readmits 104 on Monday’s Enrollment Report.
  + Readmits 70 for next fall. We did not have any at this time last year.
  + Christina Reeves, Registrar, and Derek Oxendine are researching academic planning modules. EAB is a product that we are evaluating as well as uAchieve.
  + Natricia Drake, Enrollment Business Analyst, is working with the College of Health Sciences to build that academic structure in Banner and she is working with Beth Holder and Derek Oxendine from University College to build that structure into Banner.
    - Would like to change undecided to undeclared. Derek will follow-up with Curriculum chair to confirm that a decision by EMS to change from undecided to undeclared can stand without going through any other committee.
  + New grade replacement and Academic Standing policies will go into effect next academic year.
* University College – Beth Holder
  + Ready to roll out University Faculty status.
  + University College Faculty Council criteria were developed, which closely mirrors that of the process of honors status and graduate status.
  + Benefits of UC faculty status are:
    - Access to funds for professional development,
    - Priority to teach UNV 1000,
    - Dr. Ward has approved increased compensation from $800 to $1,066 for UNV 1000, and
    - Faculty can teach up to three sections with Department Chair approval of UNV 1000
* Scott Hicks, Center for Teaching and Learning, and Beth Holder, University College, to meet with faculty governance about proposing a faculty mentoring program, as well as opportunity to get faculty input on advising and retention with Coffee Connection a faculty focus group to discuss topics of interest and concern.
* Beth and Derek are working on strengthening the link between departmental advising and professional advisors aligned to meta-majors.

Move to adjourn and next meeting February 13, 2019.