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**MINUTES**

**UNCP Graduate Council Meeting**

Monday, November 19, 2018 3:00 p.m.

UC Annex 203

**Present: Irene Aiken (chair), Christine Bell, Kirill Bumin (secretary), Serina Cinnamon, Camille Goins, Shenika Jones, Richard Kurr (GSO President), Roger Ladd, Ann Horton-Lopez, Emily Neff-Sharum, Olivia Oxendine, Brittany Stokes (GSO Vice President), Kim Sellers, Tom Trendowski, Summer Woodside**

**Absent: Ki Chae, Michele Fazio, Kelly Ficklin, Karen Granger, Julie Harrison-Swartz, Rita Hagevik, Mary Klinikowski, Mario Paparozzi, Velinda Woriax**

**Guests:** Alfred Bryant

Meeting started at 3:00 pm.

* Approval of the Agenda – adopted
* Approval of the Minutes from Oct. 15, 2018 Meeting (rescheduled due to hurricane) – approved
* Graduate Faculty Nominations – the following graduate status was approved:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Last** | **First** | **Degree** | **Dept** | **Program** | **Status** |
| Edkins | Susan | EdD | HHP | HHP | Adjunct |

* **Graduate School Items/Report**
* Withdrawals – Discussion
	+ Some programs want to limit number of times students can withdraw from same course. Currently, no such limits exists. A check of sister institutions show no such limits.
* Recruitment
* New Graduate School Strategies:
	+ First ever “Getting into Graduate School webinar” (11.13.18)
	+ Invited applicants to visit campus (set up certain days and sent invitation to applicants) – about 10-12 so far.
	+ Created new prospect track emails (branding, more visual appealing, updated information).
	+ Bigger presence on social media (posting everything)
	+ Continued presence at recruitment events
* Retention/belonging effort – Holiday Drop In. The Graduate School, November 27, 4:00-5:30 pm
* 2019 Research Symposium – **Monday, April** **1**st – call for Volunteers (Roger Ladd, Velinda Woriax, Gary Anderson (is a possibility), Olivia Oxendine, Shenika Jones (if needed)
* GA needs/student travel funds
* Tell Kirill any program application deadlines and start dates you want for 2019-2020 year
* Spring orientation, January 3 from 4-5 pm
* Unfinished/New Business
	+ Dr. Aiken introduced Richard Kurr, president of GSO
	+ Brittany Stoke (VP of GSO) discussed “Holiday in the Garden” event on Dec. 6th
* Announcements/Reminders
1. Announcements
2. Grad Council Meetings for 18-19 academic year (UC Annex room 203 at 3:00 pm):

January 28 (FOURTH Monday due to MLK day), February 18, March 18, April 15 of 2019

1. Application Deadlines:

March 1 for fall 19 graduation

October 1 for spring 20 graduation

1. Graduate School Fall Commencement, December 14, 2018
2. 2019 Research Symposium: **Monday, April 1**, 2019

Next Meeting: Monday, January 28, 2019, 3:00, UC Annex Room 203