**Faculty Governance Committee**

**Minutes: October 23, 2018, 3:30PM**

**University Center Room 233**

**Members Present**: Scott Hicks, Ottis Murray, Frankie Denise Powell, Mabel Rivera, and Sally Vallabha, Beth Holder, Renee Lamphere, Mike Spivey, June Power, Cherry Beasley

**Guests:** None

1. Call to Order
   1. Scott Hicks called the meeting to order at 3:32 pm
2. Approval of September 2018 Minutes (Appendix A)
   1. The motion to approve the September minutes was made by Cherry Beasley; second by Renee Lamphere.
   2. Motion passes unanimously.
3. Approval of Agenda
   1. The motion to approve the October 23, 2018 minutes was made by Scott Hicks; second by Ottis Murray.
   2. Motion passed unanimously.
4. Unfinished Business
   1. Election of Chair: Scott Hicks was approved by acclamation to be the Committee Chair.
   2. Faculty role in on-boarding new faculty with an emphasis on shared government.
      1. We want face-to-face, videos, and webinars (i.e., technology options) on faculty governance for current faculty. For example, gathering them in periodically coupled with technology; can WebEx our meetings; Skill Soft training; etc. Tentative topics are - How are people prepared for academe; Robert’s Rules order; culture that embraces participation; be attentive to tenured/non-tenure-track faculty differences; AAUP statement on shared governance and NTT.
      2. FGC would have a central role at the Braves kickoff
      3. FGC would sponsor continuous faculty development, e.g., “Lunch and Learn”
      4. FGC would host monthly new faculty luncheons
      5. FGC would request to get on the department agendas and share information about shared governance
   3. The immediate implementation for the plan is as follows:
      1. Collaborate with SFDW on this issue (Michael Litty)
      2. Planning of early-career faculty gathering in January 2019
   4. The on-going planning of faculty mentoring programming is as follows:
      1. Contact the Office of Academic Affairs
      2. Discuss who wants to be a mentor? How are they developed and supported?
      3. Review the OHR Braves Buddy programming/clarify with AA which area is overall accountable. Who wants to oversee the success and efficacy of the program? What determines the success and efficacy of the program?
      4. Provide resources and standard guidelines for faculty members (checklists, etc.)
      5. All info in one place; ought to be part of the faculty handbook
      6. The December meeting will discuss **models of mentoring. Each committee member is to locate best practices of models of mentoring at other IHE’s.**
   5. Establishment of Faculty Handbook Committee
      1. Create a SharePoint site
5. New Business – None
6. Announcements: None
7. For the Good of the Order
   1. Rotation of P&T chairs (by statute or election); Chair should be in second or third year of P&T (post handbook material): Add to next agenda: P&T Committee, include documents
   2. Senate chair terms: 2 years? Relationship to Faculty Assembly? (Cherry)
   3. Make GES divisional not area
   4. Numbers of representation: Ask Joey for numbers
   5. BRING PLAN OF ARCHIVING TO COMMITTEE FOR JANUARY
   6. UPDATE THE FACULTY SENATE WEBPAGE: minutes, SACL, needs to be searchable, should be archived (records lost prior to 2016), used by marketing
8. Adjournment
   1. The meeting was adjourned at 4:35 p.m. by acclamation.

Minutes submitted by

Frankie Denise Powell, Ph.D.

November 23, 2018