**MINUTES**

**Graduate Council Meeting**

Monday, February 18, 2013, 3:00 p.m.

University Center Room 251

Present: **Drs. Irene Aiken, Valerie Austin, Scott Billingsley, Warren Eller, Bill Gash, Rita Hagevik, Karen Helgeson, Ann Horton-Lopez, Roger Ladd, Raymond Lee, Howard Ling, Angela McDonald, Karen Stanley, Jeffrey Warren;** Mr. Owen Thomas (President, GSO)

Absent: **Drs. Roger Guy, Joanne Hessmiller, Zoe Locklear, Larry Mabe, Kim Sellers, Tommy Thompson, Velinda Woriax**

Guests: Drs. Alfred Bryant, Danny Davis, Meredith Storms, Betty Brown

**Call to Order**

Dr. Irene Aiken called the meeting to order at 3:00 p.m. The agenda was adopted as presented. The minutes of the January 22, 2013meeting were accepted by unanimous consent.

**Graduate Faculty Nominations**

The following nominee was approved for Graduate Faculty Status as noted:

Department of Elementary Education

Ashley Hope, EdD, Full

Department of Educational Specialties

Elena Sue Godwin, EdD, Adjunct

Catherine Elise Barrett, EdD, Adjunct

**Program/Course Proposals**

MBA: Howard Ling proposed the following three courses be added as MBA elective courses:

Department of Economics, Finance, and Decision Sciences: FIN 5050 Behavioral Finance and FOM 5020 Personal Financial Planning.

Department of Management, Marketing and International Business: MGT 5362 International Business.

Ann Lopez seconded and the three courses passed unanimously.

MPA: Warren Eller proposed the following course elective for the HAD concentration (required program/catalog change): HAD 5750, Comparative Health Systems

Ann Lopez moved, Karen Stanley seconded and the course and program proposals passed unanimously.

**Graduate School Proposals for Discussion or Vote**

**Withdrawal policy: Irene Aiken pointed out that** when the Council deleted the following part of the regulation “A grade of “W” may be received only once for a specified course, therefore receiving a grade of “W” for the second time for the same course renders a graduate student ineligible to continue his/her graduate studies at the University, and he/she will be dismissed,” we also deleted, “No more than three “W” grades may be received in a student’s program of study receiving a fourth grade of “W” in a program of study renders a graduate student ineligible to continue his/her graduate studies at the University and he/she will be dismissed.” *Note: The deletion was in the materials, but it wasn’t specifically brought up for discussion.*

The Council discussed this aspect of the policy and decided to leave it as passed in January (and had been discussed most of the year).

**Report from School of Graduate Studies**

Irene Aiken mentioned that many schools offer Graduate Certificate Programs and that it may be an option for UNCP to provide additional service to the area. Discussion ensued that such program would work well for some departments but perhaps not others. Irene stated she would bring more information in the future.

It was asked whether Orientation sessions should be moved to a week night (first night of classes) as in the past. After discussion, it was decided that Orientation should remain on Saturdays.

Irene Aiken briefly talked about Provisional Status and the issues it causes for the Graduate office but since dismissals must come from the Dean, the monitoring would remain in the Graduate Office. It was suggested that perhaps a standard Provision could be provided which may help with most monitoring. Irene said she’d look into this possibility.

GSO Report-- Owen Thomas said that a GSO meeting was held on Feb. 7 with a rather dismal attendance. He reported that a graduate student social would be planned followed by another graduate/undergraduate event.

Irene Aiken reported on the Graduate School Open House-Monday, March 25, 2013 and the Graduate Research Poster Session: **Monday, March 25, 2013**. Forms due by March 1, 2013

The Poster Session Judges committee had nothing to report at this time.

Poster workshop by Dr. Lee Phillips will be held **Thursday, February 28 from 4:30 to 5:30 pm in** Old Main, room 256.

Recruitment Discussion—Dr. Bill Gash noted that we are being pressured to meet our new enrollment goals and keep up our enrollment numbers or the university will lose funding. The members were asked to PLEASE continue their recruitment efforts and let the graduate office know how we can help. Rita Hagevik showed samples of her completed brochure and Irene Aiken noted that all programs needed to have a brochure of the same kind so we would have a “family” of brochures for recruitment.

**Unfinished Business--**none

**New Business-**none

**Announcements/Reminders**

* “Good News” announcements
  + MSN Program
* Future 2012-2013 Graduate Council Meetings: March 18; April 15 -- in UC 251.
* Graduation Application Deadlines:

March 1, 2013 for fall 2013 graduation

October 1, 2013 for spring 2014 graduation

* Graduate Appeals Committee: February 20, 2013; June (date TBD)
* Graduate Studies Spring Commencement: Friday, May 3, 2013
* Fall New Graduate Student Orientation: Saturday, August 10, 2013 in the Annex
* Graduate Research Poster Session: Monday, March 25, 2013, 5:30-7:00 pm
* Last Lecture Series: April 10, 2013 (likely 3:30 start time)
* Withdrawal deadlines: Check Graduate Academic Calendar (see below)

Remember to check regularly the Graduate Academic Calendar for dates of importance (<http://www.uncp.edu/grad/news/calendar/>).

**Next Meeting: Monday, March 18, 2013, 3:00-5:00 p.m., UC Room 251**