**MINUTES**

**Graduate Council Meeting**

Monday, September 21, 2015, 3:00 p.m.

UC Annex, Room 203

Present: **Irene Aiken, Nick Arena, Scott Billingsley, Rebecca Bullard-Dillard, Ki Byung Chae, Rita Hagevik, Karen Helgeson, Roger Ladd, Lisa Mitchell, Jose Rivera, Robert Schneider, Kim Sellers, Samantha Simon, Karen Stanley, Jennifer Twaddell, Jeffrey Warren, Velinda Woriax**

Absent: **Sherry Edwards, Roger Guy, Mary Klinikowski, Ann Horton-Lopez, Larry Mabe**

**Guest: Cindy Locklear**

**Call to Order**

Dr. Irene Aiken called the meeting to order at 3:00. The agenda was approved as amended by unanimous consent. The minutes of the April 20, 2015meeting were approved by unanimous consent.

**Introductions:** Attendees introduced themselves

**Graduate Faculty Nominations:** the following were approved for the status as noted:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **First** | **Last** | **Degree** | **Dept** | **Program** | **Requested Status** |
| Si Ahn | Mehng | PhD | MMIB | MBA | Full |
| Suzanne | Altobello | PhD | Marketing | MBA | Full |
| Melisa | Mann | PhD | MMIB | MBA | Full |
| William | Puentes | PhD | Nursing | MSN | Full |
| Pamela | Morgan | MSN | Nursing | MSN | Prof. Affil |
| Tracy | Cooper | PhD | Pub Adm | MPA | Full |
| Gary | Anderson | PhD | Pub Adm | MPA | Full |
| Donnie | Weeks | EdD | Ed Lead | MSA | Adjunct |
| Irina | Falls | PhD | Ed Spec | Science | Full |
| Ana Cecilia | Lara | DML | ETFL | English | Full |

**Graduate Studies Processes**

* Program Directors (PDs) were reminded to carefully consider provisions placed on applicants. Potential complications of provisions were discussed.
* PDs were asked to double check their section of the Graduate Faculty Status list being passed around.
* The Council was asked to consider adding a third reason to appeal a grade. Currently, students may appeal for the following reasons: (1) evidence of miscalculation, and (2) material deviation from information published in the course syllabus without adequate notice of the change. The third reason would address discriminatory, arbitrary, or capricious academic evaluation on the part of the instructor. The council seemed to be in favor of such a change and a proposal will be brought forth in October. Additional information can be found on the Agenda.
* Concerning the Appeal to Apply for Readmission after Dismissal, the Council was asked to reconsider the underlined portion of requirement: “*A former student who was dismissed for academic reasons and has not been enrolled in a graduate program at any institution of higher education for a period of four (4) semesters (excluding summers) may apply for readmission under the Special Readmission Policy of the Graduate School.”* The Council could not see a reason to keep this requirement in place. The former student must wait four semesters after begin dismissed from UNCP graduate school but may enroll in other institutions prior to appealing for readmission. A proposal will be brought forth to remove this portion of the requirement in October.

**Report from School of Graduate Studies**

* Irene asked if there were any comments concerning the New Graduate Student Orientation held on August 15. Program directors like the lunch tickets provided as it provided time for students to get to know each other.
* Irene reminded the Council that the Graduate Research Symposium will be held on April 5, 2016, 5:30 to 7:00 in UC Annex (time can be lengthened). A judging committee is needed and Irene will send out an email calling for volunteers. Any Graduate Faculty member is welcome to volunteer.
* The SGSR is going to try to add a 3- minute Thesis presentation as part of Graduate Research Symposium. A committee of interested Council members and other graduate faculty will be formed (Irene will send out an email) to help embark on this new endeavor.
* It was announced that Graduate enrollment numbers for the fall remain strong with 280 new graduate students enrolled (an 18% increase over fall 2014) and 761 total student enrollment (2 more than last fall). A report was emailed with the agenda.
* Recruitment goals have yet to be set by the enrollment committee, but those numbers will be forthcoming. PDs will again be asked to meet with Rebecca and Irene concerning their program goals for the year.
* Irene noted that, unless there was some objection, January’s meeting (which would fall on MLK day, as always), will be held Monday, January 25. There were no objections.
* Irene announced that the Graduate Appeals Committee consists of Roger Ladd (new member replacing Tommy Thompson); Scott Billingsley; Ann Horton-Lopez; Rebecca Gonzalez-Ehnes and Bruce Dehart. The committee’s October meeting will be held Wednesday, October 7 at 3:30 pm

**New Business**

* Robert Schneider discussed a need to recognize graduate faculty, maybe with a graduate faculty award. Others seem to agree that this is a need that should be addressed. Irene mentioned that she is working to at least post a list of graduate faculty on the website for better graduate faculty recognition.
* Dean Dillard stated that she was thinking along the same lines and was hoping to have something like a wine and cheese party for graduate faculty. Someone suggested bringing in a highly regarded speaker.

**Announcements/Reminders**

* Grad Council Meetings for 15-16 (UC Annex room 203 at 3 pm): September 21, October 19, November 16, January 25 (2016), February 15, March 21 and April 18.
* Graduate Research Poster Session: April 5, 2016, beginning at 5:30 in UC Annex (set up at 5:00)
* Graduation Application Deadlines:

October 1 for spring 16 graduation

March 1 for fall 16 graduation

* Graduate Appeals Committee meeting: October 7
* Graduate Studies Fall Commencement: Friday, December 11, 2015
* Spring New Graduate Student Orientation: Saturday, January 9, 2016 in the Annex
* Withdrawal deadlines: Check Graduate Academic Calendar

*Check Graduate Academic Calendar for dates of importance*

**Next (2015-16) Meeting: Monday, October 19, 2015, 3:00, UC Annex Room 203**