

The University of North Carolina at Pembroke
Faculty Senate Agenda
 Wednesday, October 5, 2016 at 3:30 p.m.
 213 Chavis University Center

Sara Simmons, Chair
 Aaron Vandermeer, Secretary

Members of the Senate:

To 2017	To 2018	To 2019
ART Jonathan Maisonpierre	ART June Power	ART Aaron Vandermeer
EDN Joe Sciulli	EDN Carol Higgy	EDN Heather Dial Sellers
LET Cynthia Miecznikowski	LET Jesse Peters	LET Enrique Porrua
NSM Tom Dooling	NSM Dennis McCracken	NSM Sally Vallabha
SBS Brooke Kelly	SBS Xinyan Shi	SBS Mitu Ashraf
At-Large Scott Hicks	At-Large Beverly Justice	At-Large Jose D'Arruda
At-Large David Nikkel	At-Large Cliff Mensah	At-Large Polina Chemishanova
At-Large Sara Simmons	At-Large David Young	At-Large John Parnell
Chancellor Robin G. Cummings		
Provost and Vice Chancellor for Academic Affairs Zoe Locklear		

Order of Business

- A. Roll Call**
- B. Approval of Minutes** ([Appendix A](#))
- C. Adoption of Agenda**
- D. Reports from Administration**
 - 1. Chancellor—Robin G. Cummings
 - 2. Provost and Vice Chancellor for Academic Affairs—Zoe Locklear
- E. Reports of Committees**
 - 1. Operations Committees
 - a. Executive Committee
 - 1) Resolution by the UNC Faculty Assembly—*Resolution 2017-1: On the Governance Implications of North Carolina Session Law 2016-94* ([Appendix B](#))
 - b. Committee on Committees & Elections—Tom Dooling
 - 1) Proposal to appoint the following faculty member to fill a vacancy: Melinda Rosenberg (LETT to 2017) to fill a vacancy on the Faculty Development and Welfare Subcommittee
 - c. Committee on Faculty Governance

- 1) Proposal to add the Director of the Center for Academic Success to the membership of the Enrollment Management Subcommittee (Committee on Faculty Governance, 6-0-0) ([Appendix C](#))
2. Standing Committees
 - a. Academic Affairs Committee—Jonathan Maisonpierre
 - 1) Information Item: *General Education Subcommittee Response to the December 2015 Final Report of the UNC General Education Council* ([Appendix D](#))
 - b. Faculty & Institutional Affairs Committee— Jesse Peters
 - 1) Recommendations from the Faculty Development and Welfare Committee ([Appendix E](#))
 - (i) Teaching and Learning Center
 - (ii) Implementation of NC Promise
 - c. Student Affairs & Campus Life Committee—Brooke Kelly
- F. Faculty Assembly Report**
- G. Teacher Education Committee Report** ([Appendix F](#))
- H. Graduate Council Report** ([Appendix G](#))
- I. Other Committee Reports**
- J. Unfinished Business**
- K. New Business**
- L. Announcements**
- M. Adjournment**

Appendix A

The University of North Carolina at Pembroke
Faculty Senate Minutes
Wednesday, September 7, 2016 at 3:30 p.m.
213 Chavis University Center

Sara Simmons, Chair
Aaron Vandermeer, Secretary

Members of the Senate:

To 2017	To 2018	To 2019
ART Jonathan Maisonpierre	ART June Power	ART Aaron Vandermeer
EDN Joe Sciulli	EDN Carol Higy	EDN Heather Dial Sellers
LET Cynthia Miecznikowski	LET Jesse Peters	LET Enrique Porrua
NSM Tom Dooling	NSM Dennis McCracken	NSM Sally Vallabha
SBS Brooke Kelly	SBS Xinyan Shi	SBS Mitu Ashraf
At-Large Scott Hicks	At-Large Beverly Justice	At-Large Jose D'Arruda
At-Large David Nikkel	At-Large Cliff Mensah	At-Large Polina Chemishanova
At-Large Sara Simmons	At-Large David Young	At-Large John Parnell
Chancellor Robin G. Cummings Provost and Vice Chancellor for Academic Affairs Zoe Locklear		

Members Present: Mitu Ashraf, Polina Chemishanova, Robin Cummings, Jose D'Arruda, Heather Sellers, Tom Dooling, Scott Hicks, Carol Higy, Beverly Justice, Brooke Kelly, Zoe Locklear, Jonathan Maisonpierre, Dennis McCracken, Cliff Mensah, Cynthia Miecznikowski, David Nikkel, Jesse Peters, Enrique Porrua, June Power, Joe Sciulli, Xinyan Shi, Sara Simmons, Sally Vallabha, Aaron Vandermeer, David Young

Members Absent: John Parnell

Guests: Irene Aiken, Al Bryant, Scott Billingsley, Richard Gay, Mark Gogal, Karen Granger, Elizabeth Normandy, Justin Smith, Jack Spillan, Dennis Swanson

Recording Secretary: Aaron Vandermeer

Order of Business

A. Roll Call: The meeting was called to order by Chair Simmons at 3:30PM.

B. Approval of Minutes of May 4, 2016: The Minutes were approved as corrected, 22-0-0.

C. Adoption of Agenda: The Agenda was adopted 22-0-0.

D. Reports from Administration

1. Chancellor—Robin G. Cummings

Dr. Cummings announced that enrollment was down from last fall by about 175 students, which equates to approximately \$1.5 million less revenue. The freshman class is down about 130 students from last year's record high of 1233. He also discussed his monthly "Coffee with the Chancellor" initiative, stating that there were about 10 people at the first session. Dr. Cummings noted that last year was focused on salary equity, raising 20 full-time faculty who were below 10% salary range above that mark. This year, due to range changes, we have 28 faculty below the 10% range. The plan is to bring up 20 members above 10% rather immediately, and the other 8 later. The long range goal is to get everyone between 50 - 80% range. The Chancellor reported that he is meeting with chancellors of the two other NC Promise universities regarding plans for implementation. Dr. Cummings thanked Provost Locklear for her service and discussed plans for the Provost search, hoping to introduce the new candidate to the board in April. The process will be closed until the finals, then will become open to involve the university community. A self-nomination form will be distributed for those wishing to serve on the hiring committee. The Chancellor's Office is currently vetting companies to aid in the national search. The hiring committee will interview three companies and decide which to use.

2. Provost and Vice Chancellor for Academic Affairs—Zoe Locklear

Mark Gogol gave a report on the next steps with BraveBook. There are 17 initiatives based on five defining categories, all focused on maximizing student success. These are reviewed by the cabinet on monthly basis and the categories can change from year to year depending on the needs of the university.

E. Reports of Committees

1. Operations Committees

a. Executive Committee—Sara Simmons

Chair Simmons gave brief comments on the role of the Faculty Senate. She also reported on the following items as listed in the agenda, noting that adjustments that were made to Appendix B appear highlighted in yellow.

1. Invited presentation on the BraveBook initiative introduced at the Braves Kickoff on August 10
2. Appointment by the Executive Committee of Tom Dooling to serve as Chair pro tem of the Faculty Senate in the absence of the elected Chair
3. On August 16, 2016, the Executive Committee met with Chancellor Cummings and Provost Locklear for discussion about priorities for the year

and about how strong shared governance can help UNCP to continue to move forward.

4. A schedule for submission of minutes and agendas is being shared with all chairs of Operations Committees and Standing Committees for dissemination to all subcommittee chairs. It is our hope that this process will help us assure that all committee and subcommittee websites are kept updated and current over the coming academic year.

b. Committee on Committees & Elections—Tom Dooling

1. Proposal to appoint the following faculty members to fill vacancies: Emilia Bak (ARTS to 2018) to the Enrollment Management Subcommittee; Ottis Murray (SBS to 2017) and Mabel Rivera (EDUC to 2019) to the Committee on Faculty Governance; Monika Brown (LETT to 2017) to the Curriculum Subcommittee; Mary Ann Jacobs (LETT to 2017) to the Faculty Development and Welfare Subcommittee

Motion passed 20-0-0

2. Proposal to appoint the following to the Faculty Grievance Advisory Committee: Scott Hicks, Former Senate Chair; Leah Fiorentino, Former Chair of the Hearing Committee; William Crandall, former Chair of the Grievance Committee

Motion passed 19-0-1

c. Committee on Faculty Governance—Jesse Peters

This committee has not met yet. Please send questions, comments, agenda items to Jesse Peters.

2. Standing Committees

a. Academic Affairs Committee—Jonathan Maisonpierre

This committee has yet to meet. They will spend time getting more familiar with Curriculog. Subcommittees on General Education and Curriculum have met, with no items for Faculty Senate yet. Subcommittees on Enrollment Management and Academic Support Services have meetings during the coming week.

b. Faculty & Institutional Affairs Committee—Jesse Peters

FIAC met, hearing reports from administration. There are no action items, but they will have topics coming forward. Members are interested in the promotion and tenure process, post-tenure review, and the university survey policy. Health, Safety, and Environment Subcommittee is assessing the protocol for emergency requests on campus, as well as requests about air quality in buildings.

c. Student Affairs & Campus Life Committee—Brooke Kelly

SACL has yet to meet. They are analyzing data collect from a survey last academic year on the possible reinstatement of a university activity period. They also hope to get more students engaged with the committee.

F. Faculty Assembly Report

A resolution by the UNC Faculty Assembly was issued after our Faculty Senate agenda was set.

G. Teacher Education Committee

H. Graduate Council

I. Other Committees

J. Unfinished Business

There was discussion about the confusion surrounding the tenure, promotion, and post-tenure review processes.

Motion: Extend the meeting by 10 minutes.

Motion passed 19-1-0

K. New Business

L. Announcements

M. Adjournment: The meeting was adjourned by Chair Simmons at 5:05 PM.

Respectfully Submitted,

Aaron Vandermeer, Secretary

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Appendix B

Resolution 2017-1

On the Governance Implications of North Carolina Session Law 2016-94

Approved by the UNC Faculty Assembly September 02, 2016

Whereas, NC General Statute 116-11 establishes a Board of Governors to plan and develop a coordinated system of higher education and govern the 17 constituent institutions; and

Whereas, NC General Statute 116-14 provides for the Board to elect a President of University of North Carolina to act as the chief administrative officer of the University; and

Whereas, UNC operates under a system of shared governance leveraging the collective strength of chancellors, and administrators, and honoring the traditional role of the faculty in the governance of the academy; and

Whereas; Session Law 2016-94, section 11.6 (GS 116-239.5) mandates the creation of Lab Schools on eight UNC campuses, circumventing: administrative structures and procedures established by the UNC Code, the Department of Public Instruction, local Boards of Education, and best practices of effective governance by excluding consultation with faculty and administrators of the schools of education at UNC campuses; and

Whereas; Session Law 2016-94, section 11.8 establishes a Policy “Collaboratory” at UNC Chapel Hill in apparent violation of multiple clauses of GS 116, and established procedures for the creation of centers and institutes required by UNC Code 400.5[R], which clearly apply to this entity; and

Whereas; Session Law 2016-94, section 11.9 overrides Board of Governors’ action penalizing UNC Chapel Hill in the 2015-2016 academic year for exceeding the UNC Code mandated 18% out-of-state enrollment cap, thereby undermining the lawful prerogative authority of the Board of Governors and principles of effective institutional governance;

Resolved, The UNC Faculty Assembly opposes the processes of formulating and implementing the aforementioned actions, and reiterates the Assembly’s opposition to all actions establishing restrictive precedent that binds the governance authority of the current faculty and its successors, the Executive leadership of UNC campuses and the UNC system, current and future Boards of Governors, and future representatives of the people of this State, in their efforts to promote the success of public higher education in North Carolina;

Resolved, That the NC General Assembly fully restore all prerogative authority of the Board of Governors in matters pertaining to institutional adherence to the UNC Code; and

Resolved, That the appended justification of this resolution (Appendix A) provides a narrative of developments and concerns explaining its origins.

APPENDIX A

Justification for UNC Faculty Assembly Resolution 2016-5 On the Governance Implications of North Carolina Session Law 2016-94

A. **Section 11.6** Lab Schools – NC 116-239

- a. Section NC 116-239 of the NC budget calls for the Board of Governors (BOG) to designate eight campuses to establish “Laboratory Schools” to improve student performance in local administrative units with low performance schools. Except as provided, Lab Schools are exempt from statutes and rules applicable to local Boards of Education.
- b. Board of Governors records (or lack thereof) show that the creation of the Lab Schools was mandated unilaterally by the Legislature without the informed input of GA, chancellors or any of the deans and faculty in the colleges of education in the system.
- c. The legislation establishes new duties for Boards of Trustees well beyond those established by the Code. These include adopting a plan for the location of the Lab Schools, appointing advisory boards that will provide general oversight, and other duties which are within the purview of faculty, such as establishing the standard course of study for Lab Schools and conducting student assessments.
- d. The bill circumvents the Department of Public Instruction, local school boards, and possibly SACS and other accreditation agencies regulating schools of education
- e. The bill provides no resources for its enactment.

SUMMARY: This legislation is an unprecedented and unjustified overreach into the management of UNC institutions, including an unfunded mandate that will burden institutional resources, an instance of legislative interference in the curriculum of UNC institutions, and a statutory constraint on faculty working conditions that are more appropriately managed at the campus level.

B. **Section 11.8** UNC-CH Policy Collaboratory

- a. Section 11.8 of Session Law 2016-94 establishes a “Policy Collaboratory” at UNC-CH to facilitate the dissemination of policy and research expertise on environmental matters, primarily for practical use by State and local government.
- b. Board of Governors records (or lack thereof) show that the creation of the Policy “Collaboratory” was mandated unilaterally by the Legislature without approval by the Board or consultation with Chapel Hill academic units carrying disciplinary responsibility for research on these and related topics.
- c. The “Collaboratory” Policy is in our considered judgment a violation of both North Carolina statute, and UNC Policy, including:

- i. **NC GS 116-11. 2**, which establishes Board authority “for the general determination, control, supervision, management and governance of all affairs of the constituent institutions,”
- ii. **NC GS 116-11.9c**, which does not “allow the General Assembly, except as to capital improvements, to refer to particular constituent institutions and any specifications as to priorities” in matters pertaining to “new programs and activities, expansions of programs and activities, increases in enrollments, increases to accommodate internal shifts and categories of persons served... improvements in levels of operation and increases to remedy deficiencies, as well as other areas.”
- iii. **NC GS 116-11.9a** which constrains favoring particular institutions, as it must (per) prepare “a single, unified recommended budget for all of the constituent institutions,” including “funds requested without reference to constituent institutions.”
- iv. **UNC Policy 400.5**, which requires campuses to initiate all planning, and the Board of Governors to exercise approval authority, for all research, service, and teaching centers and institutes; this entity clearly falls into this category. Faculty have noted that this action is particularly troubling as these Regulations were altered in 2015 to allow the Board to unilaterally eliminate -- at the behest of the legislature and Governors' office -- centers and institutes. Now it appears that the legislature has arbitrarily superseded all processes and procedures regarding University centers and institutes simply by inventing a non-existing word for the title of this program

SUMMARY: The Faculty Assembly counsels that UNC General Administration, and the UNC Chapel Hill Administration, make every effort to oppose and to call for correcting this misuse of legislative powers. This issue has the potential to generate dispute over jurisdictional authority, as well as reviving the kinds of discontents over process and substance that marked the Board's 2015 interventions in campus research, teaching, and service centers and institutes activities

3. **Section 11.9** Out of State penalty refund to Chapel Hill

At the March 4 2016 meeting of the BOG, UNCCH was penalized \$1 million for violations of the UNC Code mandated out-of-state enrollment cap of 18%. Session Law 2016-94 partially restores those cuts back to the UNCCH campus, thereby eroding the powers of the Board.

SUMMARY. It is in general problematic when the legislature overrides authority delegated to the Board, and overturns the provisions of NC GS 116-11.9a, which constrains the legislature from favoring particular institutions, sets a very troubling precedent that allows individual legislators to push through statutes singling out individual campuses for reward or punishment.

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Appendix C

Committee on Faculty Governance Proposal

Faculty Senate Meeting – October 5, 2016

Proposed:

Add the Director of the Center for Student Success to the membership of the Enrollment Management Subcommittee

Passed 6-0-0 on September 20, 2016

Rationale: At the request of the Director of the Center for Student Success, the Committee on Faculty Governance considered adding this position as an ex officio member of the Enrollment Management Subcommittee. Changes to the administrative structure in the areas of enrollment management and student success over the last few years have resulted in there being no official voice on the Enrollment Management Subcommittee in the areas of advising, new student programs, academic engagement, COP, the writing center, and TRIO. The committee still has the Associate Vice Chancellor for Enrollment (vacant) as a member. Now that person will only oversee the registrar, admissions, and financial aid.

The addition of this position to the committee should allow for more productive discussions concerning oversight of these areas within the faculty side of shared governance.

Article VI Section 4 By-Laws of the Faculty Constitution

The Subcommittees and Boards shall be composed as follows, with each member having one vote:

A. Academic Affairs Committee

1. The Subcommittee on Curriculum:

Two Representatives from each Division,
One Representative from the Office for Academic Affairs,
Registrar,
SGA Secretary,
SGA Senator.

2. The Enrollment Management Subcommittee

One faculty member from each division, one of whom shall Chair the subcommittee,
Associate Vice Chancellor for Enrollment
Director of the Center for Student Success
One SGA representative.

3. The Subcommittee on Academic Support Services:

One Representative from each Division, one of whom shall Chair the subcommittee
Associate Vice Chancellor for Information Resources,
Dean of Library Services,

Director of the Academic Support Center,
Director of the Accessibility Resource Center,
Director of the Writing Center
Two at-large faculty members from departments not already represented,
One Graduate Student,
One SGA Senator.

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Appendix D

2015-16 General Education Subcommittee Response to the Final Report of the UNC General Education Council

Executive Summary: The following statement is intended to offer a response to the December 2015 Final Report of the UNC General Education Council. While there is no recommended action or proposal attached to this response, the goal is to highlight the work of the committee as a whole, to disseminate all of the recommendations of the General Education Council, and to highlight certain recommendations that seem particularly germane to UNC Pembroke. The goal is that the UNC Pembroke community is aware of this conversation and has a record of the Council's recommendations as discussions about General education assessment continue and evolve.

Council Recommendations

The General Education Council offered the following recommendations:

1. The UNC General Administration (GA) support assessment that can inform pedagogy. To do so, GA should:
 - a. Encourage institutions, as part of their participation in the Voluntary System of Accountability (VSA), to select forms of assessment that map best to their institutional goals and student learning objectives;
 - b. Serve as the convener for the individuals across the system who have the primary responsibility for assessment on each campus;
 - c. Sponsor annual workshops at which universities share information about general education programs, approaches used for assessment, lessons learned, and how this information is used to improve the effectiveness of instruction;
 - d. Continue to encourage the development of expertise in portfolio assessments by offering additional grant awards to campuses that did not participate in the earlier pilot;
 - e. Investigate the possibility of system-wide evaluation and licensing of e-portfolio platforms;
 - f. Maintain our commitment to working with ETS to conduct the HEIghten operational test in spring 2016; and
 - g. Reconvene the GEC in fall 2016 to examine the results of the spring 2016 HEIghten test administration and to discuss the potential for assessment-based research, including collaborative research with ETS.
2. The faculty and academic administrators, including the Faculty Assembly, CAOs and assessment directors, of the UNC universities should:
 - a. Adopt a systematic presentation for reporting on assessment strategies and outcomes, such as the NILOA Transparency Framework;
 - b. Seek external review of institutional assessment programs through the VSA;

- c. Engage faculty leaders in general education from across the system to participate in regular discussion of approaches to general education assessment and use of results;
- d. Meet to oversee the results of assessment and to refine our understanding of best practices in general education assessment;
- e. Use standardized tests and other assessment strategies as research tools to inform questions about each institution's specific population and goals;
- f. Set the cycle and scope of testing to meet the institution's curricular needs, and as part of the VSA, include a standardized assessment to provide an external benchmark for those SLOs that are embedded in the institution's curricular goals;
- g. Strive to identify new and empirically informed ways to assess and improve programs; and
- h. Remain mindful of the administrative costs of assessment, which can be substantial and ongoing, and balance those against the quality of information derived from assessment, with a focus on assessment data that are sufficiently granular to improve teaching and learning in the classroom. (13-14)

General Education Subcommittee: Recommendations at the University Level

Of the recommendations to the institution above, the General Education Subcommittee would like to highlight the following elements as particularly germane to UNC Pembroke's goals and values:

- Transparency
- Ongoing Dialogue
- Using general education data to inform research and make meaningful results, and
- Respect the rights and diversity of institutions, including encouraging continued autonomy over the setting of SLOs

While these are fairly self-explanatory, the General Education Subcommittee wants to highlight the Council's emphasis that transparency should be a defining objective of general education data collection and analysis, both in terms of what is to be collected, how it is collected, and how that data is shared with the campus. The Subcommittee also reiterates the Council's suggestion that general education data primarily be used as a means of driving research and initiatives, and that all goals are made with the unique character, mission, and strengths of the particular institution in mind, rather than being uniform throughout the system.

General Education Subcommittee: Recommendations at the Administrative Level

While the General Education Subcommittee is less fully qualified to comment on system-wide goals, it would like to reiterate the recommendation that costs continue to be carefully considered at the GA level, encouraging continued support from the GA for assessment, and stressing that issues of both funding and student participation are more exigent to an institution of our size and resources.

Acknowledgements

The subcommittee would like to highlight the thoughtfulness, time, energy, and effort the General Education Council put into this report as a whole, and particularly highlight the two UNC Pembroke committee members, Dr. Richard Gay, and Dr. Rachel Smith.

Works Cited

General Education Council. *Report of the UNC General Education Council*. Chapel Hill: 2015.

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Appendix E

Faculty and Institutional Affairs Committee (FIAC)

Items for Faculty Senate Meeting - October 7, 2016

Passed 10-0-0 on September 27, 2016

The Faculty Development and Welfare Subcommittee (FDWS) brought forth two recommendations. After discussion, FIAC moved and approved the following recommendations:

1. Recommendation Concerning the Teaching and Learning Center

The Committee recommends there be faculty involvement in the study of best practices in Teaching and Learning Centers at Masters Comprehensive Universities and in the development of a model for the Teaching and Learning Center at UNC Pembroke. Further, faculty should be directly involved in the search for a director.

2. Recommendation Concerning the Implementation of NC Promise

Given the potential impact of NC Promise on the faculty of UNC-Pembroke, the Committee strongly recommends the administration include legitimate faculty participation (persons in faculty roles, not administrative roles) in discussions of NC Promise. Such participation ensures representation of faculty concerns and allows direct reporting back to faculty.

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Appendix F

Teacher Education Committee Report



Teacher Education Committee Meeting Minutes August 17, 2016

3:00 p.m., room 1106, Jones Athletic Building



“Preparing professional educators who are committed, collaborative, and competent.”

TEC Members Present: I. Aiken, M. Ash, A. Bryant, S. Cinnamon, M. Edwards, I. Falls, K. Ficklin, L. Fiorentino, K. Granger, N. Grant, R. Hagevik, A. Horton-Lopez, T. Jacobs, S. Jones, M. Klinikowski, R. Ladd, A. McDonald, L. Mitchell, G. Robinson, J. Rivera, M. Scott, D. Scruton, H. Sellers, S. Simmons, J. Warren, B. Winters

Staff: A. Opata

Guests: D. Bonneau

1. **Call to Order:** The meeting was called to order at 3:05 p.m.
2. **Welcome from the Dean:** Welcome back Teacher Education Committee. It's the first day of classes & we are excited to be back.
3. **Call for Nominations for Chair of Teacher Education:** UNCP is the only school in the UNC system wherein the Dean of the School of Education also chairs the Teacher Education Committee. A motion came from the floor to nominate a Chair of Teacher Education. Dr. Aiken nominated Karen Granger as the Chair of Teacher Education. Nomination was seconded by Dr. Ladd. Motion carried by full approval of the Teacher Education Committee.
4. **Introductions:** As the new academic year is underway we have new program coordinators & new program directors. The Teacher Education Committee members introduced themselves and described their current roles.
5. **Approval of the Minutes:** The May 23, 2016 minutes were approved as presented.
6. **Sharing Good News:**
 - The School of Education elementary education students had their 1st international experience this summer in Belize.

7. Report from the Dean's Office:

a. Transitions

- Effective June 1, Dr. Alfred Bryant Jr. has been appointed Dean of the School of Education.
- Effective July 1, Dr. Angela McDonald has been appointed Associate Dean of the School of Education.
- Effective August 1, Dr. Jeffrey Warren has been appointed Department Chair for the Educational Leadership and Counseling Department.
- Dr. Shenika Jones is the new Program Director for the Professional School Counseling Department.

a. Legislative Mandates

Per recent legislation, there will be 8 lab schools in the UNC System. There will be 4 lab schools in 2017 and 4 lab schools in 2018. The Board of Trustees at the University of North Carolina at Pembroke would oversee each school.

The 2.5 GPA requirement for admittance into the Teacher Education Program will increase to 2.7 effective July 1, 2017.

b. NCATE/CAEP updates

We are working towards revising all conditions regarding standard 2 of our NCATE visit in the spring while transitioning into CAEP. The rejoinder to the site report was submitted July and authored by external consultant, Dr. Kathryn Sullivan. On October 21-25, the NCATE/CAEP Council will meet regarding decisions on programs under review for accreditation. We anticipate learning about the outcome of our site visit by mid-November. The Accreditation and Assessment team, comprised of the Associate Dean, Director of Assessment and Chair of TEC, meets each Friday. Updates will continue regarding NCATE & CAEP standards. The TEC Blackboard account has all accreditation reports from this cycle-posted for your review.

8. Action Items

- Admission into the Teacher Education Program – Ms. Aku Opata – All students presented for admission into the Teacher Education Program were approved. 18(Undergrad), 5(Licensure Only), 57(AIG) & 5(Pre School Add-On).

9. Teacher Recruitment and Retention (R&R) Activities Report – Ms. Karen Granger

- Dr. Kay Pitchford will help with Teacher Recruitment activities. She will attend the back to school event for the Robeson County Public Schools on Thursday August 18, 2016 located at the Farmers Market in Lumberton. If you would like to share any materials with Dr. Pitchford please drop these materials off with Ms. Karen Granger.

10. Report from the Office of University-School Partnerships – Dr. Bryan Winters

- New Student Orientation will be held at the Regional Center beginning on Wednesday August 17, 2016 & concluding on Monday August 22, 2016.

11. TEC Subcommittees

a. **Long Range Planning and Assessment Subcommittee** – Dr. Serina Cinnamon

Committee meets weekly at 10:00am on Mondays. In March, the committee began working on UG & G rubrics and Ed TPA. The group discussed progress on common rubrics and responded to questions from TEC members about the rubrics. An email regarding committee minutes will be sent. Committee needs an UG Program Coordinator to join team.

a) **Professional Studies** – Ms. Karen Granger

Committee needs another chair.

b. **Technology and Distance Education** – Dr. Lisa Mitchell

Meet the last Wednesday of every month room at 3:00 pm in room 316 Education Center

c. **School Partnerships** – Dr. Angela McDonald

Meet the last Wednesday of the month at 3:00 pm. Committee needs another chair.

d. **Policy Review** – Dr. Jose Rivera

Committee has reviewed policy handbook and determined changes are needed. Working to establish a meeting time/place.

e. **Hearing Appeals Board** – Ms. Kelly Ficklin

Committee will meet as needed.

f. **Diversity, Recruitment, & Retention** – Dr. Cecilia Lara

Committee will meet once a month in Dial 243.

g. **Student Input** – Dr. Ann Horton Lopez

Committee will meet once a month in Locklear Hall conference room or in good weather at Starbucks.

h. **Conceptual Framework** – Ms. Karen Granger

Committee will gather feedback regarding meeting dates.

12. Report - Director of Assessment – Ms. Mary Klinikowski

a. **Program Area Handbook Updates**

Program Area Handbook is posted on TEC Blackboard site and needs revisions.

b. Teacher Education Program Admission and Checkpoints

c. Internship Admissions and Checkpoints

13. Literacy Commons – Dr. Jeff Warren

Student organization, engaged outreach partnerships with Oxendine Elementary to provide mentorships for students. There are grant funded jobs available for reading tutors for the next 3 years. Tutors will be paid \$8.00 an hour.

14. Changes to Curriculum Proposal Process – Dr. Jamie Martinez (guest)

The curriculum proposal process will be processed online. A full demo will be conducted on September 1, 2016. Everyone is welcomed to attend.

15. Announcements

- a. Dr. Cecilia Lara - Hispanic Honor Society (Sigma Delta Pi) is bringing Dr. José Picart, executive director, The Raleigh Promise on Tuesday, September 27th at 3:30 p.m. (Room TBA).
- b. SOAR Conference – College Career Readiness will be conducted on December 12, 2016. This is a community based, regional conference. A “save the date” will be sent later this semester.
- c. Faculty Senate will meet the 1st Wednesday of each month in the UC Room 213 and will be chaired by Dr. Sara Simmons.
- d. Praxis Workshops information will be forthcoming.
- e. Effort this academic year to go green with all TEC documents. All items including the agenda and minutes will be posted to the TEC Bb site.

16. Adjournment – The meeting was adjourned at 4:40 p.m.

Next Called TEC Meeting: Wednesday, September 14, 2016, 3:00 p.m., Education building, room 210

Minutes submitted by: Courtney S. Brayboy

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Appendix G

Graduate Council Report

Faculty Senate Report **Graduate Council** **October 5, 2016**

Respectfully submitted by Dr. Irene Aiken, Dean.

The Graduate Council had their first meeting of the academic year on September 19. Information most relevant to Faculty Senate is presented below.

Graduate Council Members for 2016-17:

- Dr. Irene Aiken: Dean, Graduate School, Chair
- Dr. Kirill Bumin: Assistant Dean, Graduate School, Secretary
- Mr. Nick Arena: Business Administration program director
- Dr. Ki Chae: Clinical Mental Health Counseling program director
- Dr. Serina Cinnamon: Social Studies Education program director
- Dr. Sherry Edwards: Social Work program director
- Dr. Leah Fiorentino: Health and Physical Education program director
- Ms. Karen Granger: Chair, Teacher Education Committee
- Dr. Roger Guy: Criminal Justice member-at-large
- Dr. Rita Hagevik: Science Education program director
- Dr. Karen Helgeson: English, Theater and Languages member-at-large
- Dr. Shanika Jones: Professional School Counseling program director
- Dr. Ann Horton-Lopez: Art Education program director
- Ms. Mary Klinikowski: Mathematics Education program director
- Dr. Roger Ladd: English Education and MAT program director
- Dr. Larry Mabe: School Administration program director
- Dr. Lisa Mitchell: Social Studies Education program director
- Dr. Kim Sellers: Reading Education program director
- Dr. Jennifer Twaddell: Nursing program director
- Dr. Joe West: Public Administration program director
- Dr. Velinda Worix: member-at-large, Department of Biology
- GSO president/designee (not yet elected)

The Council considered and accepted the following graduate faculty nominations:

Last	First	Degree	Dept	Program	Status
Arena	Nick	MBA	Business	MBA	Prof Aff
Barnes	Richard	LLM	Accounting	MBA	Full
Brown	Shanita	PhD	Ed Lead /Coun	CMHC	Adjunct
Bumin	Kirill	PhD	Poli Sci	MPA	Full
Cinnamon	Serina	PhD	History	SSEd	Full
Curran	Kristen	MA	Ed Lead /Coun	Sch Coun	Prof Aff

Harcar	Talha	PhD	Business	MBA	Adjunct
Hollingsworth	Robert	DHSc	PE	PE	Adjunct
Horne	LynnDee	MS	Ed Lead /Coun	CMHC	Prof Aff
Hunt	Timothy	MS	Ed Lead /Coun	CMHC	Prof Aff
Pitchford	Kayonna	PhD	El Ed	El Ed	Full
Saccomano	Doreen	EdD	El Ed	El Ed	Full
Harrison-Swartz	Julie	DNP	Nursing	MSN	Prof Aff
Szczygiel	Pamela	DSW	Social Work	MSW	Full

Proposals: The Graduate Council approved the following changes to the MSW program (to meet an accreditation requirements and suggestions for the Advanced Standing Students and to offer students test out options for five foundation courses):

Course Proposals

Add new course SWK 6700 Advanced Practice with Indigenous Populations (3 hours)

Delete SWK 5330 and SWK 5430 (both 4 hours)

Program Proposals:

1). MSW 60 hour program will now offer test out options for 5 foundation courses:

SWK 5000 Micro Human Behavior and the Social Environment*

SWK 5070 Social Welfare Policies and Programs*

SWK 5100 Generalist Social Work Research*

SWK 5150 Macro Human Behavior and the Social Environment*

SWK 5200 Social Work in a Diverse Community*

Changes total hours to 45-60

2). MSW Advanced Standing Program: add SWK 6700 Advanced Practice with Indigenous Populations (new course, 3 hours) replacing and deleting SWK 5330 and SWK 5430 (both 4 hours) changing the program hours to 33 (from 38).

Graduate School Report and Discussions

- Dr. Aiken led a discussion on fall enrollment (754 graduate students) and recruitment, recent changes that affect the Graduate School (name change, newsletters, new logo, etc.) and the
- The Research Symposium – to be held April 4, 2017— was discussed with the new options available (research paper competition and 3 minute thesis competition) and the new sponsorship form.
- Dr. Aiken noted that the New Graduate Student Orientation held on August 13 with almost 150 attendees, was among the largest in recent memory, and was simultaneously presented as a webcast for the first time. The YouTube video of the Orientation has been posted and the link sent to students. The Council discussed the student evaluations of the event and whether any changes ought to be made. It was suggested that maybe a weekday evening event be held for those unable to make a weekend event.
- Dr. Aiken described that the Graduate Course Analysis revamping is still in the process and that further information will be forthcoming.
- Dr. Aiken and Dr. Bumín announced the creation of a new award to underscore the importance of

research and to encourage sustained collaborative academic activity by the graduate faculty with the graduate students. One recipient will be selected annually by the Graduate School to receive a citation and to be recognized at the Faculty Appreciation Dinner.

The next Graduate Council meeting will be held **Monday, October 17, 2015 at 3:00 in UC Annex Room 203.**

The meeting schedule for the remainder of the academic year is as follows: November 21, January 23 (2017), February 20, March 20 and April 17. Faculty are welcome to attend.

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