**The University of North Carolina at Pembroke**

**QEP Committee Minutes**

**February 3, 2015, 1:00 PM**

**University Center Room 233**

Members Present: Michael Alewine, David Nikkel, Stewart Thomas, Rachel Smith, Polina Chemishanova, Sherry Edwards, Marian Wooten, Elizabeth Normandy (chair)

Members Absent: Anita Guynn, Cherry Beasley, Cynthia Miecznikowski, Mark Canada

Guests: Angie Mullennix

The meeting was called to order at 1:02 pm.

The minutes from the December 2, 2014 meeting were approved.

Library data, which Michael Alewine will produce, will show which WE and WD classes take advantage of Informational Literacy.

The QEP Committee has lost a member (Tony Curtis) and soon will lose another as Mark Canada accepts his new position. The Committee will not replace either member at this point, but may do so at a later date.

Six course proposals (5 WE, 1 WD) were reviewed and accepted.

The Chair provided an update on the Waypoint software package. The corporation that owns Waypoint (Bridgepoint Education) has notified UNCP that software availability to all institutions except those owned by the corporation will be terminated on December 31, 2015. The QEP Committee decided to use the software up until this point; however, the University has been unable to conclude a mutually agreeable contract. The Chair has downloaded all data about regarding UNCP’s use of Waypoint. This revealed that only 25 faculty members used Waypoint in the Fall 2014 semester, and only 44 faculty members have used the software in the past five years. Over 2000 individual assignments were graded in Waypoint, the majority of which used the standard rubric, and in general UNCP is meeting the benchmark of achieving in each category of the rubric. All committee members present agreed with the decision to discontinue the use of Waypoint.

The Writing Center has moved back to the library.

The QEP Committee decided to offer instructors who have been through QEP training the option to attend a conference focused on writing in the discipline at NC State (February 27-28).

The Chair reminded the Committee that after the Impact Report is submitted in 2016, UNCP will have approximately two years before beginning the planning for the second QEP.

The meeting adjourned at 2:11 pm.

Respectfully submitted,

Marian Wooten

Secretary in Rotation