

General Education Subcommittee  
Minutes for the Organizational Meeting of Thursday, 5 Sept. 2002  
@ 3:30pm

Present: Monika Brown, Paul Flowers, Lewis Hershey,  
Wright Killian, John Maisonpierre, Dean Tom Leach

Excused: Susan Edkins

Guest: Elizabeth Normandy

1. Wright Killian, as Chair of Academic Affairs Committee, convened the meeting at 3:30; the Agenda was adopted; minutes of April 2002 meeting were approved.
2. Paul Flowers agreed to chair the committee, Monika Brown will continue as secretary.
3. Planning for the year
  - a. Liz Normandy reminded us of the assessment process and of materials available to assist us.
  - b. Regular committee meetings will take place on the last Thursday of each month in the Arts and Sciences Conference room in Old Main.
  - c. The end-of-year report (2001-2002) from the General Education Subcommittee will be made available for committee members to review. Monika will forward it as an attachment to Paul, who will distribute it.

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