

# UNIVERSITY OF NORTH CAROLINA AT PEMBROKE

## Faculty Senate Minutes Wednesday, April 3, 2002

The meeting was called to order at 3:30 p.m. by Pat Cabe, Chair of the Faculty Senate

### MEMBERS PRESENT:

Cherry Beasley	Susan Edkins	Allen Meadors
Robert Brown	Jim Frederick	Liz Normandy_
Roger Brown	Holden Hansen	
Pat Cabe	Chet Jordan	Harold Teague_
Bill Campbell	Bonnie Kelly	Tommy Thompson
Wes Cook	Beth Maisonpierre	Richard Vela_
Jose D'Arruda	David Maxwell	Pete Wish
	Kay McClanahan	

MEMBERS ABSENT: Ray Sutherland.

MEMBERS EXCUSED: Sandra Cross, Tom Dooling, Wright Killian, Frank Trapp.

GUESTS: Charles Jenkins, Jonathan Maisonpierre, Donna Payne.

APPROVAL OF THE MINUTES: The minutes of the March 13 meeting were approved as distributed.

APPROVAL OF THE AGENDA: The agenda was adopted as distributed.

### REPORTS FROM ADMINISTRATORS:

Chancellor Meadors discussed his meeting with the Board of Trustees, focusing on the approval to add \$70 to the previously approved \$80 increase in Fall tuition (total now \$150.00). State budget prospects remain grim, but cuts for Higher Education have not been designated yet.

Provost Brown informed the Senate that the Chancellor has submitted a 4% reduction scenario that can still be achieved without cutting even vacant faculty positions. (He noted an article in the Raleigh Obs which raised the specter of faculty lay-offs at Chapel Hill.) This issue requires very delicate handling. We will begin interviews in the search for a new Dean of the Business School as Kenneth Clow has accepted a new position.

The Provost extended congratulation on the success of the recent Science Fair, the 10th annual Social Work Symposium, and the Friends of the Library Benefit Dinner. He also expressed his congratulations to the Math department for holding the annual Math Contest and attracting a historically high participation rate (208). Finally, he noted that the Senate Chair will receive a stipend of \$1,000.00. Jose D'Arruda asked when the Promotion and Tenure Letters would be released. The Provost replied that they are currently being printed.

## REPORTS FROM OPERATIONS COMMITTEES:

### EXECUTIVE COMMITTEE

Pat Cabe reported that they had completed their agenda and reviewed on-going activities.

### COMMITTEE ON COMMITTEES AND ELECTIONS:

Jim Frederick reported that first ballots are on-going. Winners will be announced as they are known.

### GOVERNANCE COMMITTEE

As proposed in the March meeting, Chet Jordan brought forward for vote the proposal to define Robert's Rules of Order as governing all deliberative bodies of the faculty and noting in particular the prohibition against proxy voting. This motion would be a revision of the Faculty Constitution, so must therefore be brought for approval to the full faculty. The Motion passed unanimously and will be brought to the General Faculty meeting in May for final vote.

Dr. Jordan also brought forward a proposal to revise the description of the membership of the Faculty Awards Committee. The specific motion was to change the wording of the key clause to read "TWO ELECTED AT-LARGE MEMBERS ARE TO BE ELECTED FROM [insert TWO here] DEPARTMENTS NOT REPRESENTED AMONG THE DIVISION MEMBERS. After some discussion, the motion was approved by voice vote.

## REPORTS FROM STANDING COMMITTEES

### ACADEMIC AFFAIRS COMMITTEE

Dr. Robert Brown presented the proposal for a new Masters in School Administration Program. The proposal was adopted without dissent, by voice vote.

He also noted that a survey are underway regarding the University Writing Center and the Library.

On a recommendation of the Enrollment Management Subcommittee, Dr. Brown presented a proposal to of revise the language in academic contracts for students who have appealed successfully their academic suspensions and students who have been readmitted under the "Special Readmissions" policy." After discussion with the UNCP lawyer, Donna Payne, the following language was proposed, which differed somewhat from the language originally approved by Academic Affairs Committee:

"...IN CONSIDERATION FOR AN OPPORTUNITY OF ENROLLMENT FOR ANOTHER SEMESTER, I AGREE TO THE TERMS OF THIS CONTRACT IN ADDITION TO THE OTHER REQUIREMENTS FOR MATRICULATION MAINTAINED BY UNCP AND I ACKNOWLEDGE THAT MY COMPLIANCE WITH THESE TERMS WILL HELP ME IMPROVE MY SKILLS, WHICH WILL GIVE ME AN OPPORTUNITY TO SUCCEED AS A STUDENT AT UNCP. I MAY BE SUBJECT TO DISCIPLINARY MEASURES, UP TO AND INCLUDING SUSPENSION, DURING THE CURRENT SEMESTER IF I FAIL TO COMPLY WITH THESE CONTRACT TERMS OR ANY OTHER REQUIREMENTS APPLICABLE TO UNCP STUDENTS. IF I AM SUSPENDED, MY FINANCIAL AID MAY BE SUBJECT TO A TITLE IV RETURN CALCULATION. (THIS MEANS THAT I WILL HAVE TO PAY BACK TO THE GOVERNMENT SOME OF MY FINANCIAL AID.) I HAVE HAD A CHANCE TO ASK AND GET ANSWERS TO ANY QUESTIONS I HAD REGARDING THIS

CONTRACT AND I UNDERSTAND FULLY THE TERMS OF THIS CONTRACT."

This new language, Donna Payne explained, makes the contract more enforceable. Jonathan Maisonpierre noted that these cases would be very rare anyway. Chet Jordan moved adoption of the new language, Sandra Cross seconded; the proposal passed without dissent, on a voice vote.

#### FACULTY AND INSTITUTIONAL AFFAIRS COMMITTEE

David Maxwell introduced three issues for Senate action.

In the FACULTY HANDBOOK, Section 4A-7.3 (page 4A-22), the subcommittee proposed to revise the line describing eligibility for service on Peer Evaluation Committees as follows:

"WHENEVER POSSIBLE, THE DEPARTMENT REPRESENTATIVES MUST BE TENURED MEMBERS OF THE DEPARTMENT (EXCEPT THAT FACULTY MEMBERS PARTICIPATING IN PHASED RETIREMENT ARE ELIGIBLE TO SERVE) WHOSE RANK IS EQUAL TO, OR HIGHER THAN, THAT SOUGHT BY THE CANDIDATE."

The proposal was discussed and adopted by voice vote without dissent.

A change to FACULTY HANDBOOK, Section 2-11 (page 2-31) on Faculty Evaluation of Administrators was next presented. The proposal would change current language to be more consistent with the actual process itself and to meet concerns expressed by the university lawyer that the resulting data is being over distributed. The proposed new language was:

**EVALUATIONS CONDUCTED BY THE FACULTY ITSELF CAN PROVIDE VALUABLE INFORMATION TO THREE GROUPS OF PEOPLE: THE ADMINISTRATORS BEING EVALUATED, THE ADMINISTRATOR'S IMMEDIATE SUPERVISOR CONDUCTING THE EVALUATION, AND THE CHAIR OF THE FACULTY SENATE.."**

Discussion followed with Jose D`Arruda asking why this is of use to the Chair of the Faculty Senate. Dr. Cabe responded by noting that the value is particularly symbolic of faculty involvement. Bonnie Kelly added that, if the evaluation uncovers any serious problems, having the Senate Chair involved as a "knowing middleman" could be of great value, particularly in a case where an evaluated administrator's performance may continue to be problematic. David Maxwell suggested some clarifications might be in order and the committee could continue to discuss. Dr. Robert Brown wondered that further clarification of who are these "Administrator conducting evaluations" might be needed and suggested eliminating the portion reading "THE ADMINISTRATORS CONDUCTING EVALUATIONS". Dr. Cabe then suggested dropping the portion "THREE GROUPS OF PEOPLE." The final text of the proposal, accepted with the suggested editorial changes, emerged, as follows:

**"EVALUATIONS CONDUCTED BY THE FACULTY ITSELF CAN PROVIDE VALUABLE INFORMATION TO THE ADMINISTRATOR BEING EVALUATED, THAT ADMINISTRATOR'S IMMEDIATE SUPERVISOR, AND THE CHAIR OF THE FACULTY SENATE.**

This amended version passed without dissent by voice vote.

Finally, Dr. Maxwell asked for the adoption of a "Sense of the Senate" Resolution to the effect that

"THE ACADEMIC CALENDAR FOR 2003-2004 BE SHORTENED SO THAT THERE ARE FOURTEEN WEEKS OF INSTRUCTION PER SEMESTER AND A FINAL REQUIRED MEETING DURING THE EXAMINATION PERIOD."

The ensuing discussion was lively. Chancellor Meadors noted that the word "required" was legally binding and needed to be taken very seriously. Others wondered if this was the right move, given the current budget problems of the state. The Chancellor and others also noted that such changes would eventually demand considerable interface with other schools regarding athletic schedules, summer schools, etc. The resolution was passed on a show of hands vote of 16 for and 5 against.

#### STUDENT AFFAIRS AND CAMPUS LIFE

Dr. Beasley brought some new guidelines for implementation of the UNCP Campus Emergency Plan. Her committee specifically requested immediate publication of the following statement:

"IF A STUDENT, STAFF, FACULTY OR VISITOR IS WITNESS TO AN EMERGENCY ON CAMPUS, CAMPUS POLICE NEEDS TO BE CALLED IMMEDIATELY AT 521-6235."

The committee wanted to insure coordination with local police, medical, and emergency and start widening awareness of this number. Chancellor Meadors indicated that the administration was working toward setting up a campus-only phone in each of the classroom buildings. Dr. D'Arruda suggested that a 6-911 number could be the number; it is easy to remember. Dr. Beasley stated she'd check that idea out. Along with foregoing statement, two additional explanatory elements were specified.

AIF STUDENT HEALTH SERVICES IS OPEN, CAMPUS POLICE WILL CONTACT STUDENT HEALTH SERVICES AND ROBESON COUNTY EMERGENCY SERVICES AT 911."

AIF STUDENT HEALTH SERVICES IS CLOSED, CAMPUS POLICE WILL IMMEDIATELY CONTACT ROBESON COUNTY EMERGENCY SERVICES AT 911.@"

The three point emergency plan was adopted by the Senate on a voice vote with no dissent.

#### REPORT FROM OTHER COMMITTEES

##### FACULTY AWARDS COMMITTEE.

The committee is completing work on the campus Teaching Awards and the Dial Awards.

##### REPORT FROM THE UNCP FACULTY ASSEMBLY DELEGATE

Dr. Jose D'Arruda reported that the 11-15 April TLT Conference was a dramatic success. He also noted the Assembly's meeting with Molly Broad.

UNFINISHED BUSINESS: There was no unfinished business.

NEW BUSINESS: There was no new business.

The meeting adjourned at 4:38.