

UNIVERSITY OF NORTH CAROLINA AT
> PEMBROKE
>

Faculty Senate Minutes
Wednesday, November 7, 2001

The meeting was called to order at 3:33 PM by Pat Cabe, Chair of the Faculty Senate.

Members Present:

Cherry Beasley	Tom Dooling	Allen Meadors
Robert Brown	Susan Edkins	Liz Normandy
Pat Cabe	Jim Frederick	Harold Teague
Bill Campbell	Chet Jordan	Richard Vela
Wes Cook	Bonnie Kelley	Pete Wish
Sandra Cross	Wright Killian	

Excused: Roger Brown, Jose D'Arruda, Beth Maisonpierre, Tommy Thompson, Frank Trapp, Ray Sutherland

Guests: Bill Gash, Jackie Clark, Sharon Sharp, Trae Brookins

Approval of the Minutes: The minutes of the meeting of October 3, 2001 were approved with one correction. The proposal from the Faculty Governance Committee to change the By-laws of the Faculty Senate, Article V, Function and Scope of the Operations Committee had been approved by the Faculty Senate.

Adoption of the Agenda: The Agenda was adopted as distributed.

Reports from Administrators:

Ms. Jackie Clark, Vice Chancellor Enrollment Management, addressed the Senate on her new role as the Vice Chancellor for Enrollment Management. The division cuts across other divisions with its responsibilities for financial aid and advisement and retention. The division will be responsible for new student orientation and will be involved in the registration process even though the registrar will not be a part of the division. The division will still be responsible for marketing. Other division offices will continue to operate as they have previously. There will be changes in the organizational structure of the Office of Admissions. Ms. Clark will devote fifty percent of her time to admissions. The position of Director of Admissions has been eliminated, and Trae Brookins had been promoted to Associate Director of Admissions. John McMillian has been promoted to the position of Assistant Director of Admissions. The structure of the Subcommittee on Enrollment Management will remain the same. In response to a question about the role of the Vice Chancellor for Enrollment Management, Chancellor Meadors explained the enrollment management concept and stated that the division would work with the registrar on scheduling in order to improve the registration process for students.

Dr. Meadors described parental involvement in the upcoming open house for prospective students and encouraged faculty to be involved. He introduced Angela Weston as the new Special Assistant to the Chancellor. He gave an update on budget cuts, stating that the proposed 4% cut for the University had been reduced to 2% by the Governor. This means that monies identified for possible cuts in the spring may now be available for one-time purchases such as computers. He reported that the ratio of full-time to part-time faculty at UNC Pembroke (80% full-time and 20% part-time) is the best in the UNC system. This ratio may change to 86% full-time and 14% part-time.

Reports from Operations Committee:

Executive Committee:

P. Cabe reported that the Ad Hoc Committee on Honorary Degree Policy and Procedures will soon complete a document outlining procedures. The Campus Appeals Board has heard two cases and the new procedures have been used successfully.

Committee on Committees and Elections:

J. Frederick reported that the election for the Hearing Committee has been completed, and Tom Ross has been elected. Elections for the Awards Committee and the Grievance Committee are underway.

Faculty Governance Committee:

C. Jordan presented a proposal to amend the By-laws of the Faculty Senate, Article B - 1, Article I, Meetings to include the statement "The Secretary will post official agendas and minutes on the Faculty Senate web site." The proposal would also change the method of distribution of committee and subcommittee agendas and minutes to require chairs to distribute them to the Senate Secretary in advance of the meeting dates instead to the faculty by e-mail. The proposal was adopted unanimously. Dr. Jordan also reported that the Committee is considering a new model for Faculty Senate representation which it will bring before the Senate for its consideration at a later date. The Committee is also considering proposals for the creation of tenure and promotion committees in schools and colleges.

Reports from Standing Committees:

Academic Affairs Committee:

Curriculum proposals from the Department of Mass Communication and the School of Education were approved. (See Minutes of the Academic Affairs Committee, October 17, 2001.) Robert Brown reported that the surveys of the Library and Writing Center were being refined.

There are concerns in the Library about the increasing costs of printing. The Enrollment Management Subcommittee is discussing the international baccalaureate, freshmen with 0.0 grade point averages, and mid-term grades. With respect to mid-term grades, there is concern about their value as a means of assessing student performance and about the inconsistency of faculty grading. Dr. Meadors stated that it would be helpful to know more about the faculty perspective on mid-term grades.

The General Education Subcommittee is considering the assessment of general education and expects to propose options to the Academic Affairs Committee. The Academic Affairs Committee is considering policies on independent study, course syllabi, additional pass-fail options, and course cancellation. Dr. Meadors spoke in favor of reducing repeats and increasing pass-fail opportunities for courses outside the major.

Faculty and Institutional Affairs Committee:

D. Maxwell reported that the Committee had determined that there was no need to change the general promotion and tenure criteria in light of the development of specific departmental criteria. The committee has also concluded that there should be no linkage between promotion and tenure as it would reduce flexibility in tenure and promotion decisions. It was the consensus of the Committee that there was no obvious solution to the problem of unwanted e-mail.

Dr. Maxwell brought two items to the Senate for its consideration. The first was a proposal concerning the flow of tenure and promotion materials. (See Minutes of the Faculty and Institutional Affairs Committee, October 18, 2001.) The proposal was amended to read "November 15 -- Chair submits report and faculty member's materials to the appropriate Dean" and adopted unanimously. The second item was a resolution concerning local option tuition increases for faculty salaries. It read as follows: While the faculty at UNC Pembroke do not condone increases in student tuition to support faculty salary increases, if such practice is allowed, there must be some policy to ensure equity in faculty salary increases across all UNC institutions. The resolution was adopted unanimously. Dr. Meadors stated his opposition to local option tuition increases and stressed that, if local option increases continue, UNC Pembroke will have to consider the effect on faculty salaries.

Student Affairs and Campus Life Committee:

C. Beasley reported that a policy on pagers, beepers, and cell phones is being drafted and will be attached to the disruptive student policy.

Reports from Other Committees:

Faculty Awards Committee:

P. Wish reported that there are five nominations for faculty emeritus and six nominations for the Board of Governors Award.

Report from UNC Faculty Assembly Delegate:

There was no report.

Unfinished Business:

There was no unfinished business.

New Business:

There was no new business.

Announcements:

The tentative date for the General Faculty Meeting is Thursday, December 13 at 3:30 PM.

The Holiday Ball is scheduled for December 8 following the Medieval Feast.

Adjournment:

The meeting was adjourned at 4:50 PM.

Respectfully submitted,
Elizabeth Normandy
Secretary Pro Tem