

# The University of North Carolina At Pembroke

## Faculty Senate

### Agenda

Meeting of the Faculty Senate  
Wednesday, December 7, 2005 @ 3:30pm  
213 Chavis University Center

**Kay McClanahan, Chair**  
**Holden Hansen, Secretary**

Members:

Allen C. Meadors, Chancellor, Ph.D., FACHE  
Charles F. Harrington, Provost & Vice Chancellor for Academic Affairs

To 2008	To 2007	To 2006
ART Cindy Saylor	ART Holden Hansen	ART Jean Sexton
EDN Irene Aiken	EDN Jane Huffman	EDN Sara Simmons
LET Charles Beem	LET Nancy Barrineau	LET Robert Brown
NSM David Zeigler	NSM Andy Ash	NSM Deok-Hyun Hwang
SBS Ottis Murray	SBS Elizabeth Denny	SBS Elizabeth Normandy
At-Large Susan Cannata	At-Large Lillian Brewington	At-Large Paul Flowers
At-Large Ann Horton-Lopez	At-Large Betty Brown	At-Large Kay McClanahan
At-Large Lee Phillips	At-Large Bonnie Kelley	At-Large Richard Vela

### Order of Business

- A. Roll Call
- B. Adoption of Agenda
- C. Approval of Minutes of November 2, 2005 Meeting (*Agenda Attachment #1*)
- D. Reports from Administrators
  1. The Chancellor
  2. The Provost and Vice Chancellor for Academic Affairs  
**Nomination of James F. Hubbard for an Honorary Doctorate**  
(*Agenda Attachment #2*)
- E. Reports of Committees
  1. Operations Committees
    - a. Executive Committee

- b. Committee on Committees and Elections
  - Appointments for Approval:**
  - Academic Support Services Subcommittee (second Tuesday)
    - EDUC Emily Long (to 2007)
    - LETT Dr. Dandan Liu (to 2007)
  - Faculty Development and Welfare Subc. (second Thursday)
    - EDUC Swannee Dickson (to 2006)
  - Faculty Evaluation Review Subcommittee (first Tuesday)
    - At-Large John Parnell (to 2006)
- c. Faculty Governance Committee
- d. Health, Safety and Environment Committee

2. Standing Committees

- a. Academic Affairs
  - Proposed curriculum changes** (*Agenda Attachment #3*)
    - Department of Chemistry and Physics
    - Department of Sociology and Criminal Justice
    - Minimum Scholastic Requirements
- b. Faculty and Institutional Affairs
- c. Student Affairs and Campus Life

3. Special Committees

- a. Promotion and Tenure Review Committee
- b. Plagiarism Committee

F. UNC Faculty Assembly Report

G. Teacher Education Committee

H. Graduate Council

I. Other Committees

J. Unfinished Business

K. New Business

**Honors Faculty Proposal** (*Agenda Attachment #4*)

L. Announcements

M. Adjournment

# The University of North Carolina at Pembroke

**Faculty Senate Minutes  
Wednesday, November 2, 2005  
225 Dial Building**

The meeting was called to order at 3:32 p.m. by Kay McClanahan, Chair of the Faculty Senate.

**Members Present:**

Provost Harrington

Irene Aiken	Charles Beem	Lillian Brewington	Betty Wells Brown
Robert Brown	Susan Cannata	Elizabeth Denny	Paul Flowers
Ann Horton-Lopez	Jane Huffman	Deok-Hyun Hwang	Kay McClanahan
Ottis Murray	Lee Phillips	Cindy Saylor	Jean Sexton
Sara Simmons	Richard Vela	David Zeigler	

**Members Excused:**

Chancellor Meadors, Nancy Barrineau, Holden Hansen, Bonnie Kelley, and Elizabeth Normandy

**Adoption of the Agenda:** The agenda was adopted.

**Approval of the Minutes:** A correction to the Faculty and Institutional Affairs report was made to read "The Faculty Development and Welfare Subcommittee is investigating ambiguity in the Hubbard leave fund guidelines." The minutes of October 5, 2005 were approved as amended.

**Report from Administrators:**

The Chancellor did not have a report as he is in China.

Provost Harrington first congratulated Holden Hansen for his work with "The Taming of the Shrew" that was presented last week. He then reported on the following: (1) the School of Optometry proposal; (2) Patricia Valenti's appointment as UNCP representative to the UNC Graduate Council; (3) the Office of the President's request that UNCP submit a list of issues for the federal agenda list by November 16th; and (4) the campus visit by UNC President-elect Erskine Boles. Mr. Boles has requested of the Chancellor four to five talking points as priorities for UNCP. Provost Harrington shared his ideas as follows:

1. faculty salaries
2. health insurance costs; quality of care and the cost of care
3. unfunded mandates (Banner migration, for example)
4. the permission process to fill new and vacant positions on campus

Furthermore, Provost Harrington discussed (5) the current status of teaching development funding proposals, (6) the Directed Academic Leaves of Absence for full-time, tenured faculty to pursue research and engagement activities in the four areas of scholarship, with proposals due December 16th, (7) the success of the recent University Open House and Information Fair events, and (8) the issue of faculty availability to students beyond classroom time and office hours.

Provost Harrington announced that effective November 1st, the Chancellor has appointed Dr. Zoe Locklear as Dean of the School of Education.

A question about the lag time in communication about a recent assault on campus after evening classes was posed to Dr. Harrington. After some discussion and a request for campus-wide communication when these types of events occur, Provost Harrington agreed to look into the issue further.

A second question was posed about overall campus security issues and safety for evening faculty, staff, and students, specifically lighting in parking lots. Similarly, Provost Harrington agreed to look into the issue further.

### **Reports from Operations Committees:**

#### **Executive Committee**

No report.

#### **Committee on Committees and Elections**

No report.

#### **Faculty Governance Committee**

Tom Dooling reported that the committee continues to work on drafting a position description for the Faculty Senate Chair for the Faculty Handbook, as well as criteria for the distribution of representation on the Faculty Senate.

#### **Health Safety and Environment Committee**

Richard Vela reported the first meeting was mostly organizational. The next meeting will be held November 9th at 2:30 p.m. in Education 202. Anyone interested in health and safety issues are invited to attend.

### **Reports from Standing Committees:**

#### **Academic Affairs**

Susan Cannata brought forth (1) a proposal from the Department of Music, which was

approved unanimously; (2) multiple proposals from the Department of Sociology and Criminal Justice, including a new course and the revamping of the sociology major, which was passed with one abstention; and (3) a proposal to modify an existing program for the B.S. in Biotechnology, which was approved unanimously. See attachment #1 for full details. It was recommended that prior to placing the modified program in the UNCP catalog that the course requirements be reformatted to reflect the appropriate information with regard to the General Education requirements.

Dr. Cannata reminded the Senate that the deadline for comments on the General Education Goals and Objectives Two-Year Plan is January 13, 2006.

### **Faculty and Institutional Affairs**

Elizabeth Denny reported that the Committee is continuing to address the following issues: (1) copyright and intellectual property, and (2) EPA Faculty hiring policy. The Faculty Development and Welfare Subcommittee continues to investigate the ambiguity in the Hubbard leave fund guidelines.

### **Student Affairs and Campus Life**

Ottis Murray reported that the Day Care Subcommittee is continuing to study the day care issue.

### **Special Committees:**

#### **Promotion and Tenure Review Committee**

David Zeigler reported that the committee is currently meeting weekly and continues to work on clarifying the criteria for promotion to the rank of Professor, primarily in the area of scholarship. A deadline of November 9th is in effect for the committee to put together a proposal. An open forum will be held on November 16th during activity period to hear comments, suggestions, and concerns regarding the committee's proposal. The committee's proposal will be distributed to the faculty prior to the forum. The committee will accept input on this proposal until November 28th.

#### **Plagiarism Committee**

Betty Wells Brown reported on the recommendation of the committee (see full details in attachment #2), to purchase a single campus institution license of the plagiarism prevention and detection software, TURNITIN. The proposal to purchase a single campus institutional license passed with one abstention.

#### **UNC Faculty Assembly Report**

No report.

#### **Teacher Education Committee**

Jane Huffman thanked those faculty members who are offering more classes in the evening and online, and announced that the Dean of Education will be contacting faculty to discuss further opportunities.

**Graduate Council**

No report.

**Other Committees**

No report.

**Unfinished Business**

Provost Harrington reported that the Commencement Committee has recommended a new recessional design at the end of Commencement exercises to aid in the speed of the mass exodus. Senate members viewed this proposal as creating other possible impediments.

**Announcements**

(1) Family Literacy Day will be held on November 12th; and (2) Faculty Forum with Will Collier will be held on November 8th at 3:30 p.m. in the Faculty Dining Room.

**Adjournment:**

The meeting was adjourned at 4:51 p.m.

*Attachment #1 to 11/2/05 Senate Minutes*

**ACADEMIC AFFAIRS COMMITTEE**

**Proposed Curriculum Changes**

1. Proposal from the Dept. of **Music**
  - 1.1 New Course
    - a. **MUS 202 Vocal Diction**—Starting Spring 2006. Prereq None
  
2. Proposals from the **Dept. of Sociology and Criminal Justice**
  - 2.1 New Course
    - a. **SOC 425 Organizations in Society**. Prereq None
  - 2.2 **Revamp the Sociology Major** as follows:
    - a. **Increase** the Major Requirements from 15 to 21-24 hours
    - b. Make **SOC 360 and 361** required courses in the major
    - c. Make **SOC 299** a required course in the major
    - d. **Change Sociology Major Requirements** to: **SOC 102, 209, 299, 321, 360, 361**
    - e. **Add SOC 418, 425, 442, 465, 485 and 490** to Sociology Major Requirements as follows:  
Require ONE course from SOC 418, 425, 442, 465, 485 or 490
    - f. **Reduce Sociology Electives** from 18 to **9-12 hours**
    - g. **Change Sociology Electives** to: Select 9-12 hours from other SOC elective courses (or SOC 499)\*  
\* At least 6 hours must be in 300 or 400 level courses

Revised Program:

Freshman Seminar	1
General Education Requirements	44
Sociology Major Requirements: SOC 102, 209, 299, 321, 360, 361	18
Sociology Electives: One of the following courses: SOC 418, 425, 442, 465, 485 or 490; at least 6 of the remaining hours must be in 300 or 400 level courses	15
University-wide electives	42
Total:	120

3. Proposal from the **Departments of Biology and Chemistry and Physics**
- 3.1 **Modify** the program for a **B.S. in Biotechnology** as follows:
- Move BIO 329 Developmental Biology** from a required to an elective course
  - Add BIO 354 Plant Physiology** to the elective courses
  - Move BIO 351 Research Strategies** from an elective to a required course

Revised Program:

<b>General Education Requirements</b>	<b>44</b>	
<b>Freshman Seminar</b>	<b>1</b>	
<b>Major Requirements</b>	<b>49</b>	
<b>BIO 100 Principles of Biology</b>		<b>3</b>
<b>BIO 100L Laboratory Investigations and Experiences</b>		
<b>In General Biology</b>		<b>1</b>
<b>BIO 315 Microbiology</b>	<b>4</b>	
<b>BIO 323 Biotechnology II</b>	<b>4</b>	
<b>BIO 351 Research Strategies</b>	<b>3</b>	
<b>BIO 371 Cell Biology</b>	<b>4</b>	
<b>BIO 472 Principles of Genetics</b>	<b>4</b>	
<b>BIO 490 Internship/Co-Op</b>	<b>3</b>	
<b>CHM 130 General Chemistry I</b>	<b>3</b>	
<b>CHM 110 General Chemistry Laboratory I</b>		<b>1</b>
<b>CHM 131 General Chemistry II</b>		<b>3</b>
<b>CHM 111 General Chemistry Laboratory II</b>	<b>1</b>	
<b>CHM 250 Organic Chemistry I</b>	<b>4</b>	
<b>CHM 227 Analytical Chemistry</b>	<b>4</b>	
<b>CHM 311 Biochemistry</b>	<b>3</b>	
<b>CHM 312 Experimental Methods in Biochemistry</b>	<b>1</b>	
<b>CHM 351 Bioprocessing</b>	<b>3</b>	
<b>MAT 221 Calculus I</b>	<b>4</b>	
<b>MAT 222 Calculus II</b>	<b>4</b>	
<b>PHY 150 College Physics I</b>	<b>3</b>	
<b>PHY 156 College Physics Lab I</b>	<b>1</b>	
<b>Electives (choose 3 of the following 5)</b>	<b>11-12</b>	
<b>BIO 320 Developmental Biology</b>	<b>4</b>	
<b>BIO 354 Plant Physiology</b>	<b>4</b>	
<b>BIO 381 Immunology</b>	<b>3</b>	
<b>CHM 331 Bioanalytical Chemistry</b>	<b>4</b>	
<b>PHY 151, 157 College Physics II &amp; College Physics II Lab</b>		<b>4</b>
<b>Free Electives</b>		<b>14-15</b>
<b>Total</b>		<b>120</b>

\*Students who plan to major in Biotechnology should request to talk to the program director or coordinator and consult with either one before registering for General Education courses. Twelve hours of General Education courses are listed separately above as specific required courses under sections II.C. and IV of the UNCP General Education Curriculum

*Attachment #2 to 11/2/05 Senate Minutes*

***PLAGIARISM COMMITTEE***

**The Plagiarism Committee recommends that UNC Pembroke, through the Office of Academic Affairs in cooperation with UCIS, purchase TURNITIN PLAGIARISM PREVENTION SINGLE LICENSE to be purchased for use by all UNC Pembroke faculty.**

**According to data collected by last year's committee, plagiarism is a major concern on this campus. Research has been done as to the cost effectiveness and related it to other programs. This program is "user friendly" and offers a wider variety of resources as compared to other programs.**

**The basic cost is**

- Plagiarism Prevention: Single campus institution license: (12 months)**
- \$650 annual licensing fee per campus + 75 cents per student (\$1400 minimum)**
- Volume discounts available for institutions with over 10,000 students \***
- Unlimited classes/instructors**
- Unlimited originality reports**
- Campus administrator with department administrator options (2 levels)**

**Based on an enrollment of 5500 students the total cost is: \$4,775**

**Extended Helpdesk for Faculty (e-mail only) is (20% of total cost): \$955**

**This quote is good for 90 days from October 24, 2005.**

## *Agenda Attachment #2*

Dr. Meadors --

At the urging of Teresa Oxendine, I am submitting the name of James F. Hubbard as a candidate for an Honorary Doctorate. You'll find attached a touching biography written by his son, which spells out many of the attributes of this committed and generous educator. In addition to being a faculty member at PSU for nearly 20 years from the mid-60s to mid-80s, Professor Hubbard retained his ties to and his affection for this institution. His lifetime giving to UNCP is \$96,000. He established the Faculty Leave Endowed Fund (offering financial support to faculty requesting to take leave for a semester) and the Jump Start Fund (for students who desperately want an education). He gives \$17,700 annually to UNCP to support these funds, in addition to a large life insurance policy and, most recently, his \$10,000 pledge to the First and Ten Campaign. He is not a rich man, so these funds come from being frugal, and are based on his deep affection for UNCP.

Some highlights from the bio:

a. He is 84 years old, left the ministry to become a teacher after his congregation rebelled against his decision to admit a black family to his church in West Virginia;

b. In addition to teaching Psychology at PSU, he spent hours mentoring and counseling his students;

c. During his time here, he suffered many personal challenges, including the loss of a daughter with acute schizophrenia, and caring for a wife who suffered with depression;

d. Family tragedies and obligations kept him from completing his doctorate (which required only a few more hours and a dissertation).

Ultimately he was given tenure at PSU through a special exception that was made for him ... all the more reason he would cherish a doctorate now.

e. He's a great believer in physical fitness, and continues to practice it himself. He also studied and wrote extensively about the effects of stress on the body and the mind.

Professor Hubbard currently lives in Florida, but his son travels there to bring his Dad to the mountains of NC every summer. If approved, his son would be able to coordinate this trip to include a stop at UNCP on their way to the mountains -- thus, we're requesting this award be presented next May 2006.

Sandy

Sandra K. Waterkotte

Vice Chancellor for Advancement

University of North Carolina at Pembroke

## James F. Hubbard

### Planter of Seeds

My father, James F. Hubbard, has devoted his life to planting seeds and nurturing growth. Whether in his backyard garden planting tomatoes or as a professor of psychology at Pembroke, the seeds he planted were lovingly attended in hopes a bearing a fruitful harvest.

Born in Talladega, Alabama, March 13, 1921, Jim Hubbard was the youngest of three boys. His mother played the organ at the Presbyterian Church and taught Sunday school. Coming of age during the Depression Era, he learned the value of hard work in hard times. He also learned how to grow food in the garden.

The family moved to Richmond, Virginia, where Jim attended John Marshall High School. After graduation he worked for a time in a local bank. There he learned about attention to detail and how investments grow. Called to serve his country in World War II, Jim chose to serve his fellow soldiers as a medic spending time in Germany and France. He learned that a little extra care for the wounded made all the difference.

Returning home after the war Jim heard a call to a higher service and attended Union Theological Seminary to become a Presbyterian minister. During this time he courted and married Ellen Collins. Ellen was an elementary school teacher. A daughter, Mary Ann, was born in 1952, and a son, Fred, came along in 1954.

After serving in churches in Kannapolis, NC, and Parsons, WV, Jim made the difficult decision to leave the full-time ministry. His desire was to uplift people, and the politics of a small town church proved more stressful than he could endure. For example, clearly ahead of his time, my father extended a welcome from his Parsons, WV, church to a black Presbyterian family who moved into the area. There was division in the church family over my father's position, and this created more stress for him as the minister of the church. He knew then that he was better suited to teach rather than preach.

Jim Hubbard moved back home to Richmond and attended the University of Richmond receiving a degree in Psychology. A new opportunity came on his graduation with the chance to become a professor at Presbyterian Junior College in Maxton, NC. This school eventually became St. Andrews Presbyterian College in Laurinburg, NC. Jim taught here as a professor during the 1960's. He also worked as a counselor in the Guidance Center.

A new and exciting opportunity came for my father when he was offered a position in the Psychology Department at Pembroke State University. Although it was a long daily commute, my Dad bought an economical Volkswagen Bug and looked forward each day to going to teach. In addition to his teaching responsibilities he also spent many hours counseling students (and other professors) with their personal issues and problems.

In order to earn the necessary credentials to achieve tenure while also raising a family, my father continued his studies as best he could. He received sabbatical funding from Pembroke to study at Arizona State University. With both of his children also in college, my father rented out the home place and moved with his wife, Ellen, to Arizona to pursue his studies.

As sometimes happens in life, fate deals an unfair hand. During the year in Arizona, my father's mother took ill and needed constant care. Neither of the older brothers' families was in a position to help so my Dad brought his mother to Arizona. At the same time Ellen, his wife, developed clinical depression brought on by her mid-life changes combined with the stress of moving and caring for the elderly parent. As if this wasn't enough, his daughter, Mary Ann, who was attending college in Maryland developed acute schizophrenia and had to be removed from school. Dad flew to Maryland and brought her to Arizona.

The needs of his family outweighed his personal goals and by Christmas, Jim had returned to the Laurinburg area to take care of the mother, the wife, and the daughter. The home place was rented, and for several months the family lived in a cabin at Camp Monroe, the Presbyterian Church camp in the country outside of Laurinburg.

By the spring Ellen needed to be in treatment in Chapel Hill, and Mary Ann was doing part-time work at the Covington Street Elementary school library as therapy. On her bike ride home one day she was hit by a truck as she crossed the highway. My Dad arrived home from visiting his sick wife to find he had lost his daughter.

Throughout the ordeal of personal tragedy my Dad never gave up hope and never stopped supporting the family. In fact, he continued to study the effects of stress and its relationship to the problems suffered by Ellen and Mary Ann. He looked forward to working with students when it came time to return to Pembroke. His work had become ever more his passion.

As an outlet for his own stress Jim began exercising regularly - swimming, biking, walking, and hiking. He loved the outdoors, traveling to the mountains often in the summer time. His outdoor time also found him in the back yard planting a garden each spring. He says he always enjoys his time in the garden. The seeds are planted and nurtured along. His work through the season bears fruits and vegetables to be shared in the harvest.

The unfortunate year of my Dad's attempt to finish his PhD left him just a few hours of credits and a dissertation short of reaching his goal. His greatest concern was that he would lose his opportunity to continue to teach - one of his greatest joys. I remember to this day the elation he shared with his family when he learned that he'd been given tenure (through a special exception) at Pembroke State University. It was as if his life had begun anew.

My Dad has always shared fond memories of his time at Pembroke. Many wonderful people have enriched his life as students, professors, and administrators. He counseled his students often about the concerns of stress and the importance of balancing stress with exercise and good diet to cleanse the bloodstream. At his retirement his students gave him a plaque which said, "You taught us about the 'Crud In The Blood.'"

A couple of years after his retirement from Pembroke Jim scared us all with an unexpected heart attack. If not for the quick action of my Mom that cold morning, he would not be with us now. The doctor said that my Dad's family history of heart trouble was his downfall, but that his program of exercise and eating healthy food from the garden was his savior.

His own experience reinforcing his beliefs, Jim continued to bring his message about stress to the public by way of writing books and pamphlets. His retirement business, Positive Life, used advertising sales to bring printed information to the public. He continues to write and print "stress booklets." His beneficial booklets plant the seeds of ideas in the thoughts of people who need it most.

Dad continued to work with my Mom as her depression would come and go and through the years he saved her life several times. He never gave up hope and was making plans to continue her care when she passed away in 2004. It was just a few days short of their 55<sup>th</sup> wedding anniversary.

Even in his 84<sup>th</sup> year on earth, my Dad continues to teach, write, and plant seeds. We are even developing material for a web site that will make his writing and stress control techniques available to the world. He sets an example for everyone by continuing to exercise daily and eat properly. He still works in his garden every day.

Over the years my Dad's frugal nature learned in those depression years has paid off. He has retired comfortably and desires to plant new seeds in the way of funding a professor leave fund at the university as well as a jump start scholarship for special students looking for an opportunity to improve their lives. Giving has always been a part of my Dad's philosophy both spiritually and financially.

My Dad has never forgotten the many opportunities he was blessed with from Pembroke. His sabbatical year was a very important turning point in his life - not just because of the personal tragedy, but for the learning opportunity as well. He knows that a little opportunity can make a big difference in a life. His tenure at Pembroke made a difference in many lives, and he is still making a difference every day. Every day he plants seeds.

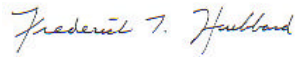
In the garden of life everything starts with planting seeds.

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My father's goal in life was to be a good planter of seeds. He aspired to the knowledge and credentials to offer the most to his students and peers. I can think of no higher honor and no more important gift to bestow on my Dad than to make him "Dr. James F. Hubbard." It will be the pinnacle of his life's work - a life's work that continues.

Thank you for your consideration.

Sincerely,

A handwritten signature in cursive script that reads "Frederick T. Hubbard". The ink is dark and the handwriting is fluid and personal.

Frederick T. (Rick) Hubbard  
son of James F. Hubbard  
November 2, 2005

Contact:  
Rick Hubbard  
PO Box 5126  
Hilton Head Island, SC 29938  
843-263-4929 cell

**Academic Affairs Committee**

1. Proposals from Department of Chemistry and Physics:
  - 1.1 Delete the Medical Technology track in the BS in Chemistry degree program.
  - 1.2 Modify the various tracks in the BS in Chemistry degree to increase commonality and to strengthen the programs by
    - 1.2.1 Adding BIO 100 to the Environmental (ENVC) and Professional (CHEM) Tracks
    - 1.2.2 Deleting the requirements for CHM 331, MAT 210, and MAT 215 and adding the requirements of CHM 312, CHM 410, MAT 108 (or MAT 109), MAT 221, and MAT 222 to the Pre-Health Professions (CMED) Track.
    - 1.2.3 Deleting the requirement for MAT 210 and MAT 215 and adding the requirement of MAT 221 and MAT 222 to the Molecular Biotechnology (CMOL) Track.
2. Proposals from the Sociology and Criminal Justice Department:
  - 2.1 Create a new 3 credit-hour elective course SOC 389 Exploring Masculinities. Prerequisites—SOC 102
  - 2.2 Add SOC 389 to Gender Studies Minor as elective.

3. Proposal to revise Minimum Scholastic Requirements:

Current Minimum Scholastic Requirements (see Catalog pp. 43-44):

Semester Hours	Quality Point Average
1-29	1.375
30-44	1.500
45-59	1.625
60-74	1.750
75-89	1.875
90 or more	2.000
Change to:	
0-29	1.50
30-59	1.75
60-89	1.875
90 or more	2.0

**The University of North Carolina at Pembroke  
Eligibility Criteria for University Honors Faculty Status**

The status of “University Honors Faculty” is reserved for tenured/tenure track members of The University of North Carolina at Pembroke faculty who meet and exceed the criteria for consideration listed below. Honors faculty are eligible to teach Honors courses which are scheduled through the University Honors College. Individual University Honors Faculty appointments are subject to review by the University Honors Council every five years.

1. A minimum of three years teaching experience at UNCP.
2. Exceptional teaching performance at the undergraduate level as demonstrated by favorable student evaluation of instruction (both quantitative and qualitative) and positive annual faculty review.
3. An earned doctorate (or its equivalent) appropriate for the academic field.
4. A record of experience in the field of study as demonstrated by post-graduate study, professional experience, scholarship in the discipline, and service to the academic discipline.
5. Documented evidence of recent/current scholarly engagement and production of scholarly work in activities including but not limited to:
  - a. grants writing
  - b. peer reviewed publications
  - c. academic and/or administrative fellowships
  - d. presentations to learned societies and organizations
  - e. professional consultations
  - f. leadership in professional organizations/learned societies
6. Approval/recommendation of the department chair, the college/school Dean, the Dean of the Honors College, the Provost and Vice Chancellor for Academic Affairs, and the University Honors Council.

THE UNIVERSITY OF NORTH CAROLINA AT PEMBROKE  
UNIVERSITY HONORS COLLEGE

NOMINATION FOR HONORS FACULTY STATUS

Directions: The completed form should be submitted to the University Honors College.

Please attach a complete and current curriculum vita and a brief statement of how the applicant's teaching philosophy will enhance the mission of the honors college.

Applicants should also include copies of the two most recent sets of student evaluations of teaching, including both qualitative and quantitative evidence. Signatures of the Department Chair and College/School Dean should be obtained before submission to the Honors College.

Date: \_\_\_\_\_

Faculty Member Being Nominated: \_\_\_\_\_

Department: \_\_\_\_\_

Current Academic Rank: \_\_\_\_\_ Current Tenure Status: \_\_\_\_\_

Date of Initial Employment at UNCP: \_\_\_\_\_

Date of Initial Appointment at Current Academic Rank: \_\_\_\_\_

Highest Degree Earned: \_\_\_\_\_

Date Earned: \_\_\_\_\_

Field(s) of Specialty: \_\_\_\_\_

Institution Granting Degree: \_\_\_\_\_

Have you ever been nominated for a UNCP Outstanding Teaching Award?

\_\_\_\_\_ Yes \_\_\_\_\_ No If a recipient, date \_\_\_\_\_

Have you ever been nominated for a Board of Governors Teaching Award?

\_\_\_\_\_ Yes \_\_\_\_\_ No If a recipient, date \_\_\_\_\_

Endorsements/ Recommendations

\_\_\_\_\_  
Signature of Department Chair (if applicable) Date

\_\_\_\_\_  
Signature of College/School Dean Date

\_\_\_\_\_  
Signature of Dean, University Honors College Date

\_\_\_\_\_  
Signature of Provost and Vice Chancellor for Academic Affairs Date

Honors Council Action

\_\_\_\_\_ Approved  
\_\_\_\_\_ Not Approved

Date \_\_\_\_\_  
\_\_\_\_\_  
Chair, University Honors Council

