

The University of North Carolina At Pembroke

Faculty Senate Committee Meeting

Agenda

Meeting of the Faculty Senate Committee
Wednesday, 1 October 2003 @ 3:30pm
Room 213, Chavis University Center

Thomas A. Dooling, Chair
Holden Hansen, Secretary

Members:

Allen C. Meadors, Chancellor, Ph.D., FACHE
Roger Brown, Provost & V.C. for Academic Affairs

To 2006

ART Jean Sexton

EDN Sara Simmons

LET Robert Brown

NSM Deok-Hyun Hwang

SBS Elizabeth Normandy

At-Large Paul Flowers

At-Large Kay McClanahan

At-Large Richard Vela

To 2005

ART John Labadie

EDN Irene Aiken

LET Jesse Peters

NSM Dennis Edgell

SBS Michael Spivey

At-Large Robert Canida

At-Large Weston Cook

At-Large Cindy Saylor

To 2004

ART Holden Hansen

EDN Susan Edkins

LET Ray Sutherland

NSM Bill Campbell

SBS Wright Killian

At-Large Cherry Beasley

At-Large Tom Dooling

At-Large Bonnie Kelley

Order of Business

- A. Roll Call
- B. Approval of Minutes
- C. Adoption of Agenda
- D. Reports from Administrators
 - 1. The Chancellor
 - 2. The Provost and Vice Chancellor for Academic Affairs
- E. Reports of Committees
 - 1. Operations Committees

- a. Committee on Committees and Elections

- i. Vote on committee changes

- Academic Support Services:

- Art: Robert Arndt

- Faculty Development & Welfare:

- Educ/PE: Emily Long

- Letters: Anita Guynn

- Curriculum:

- Educ/PE: Karen Stanley

- Letters: Anthony Curtis

- Student Affairs and Campus Life:

- Cammie Hunt

- General Education:

- Bus/Econ: Doug Schell

- Educ/PE: Jane Huffman

- b. Executive Committee

- i. Report on Academic Academy

- ii. Student Services Presentation (10 min)

- c. Committee on Faculty Governance

- 2. Standing Committees

- a. Academic Affairs

- i. Vote on curriculum changes

- 1 From the Career Services Office, a new 2-hr course CAR 101 Intro to Career Development was approved 7-1**

- 2 Three new 3-hr courses from Philosophy & Religion were approved 8-0:**

- REL 321 The History of Biblical Worship**

- REL 327 History of Western Religious Thought**

- REL 450 Adv Studies in Eastern Phil & Religion**

- 3 Three program modifications from the HPER Dept were approved 8-0:**

- 3.1 Add PED 411 as requirement in PE K-12 Licensure program and delete PED 241, 325, & EDN 430 as requirements;**

- 3.2 In Exercise & Sport Science program, delete 8 requirements (PED 130, 138, 146, 200, 316, 319, & REC 300), add three requirements (ATH 103, 490, & Coaching), and add new 3-hr required course PED 402 Applied Exer & Sport Science; total degree hours remain the same (120);**

3.3 In the Health Promotion program, delete MAT 210 as Gen Ed requirement, delete 8 courses (HLTH 100, 301,304, 305, 329,375, 480, & 485), and add six existing HPER Dept courses as requirements; total degree hours remain the same (120)

b. Faculty and Institutional Affairs

c. Student Affairs and Campus Life

3. Special Committees

F. UNC Faculty Assembly Report

G. Teacher Education Committee

H. Graduate Council

I. Other Committees

J. Unfinished Business

K. New Business

L. Announcements

M. Adjournment

The University of North Carolina at Pembroke

**Faculty Senate Minutes
Wednesday, September 3, 2003**

The meeting was called to order at 3:30 p.m. by Tom Dooling, Chair of the Faculty Senate.

Members Present:

Allen C. Meadors, Chancellor, Ph.D., FACHE
Bill Gash for Roger Brown, Provost and Vice Chancellor for Academic Affairs

Irene Aiken	Cherry Beasley	Robert Brown	Bill Campbell
Tom Dooling	Dennis Edgell	Paul Flowers	Holden Hansen
Deok-Hyun Hwang	Bonnie Kelley	Wright Killian	John Labadie
Kay McClanahan	Liz Normandy	Jesse Peters	Cindy Saylor
Sara Simmons	Michael Spivey	Ray Sutherland	Richard Vela

Members Excused: Positions Vacated by Robert Canida, Susan Edkins

Approval of the Minutes: The minutes of May 7, 2003 were approved.

Adoption of the Agenda: The agenda was adopted with the following change: Melanie Clark will not give a presentation.

Reports from Administrators:

Chancellor Meadors reported on the following: (1.) There are approximately 100 less students enrolled than projected, for a total of around 4,700. (2.) Freshman enrollment is between 800-812, with an average SAT score for incoming freshman that is 10 points higher than last year. (3.) Plans are underway to renovate and upgrade University Center room 213. (4.) The parking situation should improve by this weekend when the University Apartments will be opened. In two weeks the track parking lot will be paved. 480 spaces will open up as a result. (5) Four years ago 768 students were living on campus. That number has increased to 1,470.

Bill Gash reported for Provost Brown on the following: (1.) Several General Education sections were added to accommodate the growing enrollment. Dr. Gash thanked all who assisted. (2.) There are a lot of new faculty at the university, including over 50 in the last two years. Dr. Gash urged everyone to make everyone welcome. (3.) A concern was raised about communication between Academic Affairs, the Registrar and the Department Chairs as course sections were increased.

Reports from Operations Committees:

Committee on Committees and Elections:

Jesse Peters reported that the Senate seat vacated by Robert Canida would have to be filled at a later date. The Committee brought forward a slate of nominees for vacant positions on the Enrollment Management (Tulia Lightfoot, Susan Cannata and Karen Jones) and General Education (Julie Smith, Swanee Dickson and Leon Jemigan) Subcommittees. The nominees were elected unanimously to these committees.

Executive Committee:

Tom Dooling reported that the Executive Committee will meet at the end of September. A slate of nominees (Richard Vela, Ralph Steeds and Sivanadane Mandjiny) was presented to serve on the new Student Grievance Committee. The nominees were elected unanimously to this committee.

Faculty Governance Committee:

There was no report.

Reports from Standing Committees:

Academic Affairs Committee:

There was no report.

Faculty and Institutional Affairs:

There was no report.

Student Affairs and Campus Life:

There was no report.

Special Committees

Faculty Assembly:

Bonnie Kelley reported that the first meeting of the Faculty Assembly will be September 19 and that faculty should bring any concerns to herself or fellow delegate Jeffery Geller.

Teacher Ed:

There was no report.

Graduate Council:

Kathleen Hilton reported that the Graduate Council will hold an orientation for new graduate students on September 13 from 8:45-1:30.

Other Committees

There were no reports

Unfinished Business:

There was no unfinished business.

New Business:

- (1) A policy was discussed that if a student is dropped through no fault of their own, they can be added to a closed section. It was suggested that Academic Affairs could consider problems that may arise as a result of this policy.
- (2) A concern was raised that individual absence policies often prevent students from attending extra-curricular events without penalty. It was suggested that Enrollment Management could consider this issue.

Announcements:

There were no announcements.

Adjournment:

The meeting was adjourned at 4:22 p.m.

Minutes of the Academic Affairs Committee
3:30 pm Wednesday, 17 September 2003
University Center Room 251

Members Present: Robert Brown, Bill Campbell, Susan Atkins, Paul Flowers, Linda Hafer, Wright Killian, Sara Simmons, Ray Sutherland, Tommy Thompson

Member Excused: Richard Vela

Guests: Jonathan Maisonpierre (Gen Educ Subcommittee); Denisha Sanders

1. Chair Paul Flowers called the meeting to order at 3:30 pm
2. Committee minutes will be by secretary-in-rotation
3. The 16 April 2003 minutes were approved
4. The agenda was approved
5. There was no report from the Chair
6. Dr. Thompson reported the following curriculum proposals:
 - 6.1 From the Career Services Office, a new 2-hr course CAR 101 Intro to Career Development was approved 7-1;
 - 6.2 Three new 3-hr courses from Philosophy & Religion were approved 8-0:
REL 321 The History of Biblical Worship
REL 327 History of Western Religious Thought
REL 450 Adv Studies in Eastern Phil & Religion
 - 6.3 Three program modifications from the HPER Dept were approved 8-0:
 - 6.31 Add PED 411 as requirement in PE K-12 Licensure program and delete PED 241, 325, & EDN 430 as requirements;
 - 6.32 In Exercise & Sport Science program, delete 8 requirements (PED 130, 138, 146, 200, 316, 319, & REC 300), add three requirements (ATH 103, 490, & Coaching), and add new 3-hr required course PED 402 Applied Exer & Sport Science; total degree hours remain the same (120);
 - 6.33 In the Health Promotion program, delete MAT 210 as Gen Ed requirement, delete 8 courses (HLTH 100, 301,304, 305, 329,375, 480, & 485), and add six existing HPER Dept courses as requirements; total degree hours remain the same (120)
7. There was no report from the Gen Educ Subcommittee
8. For Academic Support Services, Chair Linda Hafer made general reports on the library, media center, UCIS, banner implementation, and computer viruses.
9. For Enrollment Management, Chair Susan Edkins gave several positive reports concerning enrollment (up 7%), higher freshman SAT scores, hiring of new financial aid director (Nancy Garmroth), high freshman orientation attendance, new recruiting publication initiatives, and new admissions web page initiatives.
10. There was no Old Business
11. Under New Business, the committee asked Enrollment Management to look into our current "Drop-from-Class" policy at the beginning of the semester.
12. Dr. Flowers announced that our next meeting would be on Wed 15 Oct 2003 at 3:30 pm in Room 251 of the Univ Center.
13. The meeting was adjourned at 4:15 pm.

Dr. Paul Flowers, Chair

Dr. Tommy Thompson, Sec-in-Rotation

**Minutes of the
Subcommittee on Curriculum
Thursday 4 September 2003
3:30 pm Room 251 Student Center**

Members Present: Sara Bracken; Steve Bukowy; Bill Gash; Lisa Kelly; Maria Periera; Travis Stockley; Mark Thompson; Tommy Thompson

Members Excused: John Labadie; Mike Spivey

Guest: Ray Sutherland; Denisha Sanders

1. Dr. Tommy Thompson was appointed chair and Dr. Steve Bukowy Secretary
2. The 1 May 2003 Minutes were approved
3. The agenda was approved
4. The following proposals from the Health, PE & Rec Dept were approved unanimously:

4.1 Require 3-hr **PED 411 Biomechanics** in the PE K-12 Teacher Licensure Program, and to make 3-hrs of room, we further propose: *[Note: proposals have been approved by the Teacher Educ Committee]:*

- 4.11 Delete 1-hr PED 241 Gym Skills from program, dept, and catalog (competency/ course no longer required);
- 4.12 Delete 1-hr PED 325 Practicum in PE from program, dept, and catalog (competency/course no longer required);
- 4.13 Delete 1-hr requirement of EDN 430 for PE majors only because they are required to take PED 204 Adaptive PE.

4.2 In the PE non-licensure program (i.e., in the future to be known as *Exercise and Sport Science*), make the following changes:

- 4.21 Delete 8 requirements: PED 130; 138/179; 146; 200; 316; 319; REC 300 or 416; and "...any four 1-hr PE activity courses...";
- 4.22 Make three replacements:
ATH 103 Prev & Care Ath Inj in place of ATH 102;
ATH 490 Pharmacology in place of HED 300 or 377;
"Any 4 coaching courses" in place of PED 326.
- 4.23 Add new 3-hr course **PED 402 Applied Exercise &**

Sport Science as program requirement and dept offering.

Total degree hours of 120 will remain the same (*see below*):

Gen Educ =	45 hrs
Major requirements =	47
Electives =	28
Total =	120

4.3 In the Community Health Education program (to be known as *Health Promotion* in the future), make the following degree changes:

- 4.31 Change the degree prefix code from "CHE" to "**HLTH**";
- 4.32 Delete MAT 210 Statistics as a degree requirement in Gen Ed;
- 4.33 Add six existing HPER Dept courses as new program requirements: ATH 102; ATH 490; PED 101; PED 411; PED 412; & REC 425;
- 4.34 Delete the following eight courses as degree requirements, as related electives, and from the dept and catalog as they are no longer needed: HED 100, 301, 304, 305, 329, 375, 480, & 485.

Total program hours will remain the same (120) [*see below*]:

Gen Educ =	45 hrs
Major Dept Requirements =	45
Related electives =	30
Total =	120

4.4 Minor proposal [*Note: proposal was approved by Gen Educ Committee Chair*]

Eliminate the HPER Dept "P/F" grading option in all 100-level 1-hr PE courses; all grading will now be letter-grade only

5. The following three new 3-hr courses from the Philosophy & Religion Dept were approved unanimously:

REL 321 The History of Biblical Worship
REL 327 History of Western Religious Thought
REL 450 Advanced Studies in Eastern Philosophies and Religion

6. The following proposal from Career Services Office was approved unanimously:
Add new 2-hr course ***CAR 101 Introduction to Career Development*** to
provide students the opportunity for career and job search direction
7. There was no Old Business
8. There was no New Business
9. Dr. Thompson announced this year's meeting dates: 4 Sep; 2 Oct; 6 Nov; 4 Dec; 5 Feb 2004; 4 Ma 2004r; 1 Apr 2004; & 1 May 2004)
10. The meeting was adjourned at 3:50 pm

Dr. Tommy Thompson, Chair

Dr. Steve Bukowy, Secretary