

The University of North Carolina At Pembroke

Faculty Senate Committee Meeting

Agenda

Meeting of the Faculty Senate Committee
Wednesday, April 7, 2004 @ 3:30pm
Room 213, Chavis University Center

Thomas A. Dooling, Chair
Holden Hansen, Secretary

Members:

Allen C. Meadors, Chancellor, Ph.D., FACHE
Roger Brown, Provost & V.C. for Academic Affairs

To 2006

ART Jean Sexton

EDN Sara Simmons

LET Robert Brown

NSM Deok-Hyun Hwang

SBS Elizabeth Normandy

At-Large Paul Flowers

At-Large Kay McClanahan

At-Large Richard Vela

To 2005

ART John Labadie

EDN Irene Aiken

LET Jesse Peters

NSM Dennis Edgell

SBS Michael Spivey

At-Large Susan Cannata

At-Large Weston Cook

At-Large Cindy Saylor

To 2004

ART Holden Hansen

EDN Susan Edkins

LET Ray Sutherland

NSM Bill Campbell

SBS Wright Killian

At-Large Cherry Beasley

At-Large Tom Dooling

At-Large Bonnie Kelley

Order of Business

A. Roll Call

B. Approval of Minutes

C. Adoption of Agenda

D. Reports from Administrators

1. The Chancellor

2. The Provost and Vice Chancellor for Academic Affairs

E. Reports of Committees

1. Operations Committees

a. Committee on Committees and Elections

b. **Executive Committee**

i. **Update on new academic calendar to accommodate snow days**

ii. **Address from the Student-Athlete Advisory Committee**

c. Committee on Faculty Governance

2. Standing Committees

a. **Academic Affairs (Full proposals listed below)**

i. **Curriculum Proposals**

ii. **Policy proposal re. awarding of second academic degrees**

iii. **Procedure for proposing minor curriculum changes**

b. **Faculty and Institutional Affairs (Full Proposals listed below)**

i. **Two Year Contract Calendar of Events**

ii. **Three Year Contract Calendar of Events**

iii. **Full-Time Non-Tenure Track Appointments**

iv. **Faculty Statement of Support for Use of UNC Campus Scholarships for Promotion of Diversity**

c. Student Affairs and Campus Life

3. Special Committees

F. UNC Faculty Assembly Report

G. Teacher Education Committee

H. Graduate Council

I. Other Committees

J. Unfinished Business

K. New Business

L. Announcements

M. Adjournment

Academic Affairs Proposals

I. Curriculum Changes

Old Proposal (originally brought in December)

Proposal from the Education Dept. (Special Education) to create a new 18 credit hour Academic Concentration in Special Education requiring SED 300, 303, 341, 402, 472 and 490.

New Proposals

1. Proposals from the English, Theater, and Language Dept were passed unanimously.
 - 1.1 Delete SPE 315 Advanced Voice & Diction
Rationale: no longer needed; too much overlap
 - 1.2 Add new 3-hr course **ENG 325 Language in Society**
Rationale: will add a non-skills-based course to dept's speech offerings
 - 1.3 Modify the Speech Minor by replacing deleted SPE 315 (*see above*) with new **ENG 325** (*see above*)
 - 1.4 Change current THE 165 Stage Costumes from a 1-hr course to **3-hrs**
Rationale: to meet national association recommendations
2. Proposals from Mass Communications Dept were passed unanimously.
Make the following revisions to the Journalism track:
 - 2.1 Change the numbering sequence of JRN 191, 192, 291,292,391,392,491,492 to **JRN 161, 162, 261, 262,361,362,461,462**
 - 2.2 Add new required 3-hr course **JRN 260 News Writing/Reporting;**
 - 2.3 Add new required 3-hr course **JRN 460 Investigative Journalism;**
 - 2.4 Delete current PRE 214 Photography for Public Relations and replace it with new 3-hr **JRN 320 Photojournalism** and cross list it with **PRE 320;**
 - 2.5 Add new 3-hr course **JRN 405 Magazine Writing & Editing** as an elective
 - 2.6 Add new 3-hr course **JRN 410 Online Journalism** as an elective;
 - 2.7 Add new 3-hr course **JRN 420 Science Journalism** as an elective;
 - 2.8 Change course number of current JRN 400 Sports Journalism to **JRN 325**
Net result: total degree hrs of 120 will not change, but free electives will lose 3 hrs;
Rationale: these changes will provide better sequencing, address critical journalism writing skills, provide specialized courses, etc. for realistic employment opportunities
Make the following changes in the Public Relations track:
 - 2.9 Crosslist new 3-hr course **JRN 260 News Writing** (*see 5.2 above*) as **PRE 260** and require it in the Public Relations program;
 - 2.10 Delete PRE 214 Photography for Public Relations and replace it with new **PRE 320 Photojournalism** and crosslist it with **JRN 320** (*see above*);
 - 2.11 Add new required 3-hr capstone course **PRE 460 Public Relations Campaigns;**
 - 2.12 Add two new 3-hr program electives:
PRE 415 Advertising Media
PRE 420 Crisis Communication
 - 2.13 Delete program requirement of BRD 316/160 Television Production in the PRE degree track;
3. Proposals from Sociology Dept (Social Work Program) were passed unanimously:

On the "Intro" page for the BSW degree program (p. 187), make the following three program modifications:
 - 3.1 Increase the required QPA from 2.0 to **2.25** and complete **75%** (up from 50%) of the general education requirements;
 - 3.2 Drop SOC 303 from the "*Social Work Electives Section*" down into the "*University-wide Electives Section*";
 - 3.3 Cap the number of hours that students can take during their student internship to **15**;
Rationale: will simplify the process of acceptance into the BSW program

4. Proposals from the Art Dept were postponed due to lack of department representation.

4.1 Reduce the current Art Academic Concentration from its current 27 hrs to **18 hrs**; (i.e., *Required 12 hrs: ART 101,102,132,&205; Electives 6 hrs: choose two of the following: ART 105,109,111,133,140,230,or306*)

[*Note: has been approved by Teacher Educ Committee*];

Rationale: will bring this concentration in line with all other Teacher Educ concentrations

5. Proposals from the School of Education [*Note: all proposals have been approved by the Teacher Educ Committee and the Graduate Council*] were passed unanimously.

Biology & Science Education Undergraduate Program:

5.1 Remove EDN 448 Internship (6 hrs) and replace it with new **9-hr course SCE 449 Internship in Science in Secondary Schools**; the 3 additional hrs will be taken from the elective section;

Rationale: aligns these programs with the other educ programs for 9 hrs of internship

5.2 Change the Physics Concentration as follows:

5.21 Change current requirement of college physics (PHY 150,151,206, 207) to include the option of university physics (PHY 200,201,206, 207)

5.22 Remove PHY 448 and replace with PHY 400;

Rationale: PHY 448 is no longer offered; will give students more options

Biology & Science Education Graduate Program Proposal:

5.3 Add a new 36-hour **non-licensure** concentration in Biology to be added to the existing M.A. in Science Education [*Note: has been approved by Graduate Council*]:

A. Required SCE courses (choose two of following): 560,561, 563/573;

B. Required BIO courses; choose any 18 hrs from: BIO

510,512,515,520,525,535,514-534

C. Guided Electives 9-12 hrs

D. Approved Capstone Experience

Birth-Kindergarten Education program:

5.4 Add new 3-hr course **ECE 450 Practicum for Professionals in Pre-Kindergarten Settings**

Rationale: need for practicing Pre-K teachers currently employed

K-12 Licensure Internship:

5.8 In the course description of EDN 449 Full-Semester Internship, add two words in the second sentence; i.e. "*Includes placement at **one or two** levels ...for K-12 licensure areas.*"

Rationale: student interns for Special Ed & PE are assigned one placement mandated by the state.

6. Proposals from the Music Dept were passed unanimously

6.1 Give MUS 298 History of Musical Theater General Educ status, both as a Humanities/Fine Arts choice on p. 24 and also as a Humanities/Fine Arts Elective on p. 26 [*Note: has been approved by Gen Educ Subcommittee*]

6.2 Add new 1-hr courses **THE 181 & 182 Stage Dance I & II** as options to the Physical Education & Wellness Gen Educ activities courses list on p.

26 and crosslist them as **PED/THE 181 and PED/THE 182**

[*Note: has been approved by Gen Educ Subcommittee*]

6.3 Add new 3-hr course **MUS 106 Basic Musicianship** as a remediation course if the student doesn't pass the Music Theory Placement Test. This will not count toward graduation requirements.

6.4 Add prereq to MUS 114 of "*...student must successfully pass a placement test for enrollment...*" to correspond to the new **MUS 106** situation above

6.5 For current course MUS 243 Musical Theater Styles I, add a prereq of "**MUSP 151**"

Rationale: need more prep work for MUS 243

6.6 *Change the course credit hours for MUS 225 Class Woodwinds, MUS 226 Class Brass, MUS 227 Class Strings, and MUS 228 Class Percussion from 1-hr each to "**.5 hrs each**" (***SEE NOTE BELOW**)

Rationale: have to make 2-hrs of room in the Music Educ program and this was the only way to do it and still meet NC state DPI requirements

***NOTE TO ALL ACADEMIC COMMITTEES CONCERNING 10.6 ABOVE: THE UNCP REGISTRAR'S OFFICE WILL NEVER USE ".5" AS A GRADUATION FIGURE;** (e.g., student wants to graduate with 119.5 hrs)

- 6.7 Add new eight-course sequence of *Orchestra 116-117, 216-217, 316-317, 416-417 (each 1-hr)* that will become the “major ensemble” requirement for bowed string instrument majors;
Rationale: UNCP now has an orchestra and we need course credit to reflect that
- 6.8 Decrease the Music Concentration requirement from 24 hours down to **18 hours** to bring it in line with other teacher education concentrations as listed on the proposal.

II.

A. Policy proposal re. awarding of second academic degrees (from Academic Affairs Office and Registrar, shown in italics below):

Requirements for a Second Baccalaureate Degree

Students may, with the approval of The Office of Academic Affairs and in consultation with the department and college, be awarded two baccalaureate degrees, either simultaneously or independently, if the degrees are different and in different majors by fulfilling the following requirements:

- 1) The student must meet all the requirements for the both degrees and majors.*
- 2) The student must complete a minimum of 30 hours in resident beyond the requirement for the first degree (150 hour minimum).*
- 3) The student must complete a minimum of 27 hours in each major without applying any cross-listings.*
- 4) The student must have an individual plan approved by the department chairman and submitted to the Office of the Registrar at the beginning of their Senior year.*

III.

B. Revision to Faculty Handbook, Section 6-10.B re. procedure for proposing minor curriculum changes (from the Subcommittee on Curriculum, shown in italics below):

The Minor Curriculum Form was conceived and designed to expedite the flow of curriculum proposals. Its intent is to provide a pathway for curriculum matters apart from major matters such as new degree programs, new courses, changes in existing degree tracks, degree requirements, and the like. The "Minor Form" should restrict itself to lesser, single items such as prefixes, numbers, title wording, description updating, etc that do not substantially effect the overall content of the course, nor have direct academic effect(s) on degree tracks or other departments. The Subcommittee on Curriculum Chair and Secretary should agree on the suitability of proposals for the "Minor Form," with consultation with the Chair of the Academic Affairs Committee if needed.

On either the "Major" or "Minor" form, any item(s) that affects: (1) the General Education Program must be approved by the General Education Subcommittee; (2) the Teacher Education Program must be approved by the Teacher Education Committee; and (3) Graduate Studies must be approved by the Graduate Council as applicable before it can be presented to the Curriculum Subcommittee.

Faculty Institutional Affairs Proposals

I.

4-13.D Calendar of Events for Initial Two-Year Contract Review

The dates listed below should be followed. If the date falls on a day that administrative offices are closed, the deadline will be the first day the offices reopen. Other relevant policies and procedures are found in the full Faculty Evaluation Plan.

DATE	EVENT OR DOCUMENT
September 7	Notification: The department chair notifies the faculty member, the Dean of the relevant school or college, and the Provost and Vice Chancellor for Academic Affairs that the evaluation is to be conducted.
November 15	Submission of Nomination Form: The faculty member submits the Peer Evaluation Committee (PEC) Nomination Form to the department chair.
November 30	PEC Formation: The department chair announces make-up of PEC.
Prior to end of the first semester	Student Evaluations: The faculty member conducts student evaluations of his/her courses. The chair distributes the collated data and typed comments to the faculty member as soon as the faculty member's final course grades have been submitted.
January 20	Submission of Materials: The faculty member submits all required materials to the department chair including the self-evaluation. Part 2, Section C of the self-evaluation should discuss the student data.
February 3	Transmittal of Materials: The department chair meets with the PEC and gives the PEC the candidate's materials. The PEC meets and elects a chair.
February-April 14	Classroom Observations: The department chair and members of PEC carry out classroom observations. If the faculty member is teaching on-line, provisions must be made for observations of online teaching. PEC Evaluation: The PEC deliberates on all materials, observations, etc., to reach a recommendation. A report is drafted and the PEC Tenure, Promotion and Renewal Form is completed. Chair's Evaluation: The department chair prepares an independent report and completes the Tenure, Promotion, and Renewal form.
April 15	Reports Conveyed: The PEC and department chair convey their reports to the faculty member.
April 21	Faculty Signatures: The faculty member signs the reports from PEC and department chair, acknowledging content but not necessarily agreement.
April 22	Report Submission: Department chair and PEC submit reports to the Dean of the relevant school or college. Any minority PEC report is also submitted.
May 1	Optional Rebuttal: The faculty member may submit a rebuttal of the PEC and/or department chair's report, if desired, to the Dean of the faculty member's school or college.

August 30	Dean's Evaluation Report: The Dean will prepare a Dean's Evaluation Report for each member in his or her school or college undergoing second year initial review, and complete the Dean's Evaluation Report Form for each faculty member being evaluated. The Dean will convey the Dean's report to the faculty member by August 30.
September 5	Signing and Returning Dean's Evaluation Report: The faculty member has until this date to review the Dean's evaluation materials, and to sign and return one copy to the Dean.
September 15	Optional Rebuttal of Dean's Evaluation: If the Dean's evaluation disagrees with that of the department chair or the PEC, the faculty member has until this date to submit a rebuttal of the Dean's evaluation to the Provost and Vice Chancellor for Academic Affairs.
September 15	Submission of Dean's Reports: The Dean is to submit the Dean's Evaluation Report, attaching all materials presented, to the Provost and Vice Chancellor for Academic Affairs.
November 1	Reappointment Decision: Following procedures in the UNCP Tenure Regulations, after conferring with the faculty member's department chair, and with the Dean of the faculty member's school or college the Provost and Vice Chancellor for Academic Affairs decides whether to reappoint the faculty member. The Provost and Vice Chancellor reports the decision to the Chancellor for information.
November 15 (This date may not be altered)	Notification of Reappointment Decision: By November 15 of the second year, if the decision is not to reappoint an Assistant Professor, the Provost and Vice Chancellor for Academic Affairs provides written notice to the faculty member. Per Section 604.A of the UNC Code, "If a decision is not to reappoint, then failure to give timely notice of nonreappointment will oblige the Chancellor to offer a terminal appointment of one academic year."

II.

4-13.E Calendar of Events for Initial Three-Year Contract Review

The dates listed below should be followed. If the date falls on a day that administrative offices are closed, the deadline will be the first day the offices reopen. Other relevant policies and procedures are found in the full Faculty Evaluation Plan.

DATE	EVENT OR DOCUMENT
Both semesters of the first year	Student Evaluations: The faculty member conducts student evaluations of his/her courses. The chair distributes the collated data and typed comments to the faculty member after the faculty member's final course grades have been submitted each semester.
September 7 of the second year	Notification: The department chair notifies the faculty member, the Dean of the relevant school or college, and the Provost and Vice Chancellor for Academic Affairs that the evaluation is to be conducted.
September 21	Submission of Materials: The faculty member presents the department chair with documents required, including the Peer Evaluation Committee (PEC) Nomination Form. Part 2, Section C of the self-evaluation should discuss the student data.
September 30	PEC Formation: The department chair announces make-up of PEC.
October 3	Transmittal of Materials: The department chair meets with the PEC and gives the PEC the candidate's materials. The PEC meets and elects a chair.
October –January 14	Classroom Observations: During the fall semester, the department chair and members of PEC carry out classroom observations. If the faculty member is teaching online, provisions must be made for observation of online teaching. PEC Evaluation: The PEC deliberates on all materials, observations, etc., to reach a recommendation. A report is drafted and the PEC Tenure, Promotion and Renewal Form is completed. Chair's Evaluation: The department chair prepares an independent report and completes the Tenure, Promotion, and Renewal form.
January 15	Reports Conveyed: The PEC and department chair convey their reports to the faculty member.

January 20	Faculty Signatures: The faculty member signs the reports from PEC and department chair, acknowledging content but not necessarily agreement.
January 21	Report Submission: Department chair and PEC submit reports to the Dean of the relevant school or college. Any minority PEC report is also submitted
February 1	Optional Rebuttal: The faculty member may submit a rebuttal of the PEC and/or department chair's report, if desired, to the Dean of the faculty member's school or college.
February 15	Dean's Evaluation Report: The Dean will prepare a Dean's Evaluation Report for each member in his or her school or college undergoing second-year review, and complete the Dean's Evaluation Report Form for each faculty member being evaluated. The Dean will convey his/her report to the faculty member by February 15.
February 20	Faculty Signature: The faculty member has until this date to review the Dean's evaluation materials, and to sign and return one copy to the Dean.
March 3	Optional Rebuttal of Dean's Evaluation: If the Dean's evaluation disagrees with that of the department chair or the PEC, the faculty member has until this date to submit a rebuttal of the Dean's evaluation to the Provost and Vice Chancellor for Academic Affairs.
March 3	Submission of Dean's Reports: The Dean is to submit the Dean's Evaluation Report, attaching all materials presented, to the Provost and Vice Chancellor for Academic Affairs.
April 1	Reappointment Decision: Following procedures in the UNCP Tenure Regulations, after conferring with the faculty member's department chair and with the Dean of the faculty member's school or college, the Provost and Vice Chancellor for Academic Affairs decides whether to reappoint the faculty member. The Provost and Vice Chancellor reports the decision to the Chancellor for information.
May 15 (This date may not be altered)	Notification of Reappointment Decision: By May 15 of the second year of the probationary appointment, if the decision is not to reappoint an Associate Professor, the Provost and Vice Chancellor for Academic Affairs provides written notice to the faculty member no later than this date.

III.

Full-Time Non-Tenure Track Appointments The University of North Carolina at Pembroke

Lecturer, Senior Lecturer, Adjunct and Visiting Faculty appointments

Lecturers, Senior Lecturers, Adjunct and Visiting faculty are responsible primarily for teaching and the scholarship of teaching. They are also expected to provide service that supports the academic mission of UNCP such as student advising.

Lecturer: As tenure-track faculty members do, Lecturers have organizational responsibility for the courses they teach. They will also adhere to departmental guidelines for course content if any exist. They will also perform service for the department or school (including the faculty senate and its subcommittees), and can be assigned student advising responsibilities. Supervision and mentoring of lecturers will be done in the same manner as for tenure-track faculty. Lecturers are eligible for long-term contracts and to be promoted to Senior Lecturers. Initial appointment is for a fixed term of one year. Subsequent appointments may be made for fixed terms of from one to five years.

Senior Lecturer: Promotion to Senior Lecturer is based on continued improvement in and demonstration of excellence in teaching with at least satisfactory performance in service activities. As tenure-track faculty members do, Senior Lecturers have organizational responsibility for the courses they teach. They will also adhere to departmental guidelines for course content if any exist. Senior Lecturers may participate in course and curriculum development, and advise students. Senior Lecturers may also contribute to the school or department beyond teaching-related activities through campus service (including the faculty senate and its subcommittees) and academic discipline professional activities. Initial appointment (as a Senior Lecturer) is for a fixed term of one year. Subsequent appointments may be made for fixed terms of from one to five years.

Adjunct, clinical or research prefixed to assistant professor, associate professor or professor: These non-tenure track appointments are usually made because of the limited duration of the mission for which the person is appointed, because of concern for the continued availability of special funding for the position, or for other valid institutional reasons. Teaching, service, and/or advising responsibilities will be determined by the department at the time of employment offer. Responsibilities can include, but are not limited to, course assignments, service, and/or advising. Initial appointment may be for a fixed term of from one to three years. Subsequent appointments may be made for fixed terms of from one to five years.

Visiting prefixed to assistant professor, associate professor or professor: This type of non-tenure track appointment is for a term of not more than one year. One successive appointment for a term of not more than one year may be made.

Appointment and qualifications

The qualifications of persons hired for Lecturer, Senior Lecturer, Adjunct and Visiting positions will depend on the needs and standards of the departments.

The minimum qualification should be:

a doctoral or master's degree in the teaching discipline or a master's degree with a concentration in the teaching discipline (a minimum of eighteen graduate hours in the teaching discipline).

A faculty member hired as an exception to this requirement must have documented qualifications on file with Academic Affairs.

Other desirable qualifications may include:

experience in effective teaching within the discipline,
enthusiasm for teaching, and
a commitment to developing as an educational professional.

Lecturer, Senior Lecturer, Adjunct and Visiting positions are not intended to lead to tenure-track appointments. A faculty member who has extensive responsibilities for research or creative endeavors in addition to their teaching responsibilities should not be appointed to a Lecturer, Senior Lecturer, Adjunct or Visiting position. Creation of a new Lecturer position is not intended to be a means of retaining a tenure-probationary faculty appointee who has not been able to demonstrate the performance levels required for tenure.

Orientation, supervision, and mentoring

New Lecturers, Senior Lecturers, Adjunct and Visiting faculty should be oriented adequately to their responsibilities early in their first year in the position. New Lecturers, Senior Lecturers, Adjunct and Visiting faculty are invited to attend the campus-wide "New Faculty Orientation" session held each year. Lecturers, Senior Lecturers, Adjunct and Visiting faculty report directly to the chair of the department, who will direct mentoring and orientation activities in the department.

Appointment contracts

Initial appointments for Lecturers, Senior Lecturers, Adjunct and Visiting faculty are for one academic year. Reappointments will depend on performance reviews and the educational needs of the department. After the initial appointment, multiyear contracts may be awarded to Lecturers, Senior Lecturers, and Adjunct faculty whose professional characteristics indicate that they will continue to serve with distinction in their appointed roles. See Section 4-9 of the Faculty Handbook for Special Evaluations of Non-Tenure Track Faculty.

Evaluation practices and criteria

All Lecturers, Senior Lecturers, Adjunct and Visiting faculty will be reviewed annually following standard faculty review procedures. This evaluation will be based on teaching and service activities. See Section 4 – 6 of the Faculty Handbook.

Promotion considerations

Promotion recognizes career/professional achievements and indicates confidence that the individual is capable of greater responsibilities and accomplishments. Promotion considerations must take into account the individual's service to the department and contributions to the University mission.

Contract renewal/termination or dismissal

Specification of the length of the appointment in the appointment contract shall be deemed to constitute full and timely notice of nonreappointment when that term expires. Lecturers, Senior Lecturers, Adjunct and Visiting faculty may be terminated, discharged, or suspended prior to expiration of their term of appointment according to the termination, discharge, and suspension procedures applicable to other non-tenured and/or tenured faculty. See Code of The University of North Carolina.

Equitable salaries and fringe benefits

Salaries for Lecturers, Senior Lecturers, Adjunct and Visiting faculty should be appropriate to their education, experience, other qualifications and responsibilities within their positions. Lecturers, Senior Lecturers, Adjunct and Visiting faculty can participate in benefits as permissible under North Carolina statutes and University policies.

Professional development

Departments should put into place structures that provide Lecturers, Senior Lecturers Adjunct, and Visiting faculty with on-going exposure to content and pedagogical developments within their fields. Lecturers, Senior Lecturers, Adjunct and Visiting faculty are encouraged to take advantage of the various professional development opportunities available at UNCP.

Rights and privileges of Lecturers, Senior Lecturers, Adjunct and Visiting faculty

Lecturers, Senior Lecturers, Adjunct and Visiting faculty must follow and are subject to and protected by the policies of the UNC Board of Governors and UNCP policies, including those pertaining to faculty hiring and faculty annual reviews.

Lecturers, Senior Lecturers, Adjunct and Visiting faculty have the right to petition, through University grievance processes, for redress of grievances concerning dismissal, non-reappointment, academic freedom, salary adjustment, or other conditions of work. Lecturers, Senior Lecturers, Adjunct and Visiting faculty will follow the same procedures as tenure-track faculty members in doing so.

Revised 03/01/2004

IV.

Rationale for proposed Statement of Support for Use of UNC Campus Scholarships for Promotion of Diversity

Legislation by the NC General Assembly combined seven scholarship programs, including Minority Presence Grants and Legislative College Opportunity Program monies, into one pool of scholarship funds identified as the UNC Campus Scholarships. The legislation requires that the Board of Trustees of each constituent institution define its particular campus goals and guidelines for the use of the UNC Campus Scholarships. A committee appointed by Chancellor Meadors to review this matter has recommended to the Board of Trustees that UNCP continue to use the same proportion of the scholarship monies to promote diversity as has been used for this purpose in the past (\$41,090). The Senate is asked to affirm the value of diversity within the undergraduate body of UNCP and to issue the following statement in support of the continued use of the same portion of the UNC Campus Scholarships that previously provided Minority Presence Grants for undergraduates to promote diversity within the undergraduate student body.

Faculty Statement of Support for Use of UNC Campus Scholarships for Promotion of Diversity

The Faculty Senate of the University of North Carolina at Pembroke affirms that having a diverse student body promotes the fulfillment of the University's Mission to enable "its students to become informed, principled, and tolerant citizens with a global perspective." Having a diverse student body advances three aims of higher education that have been identified in literature addressing the topic, aims which are shared by UNCP: To strengthen each student's power of reason, to better prepare each student for the responsibilities of citizenship, and to give each student the tools he or she needs for success in the economic world. For all these reasons, recruitment and retention of a highly qualified, diverse student body should continue to be a goal of the University. Therefore, the Faculty Senate strongly supports the recommendation of the UNCP Board of Trustees that UNCP should continue to use the same portion of the UNC Campus Scholarships that previously provided Minority Presence Grants for undergraduates within the undergraduate student body of the campus to promote diversity to the extent permitted by the constitution and laws of the State of North Carolina and of The United States of America.

Faculty Senate Minutes

Wednesday, March 3, 2004

The meeting was called to order at 3:30 p.m. by Tom Dooling, Chair of the Faculty Senate.

Members Present:

Roger Brown, Provost and Vice Chancellor for Academic Affairs

Irene Aiken	Robert Brown	Bill Campbell	Susan Cannata
Tom Dooling	Susan Edkins	Paul Flowers	Holden Hansen
Bonnie Kelley	Wright Killian	John Labadie	Kay McClanahan
Liz Normandy	Jesse Peters	Cindy Saylor	Jean Sexton
Sara Simmons	Richard Vela		

Members Excused: Allen C. Meadors, Chancellor, Ph.D., FACHE, Cherry Beasley, Michael Spivey, Dennis Edgell, Deok-Hyun Hwang

Members Absent: Wes Cook, Liz Normandy, Ray Sutherland

Approval of the Minutes: The minutes of February 4, 2004 were approved as distributed.

Adoption of the Agenda: The agenda was adopted.

Reports from Administrators:

There was no report from the Chancellor.

Provost Brown introduced Dr. Jeff Passe, Chair of the Faculty Assembly, then reported on the following: (1) The student component to the Banner Software update has been postponed to July 1, 2005 due to lack of funding. The financial and human resource components will be implemented July 1, 2004; (2) Academic Affairs is working with the S.G.A. on initiatives to improve communication between departments and students; (3) Dr. Paul Flowers is recognized for engineering a successful federal research grant from the National Science Foundation; (4) UNC system S.G.A.'s have been lobbying against proposed Campus-based tuition increases and the increases have been put on hold at the state level; (5) The State has asked Universities to develop scenarios for 1 to 3% cuts. Monies from these cuts would be used to fund salary increases.

Reports from Operations Committees:

Committee on Committees and Elections:

Jesse Peters reported that the first round of ballots are in with no run-offs required. The second round will begin after spring break.

Executive Committee:

Tom Dooling introduced the Faculty Assembly Survey and the process he has used to gather input from faculty regarding the answers for the survey. He invited the Senate to provide input and modifications were suggested for question numbers 5 and 6. This elicited discussion and a recommendation to require the Chair of the Promotion and Tenure Committee provide feedback to the Peer Review Committees once tenure decisions have been made. Tom Dooling will ask the FIA Committee to develop a proposal for the Faculty Handbook. In addition, he will revise the Faculty Assembly Survey and send it out electronically to the Faculty one more time before turning it in to the Assembly.

Jeff Passe, Chair of the Faculty Assembly, addressed the Senate, described the purpose of the Faculty Assembly, and outlined several system-wide issues the Assembly was currently addressing.

Faculty Governance Committee:

Julie Smith described the background concerning the following motion from Governance: "...that graduation verification of seniors be done by the University Registrar." University Registrar Sara Brackin presented an opposing view on behalf of the Office of the Registrar. After discussion, the motion was defeated, 1 for, 13 against.

Reports from Standing Committees:

Academic Affairs Committee:

Paul Flowers presented the following proposals from the Curriculum Committee: (1) proposals from Biology, Business, Chemistry and Physics, Psychology and two proposals from the School of Education carried unanimously. A third proposal from the School of Education to change the requirements in the Masters in Middle Grades carried after discussion 1 against, 18 for;

Faculty and Institutional Affairs:

There was no report.

Student Affairs and Campus Life:

John Labadie reported that the Committee is working on a proposal for campus child- care.

Special Committees**Dial Building Committee**

Richard Vela reported that the committee has met twice and will meet again March 17 in the library from 10:15-11:15 a.m.

Faculty Assembly:

Bonnie Kelley reported on the following issues from the most recent Faculty Assembly meeting: faculty involvement in political lobbying efforts, management flexibility relating to tenure decisions; and President Broad's report.

Teacher Ed:

There was no report.

Graduate Council:

There was no report.

Other Committees

There were no reports

Unfinished Business:

There was no unfinished business.

New Business:

Provost Brown invited input for a date to make up the second snow day. Tom Dooling will informally poll the faculty and Academic Affairs will make a decision after considering this input.

Announcements:

John Labadie announced that student volunteers would be needed for the digital consortium on March 27.

Adjournment:

The meeting was adjourned at 5:00 p.m.