

Minutes
Faculty and Institutional Affairs Committee
Thursday, March 15, 2007
306 Education Building

Members present: Charles Beem, Betty Brown, Anthony Curtis, Susan Edkins, Neil Hawk, Ann Horton-Lopez, David Nikkel, Sandy Waterkotte
Guest: Lee Phillips
Members Absent: Andy Ash, Elizabeth Denny, Bill Gash

I. The meeting was called to order at 3:30. Because of a conflict, Elizabeth Denny, Chair of the committee, was unable to attend. Anthony Curtis presided in her place.

II. and III. The current agenda and minutes of the February 15th meeting were approved as distributed.

IV. Reports from Administrators:

- a. No report from Academic Affairs
- b. Business Affairs: The University continues to look at the costs of textbooks and other alternatives. The subject of "bundling" technology products to be carried at a discount through the bookstore was discussed. Questions: Is the bookstore willing to work with companies like Microsoft or Apple to sell certain packages at a discount? Mr. Hawk indicated that previously there was limited interest, but he will check on the feasibility of this. Ms. Waterkotte will also check to see if UNCP qualifies for this type of structure?
- c. Advancement: The Advancement Office is working on a "Bench" campaign. Cost of the benches will be \$1500. This will result in a number of attractive places for people to sit around the campus. In working with the Provost, Department Chairs, and Faculty Development Fund, the Advancement Office is working toward a \$1 million dollar endowment. The Registrar's Office is working with the Advancement Office to have all graduates, faculty, students, and staff on a database for mailings. The Office is also working on setting up a seating points system for donations by faculty and staff for football tickets.

V. Reports from Subcommittees:

- a. NO meeting of FD and W or FERS because of spring break.

VI. Old Business

- a. EPA Hiring Policy: Minor changes – on line 388 – 389 (or 387 – 388 depending on your printer) *Change In the absence of agreement on remedial measures, the EEO/AA officer shall have authority to suspend the search process, upon notification to the appropriate vice chancellor or Chancellor TO In the absence of agreement on remedial measures, the EEO/AA officer shall have ht authority to recommend suspension of the process subject to the approval by*

the appropriate vice chancellor or Chancellor. This document was approved by the Committee with the minor change.

The agenda was amended at this time to move into New Business at this time since Lee Phillips was a guest and asked to speak before the committee.

- VII. A. Issue of declining proportion of tenure/non-tenure track faculty. The Committee previewed the information from the Governance Committee. The Departments with the largest percentages of full-time tenure track vs. non-tenure track faculty are Education (11%), English/Theater/Languages (22%), Health Education and PE (26%), and Music (5%). **Discussion followed:** Unclear as to what the recommendation should be. Should we look at other universities who are equal? (same size, area, population) If the motivation for this query is governance of departments, is this the correct committee? Do we want to increase the number of tenured positions? Education and PE explained that some of the cause of the large number of non-tenure track faculty in the departments is due to hiring faculty to teach at off campus programs and the lack on monetary resources to attract full – time faculty. Because coaches are on the faculty scale, having to teach courses, this is one cause for the skew. How will this be implemented? After much discussion, the Committee submits: **We, the Faculty Senate, recommend, where possible, the ratio of Tenure Track faculty to Non – Tenure Track faculty be increased. This was approved by all present committee members.**

The Committee returned to old business.

- VI. B. Textbook Policy: Discussion of what is published works – referred works, peer review boards, publications, presentations, conference papers, juried works just to name a few. After much discussion, the Committee proposes for 6-4.B.1.
1. has been produced and copyrighted by a recognized academic or trade publisher.
 2. has been made available for open sale.

At this time, the Chair asked for a 5 minute extension to conclude the agenda.

Re: Student Evaluations – Faculty Evaluation Review Committee is looking into this area by going to other universities and previewing what is occurring at similar universities.

Early Tenure positions – referred to FERC.

Meeting was adjourned at 5:02.

Submitted,

Betty Wells Brown, rotating secretary