

MINUTES  
FACULTY AND INSTITUTIONAL AFFAIRS COMMITTEE  
THURSDAY, FEBRUARY 15, 2007 3:30PM  
306 EDUCATION CENTER

Members Present: Andy Ash, Charles Beem, Betty Brown, Anthony Curtis, Libby Denny (Chair), Susan Edkins, Ann Horton-Lopez, David Nikkel, Sandy Waterkotte, Bill Gash

Member Absent: Neil Hawk

The meeting was called to order at 3:33PM. The agenda was approved. The minutes of January 18 were amended (to reflect that Ann Horton-Lopez was present) and approved as amended by acclamation.

REPORTS OF ADMINISTRATORS

Bill Gash, Associate Vice Chancellor for Academic Affairs, had no report.

Sandy Waterkotte, Vice Chancellor for Advancement, reported that the three largest gifts ever would soon be announced: \$750,000 for athletics and two corporate gifts of \$500,000, one for athletics and one for academics.

REPORTS OF SUBCOMMITTEES

Faculty Development and Welfare Subcommittee's proposal #1 on Faculty Publications Policy was discussed. Betty Brown moved and Ann Horton-Lopez seconded the adoption of the proposal as amended. It passed unanimously. (The recommendation to the Faculty Senate is below.)

FDW's proposal #2 on Part-Time Faculty policies was debated. Susan Edkins moved and Charles Beem seconded a motion that the four items of the proposal be considered separately. The motion passed unanimously. Item number one on part-time faculty qualifications passed 6-0. Item number two on seniority was defeated 0-5. Item number three on part-time salary per credit hour taught was defeated 2-4. Item number four on informing part-time faculty of departmental meetings passed 6-0. (The two items that passed are below as a recommendation to the Faculty Senate.)

Charles Beem, chair of the Faculty Evaluation Review Subcommittee, reported that work continues on an on-line student evaluation of teaching models. The issue of whether the denial of an early application for tenure necessitated a terminal contract or allowed for another attempt was discussed. The issue was referred back to the Subcommittee.

OLD BUSINESS

No time remained to work on the EPA document. Chair Denny proposed and Committee members agreed to a work meeting on February 22, 3:30 p.m. to perfect a draft for consideration at the March Committee meeting.

NEW BUSINESS

None.

ADJOURNMENT

The meeting was adjourned at 4:55 p.m.

Respectfully submitted,

David Nikkel  
Rotating Secretary

The Faculty and Institutional Affairs Committee recommends the following policy on instructional use of copyrighted material created by a faculty member, which represents a modification of the Faculty Handbook:

#### 6-4.B. Faculty Publications Policies

##### 6-4.B.1. General

There is no prohibition against the use of published material in a faculty member's classes (with the collection of related royalties), provided that the textbook, CD, or other material

1. has been produced and copyrighted by an independent, third-party publisher at its own expense
2. has been made available for open sale

##### 6-4.B.2. Course Packs

[Maintain wording of former 6-4.B.]

The Faculty and Institutional Affairs Committee recommends the following change and addition to Part-Time Faculty Policies:

#### 3-10.A. Appointment of Part-Time Faculty

The only change to this section would be:

All part-time faculty must meet the same requirements for professional, experiential, and scholarly preparation as comparable to those of their full-time counterparts in the same discipline. [Paragraph 2]

#### 3-10.B. Orientation of Part-Time Faculty

A third paragraph would be added to this section, reading as follows:

Part-time faculty should be informed of meetings of their department, which they are welcome to attend as non-voting members-though there should be no requirement or expectation that they attend