

**Faculty and Institutional Affairs Committee**  
**Thursday January 20, 2005**  
**3:30 pm**  
**251 Chavis University Center**

Members present: Andy Ash, Nancy Barrineau, Dennis Edgell, Libby Denny, Kay McClanahan (Chair), Jean Sexton, Susan Whitt (Chair of Faculty Development and Welfare Subcommittee), Rick Crandell (Chair of Faculty Evaluation Review Subcommittee), Bill Gash (Associate Vice Chancellor for Academic Affairs)

Members excused: Betty Brown, Sandy Waterkotte (Vice Chancellor for Advancement)

Members absent: Neil Hawk (Vice Chancellor for Business Affairs)

- I. Call to Order: The meeting was called to order at 3:32.
- II. Approval of the Agenda: The agenda was approved as distributed.
- III. Approval of the Minutes of the November 18, 2004 meeting: The minutes were approved as distributed.
- IV. Reports from Administrators
  - A. Associate Vice Chancellor for Academic Affairs: Enrollment may be up.
  - B. Vice Chancellor for Business Affairs: There was no report.
  - C. Vice Chancellor for Advancement: There was no report.
- V. Reports from Subcommittees
  - A. Faculty Development and Welfare
    1. There was discussion about reassigned time.
    2. As a result of discussion about parking, the following motion was made: FIAC requests that the Senate recommend to the Chancellor that when parking spaces are reallocated, a standard part of the process be the immediate installation of appropriate signage, even if it is only temporary signage, so that all involved are aware of the changes, and that the University community also be informed of the reallocation of parking spaces by e-mail. **Passed.**
    3. A second motion was withdrawn as the Chancellor, Neil Hawk, and Larry Rodgers are to be invited to speak at the next meeting on parking issues.
  - B. Faculty Evaluation Review
    1. The online course evaluation form may now be the same as the regular form.
- VI. Old Business.

- A. Proposed Online Course Policy. After much discussion, it was decided to invite Maurice Mitchell to the March meeting to discuss this policy.
- B. Domestic partners. There may be a problem with heterosexual partners. Jesse Peters is checking with the chairs of the faculty senates at other UNC campuses to see if he can obtain more information. Kay McClanahan has sent an e-mail to Tom Leach asking him to ask a subcommittee studying release time to consider situations where a faculty member may be teaching one-on-one or serving as an advisor for a student composing a master's thesis.

VI. New Business: None.

VII. Announcement: Next Meeting – Thursday, February 17, 2005.

VIII. Adjournment: The meeting was adjourned at 4:44 p.m.

Respectfully submitted,

Jean Sexton, Secretary  
Kay McClanahan, Chair