

Faculty and Institutional Affairs Committee
Minutes
Thursday April 15, 2004
3:30 pm, 251 Chavis University Center

Members present: Dennis Edgell, Deok-Hyun Hwang, Kay McClanahan (Chair), Liz Normandy, Jean Sexton, Libby Denny (Chair of Faculty Evaluation Review Subcommittee), Bill Gash (Associate Vice Chancellor for Academic Affairs), Neil Hawk (Vice Chancellor for Business Affairs)

Members excused: Cherry Beasley, Michael Spivey, Susan Whitt (Chair of Faculty Development and Welfare Subcommittee), Sandy Waterkotte (Vice Chancellor for Advancement)

I. Call to Order: Kay McClanahan called the meeting to order at 3:30 p.m.

II. Approval of the Agenda: The agenda was approved as distributed.

III. Approval of the Minutes of March, 2004: The minutes were approved as amended. The amendment was that the title of the proposal from Jackie Clarke has a typographical error and should be ...Use of UNC Campus... instead of Use f.

IV. Reports from Administrators

A. Associate Vice Chancellor for Academic Affairs: Bill Gash brought a proposed policy statement, "Leaves of Absence and Other Adjustments of Employment Obligations." Under letter (h), the phrase (as defined by the Office of State Personnel) was added to clarify "child, spouse, or parent." This policy was **passed**. The motion was made that the committee recommend in the fall semester, that the possibility of adding domestic partners to the policy, especially in light of the University's interest in diversity, be explored. The motion **passed**.

B. Vice Chancellor for Business Affairs: Neil Hawk reported that the Office of the President had approved a tuition increase and fee increase as submitted. There may still be a legislative increase. The increase in tuition should tentatively be spent as 25% hold harmless and 75% on EPA equity issues. Since UNCP is not lagging on class size or an increase in sections, the money may be spent on equity or in other ways.

The Science Building should be available in August; Dial by late July, early August.

A 6-year capital plan with input solicited from the deans and 2 year increments will be submitted.

The rented modular buildings may be used as classrooms or offices in the fall semester. The modules used as labs will go in September; the rest, in January. The site will be the location of the new Social Sciences building.

Summer school is approaching and the bookstore needs its orders.

There will be a new vice chancellor in Business Affairs to oversee facilities, operations, and planning. Larry Freeman and Bess Tyner will report to this position.

- C. Vice Chancellor for Advancement: Since Sandy Waterkotte was excused; there was no report.
- V. Reports from Subcommittees
- A. Faculty Development and Welfare: In response to a proposal brought forth by the subcommittee, the committee suggested that the 2004-05 FD&W subcommittee gather more complete information about departments' varied practices and develop guidelines within which individual departments may implement their own practices as regards reassigned time for faculty who mentor students' independent or self-directed studies. The subcommittee is still investigating the funding of leave with pay or reassigned time with which some universities award faculty members who are doing research.
 - B. Faculty Evaluation Review: Libby Denny brought forth no report, due to the lack of a quorum at the subcommittee's meeting.
- VI. Old business: None
- VII. New business: A UNCP copyright policy was presented for discussion. There is some concern that a plagiarism policy may be needed as well.
- VIII. Announcements: Susan Whitt and Libby Denny were thanked for their service on the committee.
- IX. Adjournment: the meeting was adjourned at 4:45 pm.

Respectfully submitted,

Jean Sexton, Secretary
Kay McClanahan, Chair