

AGENDA
Faculty and Institutional Affairs Committee
Thursday, February 15, 2007 3:30 pm
308 Education Building

Members: Andy Ash, Charles Beem , (Chair of Faculty Evaluation Review Subcommittee), Betty Brown, Anthony Curtis, Libby Denny (Chair), Susan Edkins, Ann Horton-Lopez, David Nikkel (Chair of Faculty Development and Welfare Subcommittee), Sandy Waterkotte (Vice Chancellor for Advancement), Bill Gash (Associate Vice Chancellor for Academic Affairs), Neil Hawk (Vice Chancellor for Business Affairs)

Agenda

- I. Call to Order
- II. Approval of the Agenda
- III. Approval of the Minutes of the January 18, 2007 meeting
- IV. Reports from Administrators
 - A. Associate Vice Chancellor for Academic Affairs
 - B. Vice Chancellor for Business Affairs
 - C. Vice Chancellor for Advancement
- V. Reports from Subcommittees
 - A. Faculty Development and Welfare (see attached two proposals)
 - B. Faculty Evaluation Review
- VI. Old Business
 - A. EPA Hiring Policy Draft
- VII. New Business
 - A. Issue of declining proportion of tenured/tenure track faculty. Assignment from the Senate chair
- VIII. Announcements
- IX. Adjournment

Attachment

FDW Proposal #1

The Faculty Development and Welfare Subcommittee recommends the following policy on instructional use of copyrighted material created by a faculty member, which represents a modification of the Faculty Handbook:

6-4.B. Faculty Publications Policies

6-4.B.1. General

There is no prohibition against the use of published material in a faculty member's classes (with the collection of related royalties), provided that the textbook, CD, or other material

1. has been produced and copyrighted by a recognized, independent publisher at its own expense
2. has been made available for open sale

6-4.B.2. Course Packs

[Maintain wording of former **6-4.B.**]

FDW Proposal #2

The Faculty Development and Welfare Subcommittee recommends the following changes and additions to Part-Time Faculty Policies:

3-10.A. Appointment of Part-Time Faculty

1. The only change to this section would be:

All part-time faculty ~~must~~ **should** meet ~~the same~~ requirements for professional, experiential, and scholarly preparation **as comparable to those of** their full-time counterparts in the same discipline.

2. Part-time faculty with satisfactory evaluations should have right of first refusal for courses they are qualified to teach on the basis of seniority. They should be notified of the expectation for employment for the up-coming semester as soon as knowledge of enrollment allows.

3. Salary per credit hour for part-time faculty should be no less than 3% of the average full-time faculty salary.
4. Part-time faculty should be informed of meetings of their department, which they are welcome to attend as non-voting members (unless departments authorize otherwise)—though there should be no requirement or expectation that they attend.