

**Faculty and Institutional Affairs Committee**  
**Thursday, April 15, 2004**  
**3:30 pm**  
**251 Chavis University Center**

**Members: Cherry Beasley, Dennis Edgell, Deok-Hyun Hwang, Kay McClanahan (Chair), Liz Normandy, Jean Sexton, Michael Spivey, Susan Whitt (Chair of Faculty Development and Welfare Subcommittee), Libby Denny (Chair of Faculty Evaluation Review Subcommittee), Sandy Waterkotte (Vice Chancellor for Advancement), Bill Gash (Associate Vice Chancellor for Academic Affairs), Neil Hawk (Vice Chancellor for Business Affairs)**

**Agenda**

- I. Call to Order
- II. Approval of the agenda
- III. Approval of the minutes of March 18, 2004
- IV. Reports from Administrators
  - A. Associate Vice Chancellor for Academic Affairs
    - Proposed Policy Statement: Leaves of Absence and Other adjustments of Employment Obligations
  - B. Vice Chancellor for Business Affairs
  - C. Vice Chancellor for Advancement
- V. Reports from Subcommittees
  - A. Faculty Development and Welfare
  - B. Faculty Evaluation Review
- VI. Old Business
- VII. New Business
- VIII. Announcements
- IX. Adjournment