

**University of North Carolina at Pembroke  
Faculty and Institutional Affairs Committee Meeting  
Thursday, Apr. 17, 2003  
3:30 p.m. in the Chavis University Center, Room 251**

Members: Irene Aiken, Dennis Edgell, Beth Maisonpierre (chair), Kay McClanahan, Liz Normandy, Jesse Peters, John Reissner, Sara Simmons (Chair of Faculty Development and Welfare Subcommittee), Velinda Worix (Chair of Faculty Evaluation Review Subcommittee), Glen Burnette (Vice Chancellor for Advancement), Bill Gash (Associate Vice Chancellor for Academic Affairs), Neil Hawk (Vice Chancellor for Business Affairs)

**Agenda**

- I. Call to order
- II. Approval of the Agenda
- III. Approval of the Minutes from March, 2003
- IV. Reports from Administrators
  - a. Associate Provost and Vice Chancellor for Academic Affairs
  - b. Vice Chancellor for Business Affairs
  - c. Vice Chancellor for Advancement
- V. Reports from Subcommittees
  - a. Faculty Evaluation Review
  - b. Faculty Development and Welfare
- VI. Old Business
  - a. Consideration of Evaluation of Administrators by Faculty
    1. Chancellor's Evaluation Form
  - b. Statement for Faculty Handbook regarding periodic review of Promotion and Tenure Policy and Procedure
- VII. New Business
  - a. Proposal from Faculty Governance concerning ad hoc committees
  - b. Proposal from ad hoc Promotion and Tenure Review Committee
  - c. Academic Calendar
- VIII. Announcements
- IX. Adjournment