

**Faculty Evaluation Review Subcommittee
Meeting Minutes**

Tuesday Sept. 5, 2006

Members present: Charles Beem, Richard Gay, Elizabeth Normandy, Guo Wei

1. Call to order

Charles Beem called the meeting to order at 3:35 pm.

2. Approval of agenda

Approved.

3. Introduction of members and new chair

Introduced. New chair: Charles Beem.

4. Selection of secretary

Charles Beem suggested a permanent secretary, which may be selected once full membership of the committee is established. Richard Gay volunteered to serve as secretary today.

5. Approval of minutes from April 4, 2006

Approved.

6. Charge to the committee and procedures

Brief charge is found in the Faculty Handbook. Currently no clear charge from the parent committee, FICA.

Liz Normandy opened discussion on the committee choosing its own issues, such as evaluating and clarifying the usefulness and function of evaluation weights. For example, can the weights in self-evaluations be used legally in tenure and promotion evaluation?

Charles Beem suggested decisions on goals of the committee wait until full membership is established, which should be after the next Senate meeting. Charles Beem will summarize the discussion on our charge at the next FICA meeting and report back.

7. Old Business

FICA did not approve the letter of intent suggested earlier by FERS. There was no consensus from FICA of its necessity.

8. Announcements

None.

9. Adjournment

Meeting adjourned: 4:20pm

Submitted by : Richard Gay, Rotating Secretary