

**Faculty Evaluation Review Subcommittee**  
**Minutes**  
**Tuesday, April 3, 2006**  
**3:30 p.m.**  
**217 Dial Humanities Building**

Members Present: Charles Beem (Chair), Richard Gay, Ginny Jones, John Parnell, Jean Sexton, Cyndi Sheard, Guo Wei

Members Absent: Elizabeth Normandy

- I. Call to Order. The meeting was called to order at 3:30 p.m.
- II. Approval of the Minutes. The minutes were approved with the addition that Jones covered the deep South.
- III. Approval of the Agenda. The agenda was approved as distributed.
- IV. Discussion. A discussion of ways and means to investigate and implement an online student evaluation system was held. .  
Beem Arizona, reported that paper evaluations were the norm  
Gay Kentucky, Ohio, Michigan, reported that Zoomerang was the system of choice for the institutions he contacted.  
Jones Deep South, reported that not much was happening here either.  
Parnell Texas, reported that formative and summative evaluations proved very useful at the school that he selected. Medical students were fearless and gave excellent feedback which was reviewed frequently. The system was developed in-house.  
Sexton NC, NC A&T seems to be very knowledgeable about online surveys. Robert Ussery has an online presentation at <http://qed.ncat.edu/> and reported they had a good response rate.  
Sheard NY, SUNY has not done as much as might be hoped, with paper evaluations the norm  
Wei West Coast, reported that all evaluations were done via an online system, not just student evaluations at the institutions he consulted.
- V. Old Business. Tabled.
- VI. New business. None.
- VII. Adjournment: The meeting was adjourned at 4:45 p.m.

Respectfully submitted,

Jean Sexton  
Secretary