

**Faculty Evaluation Review Subcommittee  
Tuesday, December 6, 2005  
200 University Center**

**Minutes**

**Present:** Charles Beem, Rick Crandall, Richard Gay, John Parnell, Jay Vest, Guo Wei,

**Absent:** Sandy Cross, Travis Stockley

1. Call to Order

Rick Crandall called the meeting to order at 3:35pm.

2. Approval of the Minutes from November 1, 2005

Approved.

3. Approval of the Agenda

Approved.

4. Report

Rick reported on FIAC meeting.

5. Old Business.

Discussed FIAC response to final draft of section 4-7.B.1 with emphasis on the proposed letter with tenure application. Moved (unanimous) to prepare a sample model of a letter for FIAC consideration.

5. New Business

None.

6. Announcements

Jay Vest leaves on Fulbright to Canada in January 2006.  
John Parnell takes Jay's place on the sub-committee.

7. Adjournment

Adjourned at 4:40pm.