

**Faculty Evaluation Review Subcommittee Meeting  
Minutes**

**Tuesday, October 4, 2005**

**Present:** Charles Beem, Rick Crandall, Sandy Cross, Richard Gay, Travis Stockley, Jay Vest, Guo Wei

1. Call to Order

Rick Crandall called the meeting to order at 3:30pm.

2. Approval of minutes from September 6.

Approved.

3. Approval of meeting agenda.

The agenda was approved.

4. Old Business

- Review status of members: Richard Gay joins the Committee. Marilu Santos went off due to a class conflict and may come back next semester. Jay West replaces Marilu Santos. Charles Beem will replace Jay West when Jay West leaves in January for his Fullbright next semester.
- Rick Crandall gave a summary report from the FIAC meeting held on September 15, 2005.
- Rick Crandall gave a summary of a meeting with Liz Normandy on September 28, 2005. Liz is chair of the Ad Hoc Committee on Promotion and Tenure. The purpose of the meeting was to make sure that the Faculty Evaluation Review Subcommittee was not duplicating work initiated by the Ad Hoc Promotion and Tenure Committee. No duplication were found. In general, FERs agenda items will focus on section 4 of the faculty handbook while the Ad Hoc committee will focus on items related to section 5 of the handbook.

5. New Business

- Section 4-7.B.1 was reviewed and revisions were made.

- A copy of the revised section is attached. This revision will be presented at the next FIA meeting on Thursday, October 20, 2005.

6. Announcements

- Sandra Cross suggested all committee members bring a hardcopy of the 2005-2006 Faculty Model to the committee meetings.

7. Adjournment

Meeting was adjourned at 4:25 pm.

Submitted by: Guo Wei  
Rotating Secretary