

Faculty Evaluation Subcommittee Meeting

Tuesday, September 7, 2004

Present: Rick Crandall, Jonathan Maisonpierre, Kay McClanahan, Deb Preston,
Dave Zeigler

Absent: Sandy Cross, Marilu Santos, Jay Vest (excused)

1. Call to Order

Meeting was called to order at 3:30pm.

2. Adoption of Agenda/Approval of Previous Meeting Minutes

Approved.

3. Introduction of Subcommittee Members

Pleasant.

4. Review of Subcommittee Charge

Reviewed.

5. Election of Subcommittee Chair

Rick Crandall

6. New Business

Attendance at meetings – The point was brought up that attendance at committee meetings is important. According to the Bylaws of the Faculty Senate, Article 6, Section 5.C, (also found on page 11-17 of the 04-05 Faculty Handbook) “Two unexcused absences will result in a committee or subcommittee vote as to the removal of that member.”

Application – Plan to be at the meetings. If you cannot make it, send me an email at rick.crandall@uncp.edu so I can mark you as excused.

Rules governing types of materials submitted to the PTC – While not essentially “new” business, this project was started by David Ziegler. The committee will pick this up as an agenda item at its next meeting.

On-line teaching evaluations - Some groundwork has also been initiated on this item as well. Collie Coleman will be invited to a fall meeting to help us continue discussions on this matter.

Next Meeting:

Tuesday, October 5, 2004
3:30 pm
200 University Student Center

Submitted by: Rick Crandall, Chair