

Faculty Evaluation Review Subcommittee

Minutes

September 3, 2002, 3:40 p.m.

Moore Hall, Room 104

Members present: Danny Davis, Jim Frederick, Merrill Miller, Jean Sexton, Velinda Worix

Excused: Dave Maxwell, Peggy Opitz

Guest: Beth Maisonpierre, chair of Faculty and Institutional Affairs Committee

1. Call to order: Beth Maisonpierre called the meeting to order at 3:40 p.m.
2. Approval of the April Minutes: The minutes were not approved because they had not been distributed. They will be distributed before the October meeting and approved at that time.
3. Approval of the Agenda: The agenda was approved as distributed.
4. Election of the Chair: Velinda Worix was elected chair. Danny Davis will be the secretary for the October 1 meeting, after that Jean Sexton will serve as permanent secretary.
5. Old Business: Some discussion took place concerning the Student Evaluation of Instruction Form found in the Faculty Handbook. Clarification of some of the questions is needed. It was suggested that the committee look at the questions asked by the departments that do not use the model. Velinda (along with Beth Maisonpierre) will meet with last year's chair, Deb Preston, to get up to date on the decisions made last year.
6. New Business: There was no new business.
7. Announcements: There were no announcements.
8. Adjournment: The meeting was adjourned at 4:05 p.m.