

University of North Carolina at Pembroke

Executive Committee Meeting

Minutes

Meeting of the Senate Executive Committee
Tuesday, April 29, 2003 @ 3:30 pm
Room 251, Chavis University Center

Members Present: Tom Dooling, Holden Hansen, Wright Killian, Beth Maisonpierre, Jim Frederick.

Members Absent: Cherry Beasley

Guest: Pat Cabe

- I. Call to Order: Tom Dooling called the meeting to order at 3:33 p.m.
- II. Approval of Agenda: The agenda was approved as distributed.
- III. Approval of Minutes: The minutes were approved as distributed.
- IV. Report from Chair: (1) Pat Cabe updated the committee on the reorganization of the Faculty Handbook. He summarized a proposal for reorganization through distribution of a revised table of contents for the handbook. He stressed that no policies had been changed during formulation of the reorganization. The Committee approved of the proposal for reorganization based upon the table of contents. The revised handbook will be ready for Senate endorsement in the fall, and the table of contents will be made available online next week. (2) The English, Theatre and Languages Department sent a letter to the Chair of the Senate regarding a series of questions over the scholarship endowment. The Provost and the Chancellor are aware of the letter, and it will be brought up at the next Senate meeting. (3) Both Governance and the FIA Committee will have proposals regarding the design of the new Promotion and Tenure Review Committee. The Senate will delay voting on the Governance proposal until FIA has presented their proposal.
- V. Reports from Committees
 - a. Academic Affairs: Wright Killian distributed a detailed handout involving proposals from History/Social Science, Math, and P.E. The handout served in lieu of the missing Curriculum Committee minutes.
 - b. Faculty and Institutional Affairs: (1) Beth Maisonpierre reiterated that FIA would have a proposal regarding the Promotion and Tenure Review

Committee which would be voted on in conjunction with the Governance proposal; (2) A proposal from the Registrar for the 2003-04 UNCP Academic Calendar was presented. A shorter winter break and longer summer break is proposed to make room for the new "May-mester;" (3) A compromise has been reached on the new Chancellor's evaluation form; (4) Elizabeth Normandy will be presenting a new tenure evaluation cycle from 1-2-2-2 to 2-2-3 on behalf of the Ad-Hoc Committee assigned to this issue.

- c. Student Affairs and Campus Life: (1) Tom Dooling reported that the Committee will bring forward a new grievance policy for students.
- d. Committee on Committees and Elections: (1) Jim Frederick distributed a handout listing nominations for committees and Senate seats for 2003-04. (2) Tom Dooling and Holden Hansen agreed to run for a second term as Chair and Secretary of the Senate, respectively.

VI. Old Business: (1) Approximately 80-90 Faculty Evaluation of Administrators forms have been received so far. The Chair of the Faculty Senate will compile results for the Chancellor and the University at large.

VII. New Business: There was no new business.

VIII. Announcements: There were no announcements

IX. Adjournment: The meeting was adjourned at 4:49 p.m.