

UNCP Faculty Senate Executive Committee  
Minutes of November 26, 2002

I. The meeting of the executive committee was called to order at 3:30. Committee members present were Thomas Dooling, Jim Frederick, Holden Hansen, and Beth Maisonpierre. Members excused: Wright Killian. Member absent: Cherry Beasley.

II. The agenda was approved as distributed

III. The minutes of the October 29 meeting were approved as distributed.

IV. Report from the Chairman

- a. A proposal to shorten the semester length by one week has been implemented by the university. The new semester length will come into effect beginning in the fall of 2003. Although the Senate had previously favored the change, it was not possible for the Senate to formally approve it. The Chancellor will be encouraged to speak about the change at the next Senate and General Faculty meetings.
- b. The Faculty Governance Committee has been charged to update the Faculty Handbook with regard to the Tenure process. This has been done at the advice of the University Legal Counselor, Donna Payne.
- c. Bill Gash has requested that an Ad Hoc Committee be created to review and overhaul the promotion and tenure review process. Research must be done on how to go about creating this committee.

V. Reports from Committees

- a. Academic Affairs: Tom Dooling reported for Wright Killian that minor proposals from Sociology and Psychology were forthcoming.
- b. Faculty and Institutional Affairs: Beth Maisonpierre reported that the Committee is looking at a system to document faculty overloads. A proposal for a new system of the evaluation of administrators is anticipated in February. A proposal to for action on the Faculty Awards dilemma will be brought forward at the next Senate meeting. The proposal for granting tenure automatically in special circumstances was tabled until the Promotion and Tenure Committee process has been revised. A vacancy on the Committee needs to be filled by the January 16 meeting.
- c. Student Affairs and Campus Life: Tom Dooling reported that minutes will be forwarded in time for the December Senate meeting. The Committee is currently looking at a grievance process for students for issues unrelated to grades.
- d. Committee on Committee and Elections: The Committee has not met but will bring forward a nominee for the vacant Faculty Welfare and Development position. A clarification is needed with regard to the membership of the Enrollment Management Committee as it relates to the Director of Advisement and Retention. Currently, the Faculty Handbook and Enrollment Management minutes don't agree.

VI. Old Business: There was no Old Business.

- VII. New Business: A discussion arose concerning the use of Word Perfect documents on the University computing system. The Office of Academic Affairs is using Word Perfect documents that need to be translated to Word Documents.
- VIII. Announcements: There were no announcements.
- IX. Adjournment: The meeting was adjourned at 4:20 p.m.

