

# The University of North Carolina At Pembroke

## Executive Committee Meeting

### Agenda

Meeting of the Senate Executive Committee  
Tuesday, 25 March, 2003 @ 3:30pm  
Room 251, Chavis University Center

Dr. Thomas A. Dooling, Chair  
Chancellor Allen C. Meadors, Ph.D., FACHE  
Dr. Wright Killian, Chair Academic Affairs  
Dr. Beth Maisonpierre, Chair Faculty Institutional Affairs  
Dr. Cherry Beasley, Chair Student Affairs  
Dr. James Frederick, Chair Committee on Comm. And Elections

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
- IV. Report from Chair
  
- V. Reports from Committees
  - a. Academic Affairs
    - i. Agenda items
  - b. Faculty and Institutional Affairs
    - i. Agenda items
  - c. Student Affairs
    - i. Agenda items
  - d. Committee on Committees and Elections
    - i. Agenda items
- VI. Old Business
- VII. New Business
- VIII. Announcements
- IX. Adjournment

# University of North Carolina at Pembroke

## Executive Committee Meeting

### Minutes

Meeting of the Senate Executive Committee  
Tuesday, February 25, 2003 @3:30 pm  
Room 251, Chavis University Center

Members Present: Cherry Beasley, Tom Dooling, Holden Hansen, Wright Killian, Beth Maisonpierre, Jim Frederick.

- I. Call to Order: Tom Dooling called the meeting to order at 3:31 p.m.
- II. Approval of Agenda: The agenda was approved as distributed.
- III. Approval of Minutes: The minutes were approved with a minor correction to the date of the minutes: January 28 instead of January 8.
- IV. Report from Chair: Tom Dooling stressed that proper parliamentary procedure would be followed after the events at the last Faculty Senate meeting. In an effort to make agenda items more specific, Senate Committee Chairs were asked to provide agenda items in writing to the Senate Chair twenty four hours in advance. Specifically, any agenda item related to a vote should appear in the agenda as a title. Reports from committees can briefly reference the reports attached to the agenda.
- V. Reports from Committees
  - a. Academic Affairs: Wright Killian distributed Committee agenda items to include minor curriculum proposals from the following Departments: Health, PE & Rec, English, Theatre and Languages, and Music, and a proposal from the Enrollment Management Subcommittee to institute and “All F’s Policy” for new Freshman. He noted that a proposal to change the exam schedule would be on the agenda for the March meeting.
  - b. Faculty and Institutional Affairs: Beth Maisonpierre reported on the following: (1) There is still nothing to vote on regarding the Faculty Evaluation of Administrators. The February 20 meeting was dominated by the issue of awarding promotion and tenure to distinguished Faculty upon hiring. The Committee considered new wording sent by Provost Brown on this issue for an hour. At the center of the debate is some philosophical disagreement over granting automatic tenure to administrators. After discussion, it was decided to wait on reporting the status of the Faculty Evaluation of Administrators to the full Senate. Beth

indicated that FIA would add a special meeting on March 11 to deal with the evaluation process in an effort to bring a proposal to the Senate before the end of the year. (2) The issue of developing a statement to periodically review the Promotion and Tenure policies for the Faculty Handbook was addressed. The Governance Committee wording was reviewed and discussed. A question arose as to whether an Ad Hoc Committee should be formally constructed for any review of the Promotion and Tenure process. After discussion, the Executive Committee decided that the Governance Committee would be asked to develop the form of a Promotion and Tenure Review Committee. FIA's statement for periodic review of Promotion and Tenure will include the Governance Committee involvement in creating the form of the Promotion and Tenure Review Committee.

- c. Student Affairs and Campus Life: Cherry Beasley reported that the Committee did not officially meet due to Homecoming events. Available Committee members did meet to discuss the non-grade related grievance policy for students. The Committee currently has a four to five page document which needs to be reduced to two pages. With lawsuits currently pending, there is some urgency in bringing a finished proposal to the Senate. This policy will handle any grievance except those related to grades and affirmative action. The Executive Committee also discussed old Student Affairs Committee business related to formalizing a grading system for University Marshals. Currently, a non-faculty member is assigning grades for these students. After discussion, it was decided that Cherry should consult with the Theatre program to research this matter further.
- d. Committee on Committees and Elections: Jim Frederick reported that the Committee has not met. Only 21 on-line questionnaires for Faculty committee preferences have been received. After discussion, it was decided that Jim should send out another announcement via email since some on the Executive Committee did not see the initial announcement.

VI. Old Business: There was no Old Business.

VII. New Business

- a. A new travel policy has been instituted by the Office of Business Affairs. No more than eight students are allowed to travel in University vans, and vans are not allowed to be driven past 11:00 p.m. at night. Tom Dooling will report this to the full Senate.
- b. There is a concern that Distance Education courses are not formally overseen by the Faculty Senate. Tom Dooling will report this to the full Senate.

- c. A Faculty Member has complained about an instance where grades did not transfer from a student's previous school. Cherry Beasley indicated that this was true only for Honor Students and this policy is in the student handbook.
  
- VIII. Announcements: Beth Maisonpierre announced that a band concert featuring four winners from the first UNCP Concerto Competition would be presented this evening in GPAC.
  
- IX. Adjournment: The meeting was adjourned at 4:48 p.m.