

The University of North Carolina At Pembroke

Executive Committee Meeting

Agenda

Meeting of the Senate Executive Committee
Tuesday, 25 February, 2003 @ 3:30pm
Room 251, Chavis University Center

Dr. Thomas A. Dooling, Chair
Chancellor Allen C. Meadors, Ph.D., FACHE
Dr. Wright Killian, Chair Academic Affairs
Dr. Beth Maisonpierre, Chair Faculty Institutional Affairs
Dr. Cherry Beasley, Chair Student Affairs
Dr. James Frederick, Chair Committee on Comm. And Elections

- I. Call to Order
- II. Approval of Agenda
- III. Approval of Minutes
- IV. Report from Chair

- V. Reports from Committees
 - a. Academic Affairs
 - i. Agenda items
 - b. Faculty and Institutional Affairs
 - i. Agenda items
 - c. Student Affairs
 - i. Agenda items
 - d. Committee on Committees and Elections
 - i. Agenda items
- VI. Old Business
- VII. New Business
- VIII. Announcements
- IX. Adjournment

UNCP Faculty Senate Executive Committee
Minutes of January 8, 2003

- I. The meeting of the executive committee was called to order at 3:34. Committee members present were Thomas Dooling, Jim Frederick, Holden Hansen, Beth Maisonpierre, and Wright Killian. Absent was Cherry Beasley.
- II. The agenda was approved as distributed
- III. The minutes of the November 26 meeting were approved as distributed.
- IV. Report from the Chairman
 - a. An Ad Hoc Committee is being created to review promotion and tenure procedures. The membership of the committee will include representatives from FIA, Governance and Academic Affairs Committees. After discussion, the Executive Committee recommended that a representative from FER be included as well. There was some question as to whether the Ad Hoc Committee would submit proposals to FER, FIA or Governance.
 - b. The Provost has recommended that two issues be studied with regard to the promotion and tenure procedures: (1) the granting of immediate tenure in certain circumstances if the Department and Promotion and Tenure Committee approve; and (2) Changing the cycle of evaluation to years 2, 2 and 3. There was consensus among the Executive Committee that the Ad Hoc Committee should review these issues.
 - c. A third recommendation from the Provost involved a system by which first year faculty having difficulty in the job receive guidance from Department Chairs. The Executive Committee tabled this issue.
- V. Reports from Committees
 - a. Academic Affairs: There are curriculum changes from Mass Comm and Sociology. Wright Killian reported that his committee had also been developing a proposal on the assessment of the General Education program. However, a discrepancy in the Academic Affairs minutes with regard to this proposal needed to be clarified between the Chair and Secretary.
 - b. Faculty and Institutional Affairs: Beth Maisonpierre reported that progress was being made on the Faculty Evaluation of Administrators but the Committee is not ready to bring anything to the Faculty Senate, with the exception of a proposed policy statement ensuring that every employee has a right to view a summary of evaluations executed on their behalf. The Committee did not have time to address the issue of reviewing promotion and tenure policies every five years as sent from the Governance Committee. The Executive Committee discussed that this issue and the immediate tenure question can be sent to the Ad Hoc Committee. FER is developing a letter that clarifies and streamlines the material a tenure candidate should prepare for the Promotion and Tenure Committee. After discussion, it was decided that this letter should be incorporated in changes made in the Faculty Handbook.

- c. There was no report from Student Affairs and Campus Life due to Cherry's absence.
- d. Committees and Elections: Jim Frederick reported that committee assignment preference forms would be available on line very soon. Irene Aiken has replaced Michael Spivey on FIA. John Labadie is now serving on the Academic Affairs Committee.

VI. There was no old business.

VII. New Business: Beth Maisonpierre reported that the Office of Retention and Advisement is working on an Academic Advisement evaluation system and would like to know to which committee a draft should be sent. After discussion, it was decided that it should be sent to the Enrollment Management Subcommittee. Holden Hansen reported that the Faculty Awards Committee has requested that the Executive Committee discuss the merit in creating concrete benefits for the honor of Professor Emeritus. The consensus of the Executive Committee was that this issue was in the per view of the Awards Committee and proposals could be made to the Faculty Senate at the end of the year.

VIII. There were no announcements.

IX. The meeting adjourned at 4:40 pm.