

Minutes
UNCP Academic Affairs Committee
Wednesday, January 16, 2008, 3:30 PM, UC 213
Submitted by John Parnell, Secretary in Rotation

Present

Robert Brown
Anthony Curtis (Chair, Curriculum Subcommittee)
Jose D'Arruda
Anita Guynn (Chair, General Education Subcommittee)
Charles Harrington (Provost and Vice Chancellor for Academic Affairs)
Beverly Justice
Chuck Lillie (Chair, Academic Support Services Subcommittee)
Jonathan Maisonpierre (Chair, Enrollment Management Subcommittee)
John Parnell
Maria Pereira
Lee Phillips – Chair
Enrique Porrua

Absent

None

Guests

Stephen Bukowy
Hugh Jackson
Ramin Maysami
Mike Menefee
Chris Ziemnowicz

- I. The meeting was called to order at 3:30 p.m.
- II. Minutes of the meeting of November 2007 were not distributed. They will be voted on at the next meeting. Future AA meetings are scheduled for February 20, March 19, and April 23.
- III. The agenda for the present meeting was approved.
- IV. Report from the Chair: Deok-Hyun Hwang has resigned from the AA committee.
- V. Reports from Subcommittees
 - A. Curriculum – Anthony Curtis, Chair
 1. The proposal from the Department of Geology and Geography was unanimously approved.
 2. Proposal from the Department of Economics, Finance and Decision Sciences: “Required for” was stricken from the FIN 2400 course description. Ramin Maysami discussed in detail the differences among FIN 2050, 2400, and 3100. The proposal was unanimously approved.
 3. Proposals from the Department of Counseling and Psychology were unanimously approved.
 4. Proposals from the Department of Accounting and Information Technology were unanimously

approved.

5. Proposals from the Department of Philosophy and Religion were unanimously approved.

6. Proposals from the Department of Mathematics and Computer Science: (6.1) The number of elective hours required for the program was changed from 18 to 17. (6.2) A proposal from the Physics Department is forthcoming to address the change to CSC1550.

7. Proposals from the School of Business: Mike Menefee discussed the entrepreneurship certification proposal in length, noting that departments in Arts & Sciences and the School of Business have signed off on it. He stressed that the certificate program will be open to all students at UNCP. Each department will be able to select two of the five courses in the program. Proposals for a minor and a major in entrepreneurship are in the works.

Several minor changes/corrections were made: (1) "Mange" was changed to "manage." (2) The phrase "staffing of the business" was changed to "staffing the business" in the course description for ENTR 2000. (3) Commas were added in the second sentence of the course description for ENTR 4000 after the phrases "allow the students" and "with faculty supervision." (4) Prerequisites for ENTR 4000 were changed to "ENTR2100 and permission of instructor." These proposals were unanimously approved.

8. Proposals from the Department of Management, Marketing and International Business were unanimously approved.

B. Enrollment Management – Jonathan Maisonpierre discussed three issues. (1) There has been a significant amount of discussion on excusing absences for students participating in university-sanctioned events. He was not sure if a proposal would be forthcoming this year. Anthony Curtis noted that FIAC is looking at the issue as well. (2) Enrollment management has discussed limiting the number of times students can be admitted after suspensions. (3) A commendation recognizing Sara Brackin's significant contributions as Registrar was proposed. The words, "Enrollment Management Subcommittee of the" were eliminated from the first sentence of the commendation and it was unanimously approved.

C. Academic Support Services – Chuck Lillie, Chair. There was no report.

D. General Education – Anita Guynn, Chair. There was no report. However, Lee Phillips suggested that this committee consider including diversity as part of the General Education curriculum. He also suggested that peer institutions be surveyed to determine how many of them already do likewise.

VI. Old Business- none.

VII. New Business: (1) Lee Phillips received an e-mail from Bill Gash requesting that the curriculum change form require the signature of the SACS liaison. This was directed to Anthony Curtis for consideration. (2) Lee Phillips noted that the Registrar's Office sends multiple notices to department chairs and/or faculty members before grades are due suggesting that their grades are outstanding. This is done because a significant number of faculty members fail to turn in their grades by the deadline. He suggested that we consider taking action to underscore with faculty members the requirement that grades be submitted on time.

VIII. Announcements- none.

IX. The meeting adjourned at 5:10 PM.