

Minutes
Meeting of the Academic Affairs Committee
Wednesday, 18 April 2007 at 3:30 pm
Room 213, Chavis University Center

Committee Members Present

Susan Cannata (Chair)
Stephen Bukowy, (Chair, Curriculum Subcommittee)
Paul Flowers (Secretary)
Holden Hansen
Carol Higy (Chair, Enrollment Management Subcommittee)
Jane Huffman (Chair, General Education Subcommittee)
Deok-Hyun Hwang
Beverly King
Chuck Lillie (Chair, Academic Support Services Subcommittee)
John Parnell
Lee Phillips
Sara Simmons

Committee Member Absent

Charles Harrington (Academic Affairs Office)

Guests

Kelly Charlton (Psychology and Counseling Department)
Dave Dran (Social Work Department)
Anita R. Guynn (English, Theatre & Languages Department)
Ramin Maysami (Economics & Finance Department)
Stephen Robison (Art Department)

- I. Call to Order – The meeting was called to order at 3:30 pm.
- II. Approval of Minutes – The minutes for the 21 March 2007 Meeting were approved as distributed (minutes available at <http://www.uncp.edu/senate/aa/>).
- III. Approval of the Agenda – The agenda was approved as distributed.
- IV. Report from the Chair – The Chair had nothing to report.
- V. Reports from Subcommittees
 - a. Curriculum –Stephen Bukowy, Chair
(see minutes of the 5 April 2007 meeting for proposal descriptions at <http://www.uncp.edu/senate/curriculum/index.htm>)
 - i. Proposals from the Department of Chemistry were passed by unanimous vote.
 - ii. Proposals from the Department of Accounting & Information Technology were passed by unanimous vote.
 - iii. Proposals from the Department of Psychology & Counseling were passed by unanimous vote following clarification of the proposal's description in the agenda, i.e., the proposal is to remove reference to the terms offered in the course descriptions of all the courses indicated.
 - iv. A proposal from the Department of Geology & Geography was passed by unanimous vote.
 - v. Proposals from the Department of English, Theatre & Languages were passed by unanimous vote.
 - vi. Proposals from the Department of Economics & Finance were passed by unanimous vote.

- vii. Proposals from the Department of Art were passed by unanimous vote.
- viii. A proposal from the Department of Social Work was passed by unanimous vote following minor revisions to the proposed course description:
 - first sentence, change the phrase "5th, 6th and 7th decade of life" to "50s, 60s and 70s".
 - first sentence, correct the typo "an" to read "and"
 - last full sentence, remove the word "flash"

b. Enrollment Management – Carol Higy, Chair
(see minutes of the most recent meeting at <http://www.uncp.edu/senate/enrollment/index.htm>)

This subcommittee brought no actionable business. The Chair noted that (i) FRS students will use BraveWire instead of a print text in the coming Fall 2007 semester, and (ii) an online FRS "course" for parents of UNCP freshmen will also be offered in the coming Fall semester.

c. Academic Support Services – Chuck Lillie, Chair
(see minutes of the most recent meeting at <http://www.uncp.edu/senate/acadsuppt/index.htm>)

This subcommittee brought no actionable business. The Chair noted that the study of campus computer labs as prelude to potential space and resource allocations has been completed and submitted to the Academic Affairs Office.

d. General Education – (Jane Huffman, Chair)
(see minutes of the most recent meeting at <http://www.uncp.edu/senate/gened/index.htm>)

A form for proposing the creation, revision and/or deletion of courses to be included in the UNCP General Education Curriculum was presented for a vote. Discussion of the form resulted in suggestions for revision, including (i) addition of a field to indicate a "contact person", and (ii) clarifying the "vote" field to indicate the vote pertains to inclusion of the course in the General Education Curriculum only. The proposal to implement this form was passed by unanimous vote.

- VI. Old Business – There was no old business.
- VII. New Business – There was no new business.
- VIII. Announcements – There were no announcements.
- IX. Adjournment – The meeting was adjourned at 4:50 pm.