

Minutes
Meeting of the Academic Affairs Committee
Wednesday, 16 March 2005 at 3:30 pm
Room 251, Chavis University Center

Committee Members Present

Robert Brown
Stephen Bukowy (Chair, Curriculum Subcommittee)
Bill Gash (representing the Academic Affairs Office in lieu of Provost Brown)
Susan Cannata
Paul Flowers
Jane Huffman (Chair, General Education Subcommittee)
Doek-Hyun Hwang
Liz Normandy (Chair)
Sara Simmons
Richard Vela
Chuck Lilly (for Liliana Wendorff, Chair, Academic Support Services Subcommittee)

Committee Members Absent

Tulla Lightfoot (Chair, Enrollment Management Subcommittee)

Guests

Sara Brackin, Pat Cabe, Susan Edkins, Richard Gay, Rachel McBroom, Deb Preston

- I. The meeting was called to order at 3:30 pm.
- II. The minutes for the 16 February 2005 Meeting were approved as distributed (see <http://www.uncp.edu/senate/aa/minutes/2004-05/2.16.05.pdf>)
- III. The agenda was approved as distributed, with the notation that item V.a.i regarding a curriculum proposal from the Department of Sociology, Social Work and Criminal Justice will be deferred to next month's meeting per request of the Department.
- IV. The Chair made no report.
- V. Reports from Subcommittees
 - A. Curriculum – Stephen Bukowy, Chair

NOTE: Descriptions of the curriculum proposals cited below may be obtained from the minutes of the 3 March 2005 Curriculum Subcommittee meeting (see <http://www.uncp.edu/senate/curriculum/minutes/2004-05/3.3.05.pdf>)

1. Proposals from Biology Department were passed unanimously.
2. Proposals from the Sociology, Social Work and Criminal Justice Department to add SOC 102 and SOC 299 and to delete SOC 101 and SOC 201 were passed unanimously. A proposal to revise the core curriculum in the B.A. in Sociology motivated discussion regarding the distinction between 300 and 400-level courses and was defeated by a vote of 1 in favor, 1 opposed, and 6 abstaining.

3. Proposals from the Health, Physical Education and Recreation Department were passed unanimously.
4. Proposals from the School of Business were passed unanimously.
5. Proposals from the Psychology and Counseling Department were passed unanimously after a slight revision of the last sentence of the PCN 610 course description (revised statement reads: PREREQ: Completion of all core courses. Specialty courses may be taken with this course; however, all specialty courses must be completed by the end of the semester in which PCN 610 is taken.)
6. Proposals from the Political Science and Public Administration Department were passed unanimously.
7. Proposals from the Art Department were passed unanimously after making a few typographical corrections.
8. The Chair reported that the subcommittee was continuing its work on refining the proposal submission and processing procedure.

B. Enrollment Management – Liz Normandy for Tulla Lightfoot, Chair

This committee did not meet due to spring break.

C. Academic Support Services – Chuck Lilly for Liliana Wendorff, Chair

No actionable business was brought.

D. General Education – Jane Huffman, Chair

The Chair noted this subcommittee presently has several teams working on various aspects of the General Education Program's goals with plans to bring a proposal to the AAC in April.

VI. Old Business – There was no old business.

VII. New Business

The committee discussed an issue brought forward by Dr. Gash concerning the policy of considering for semester honors only those students registered for 15 or more credit hours (with no more than 3 of these hours being pass/fail grading). After some discussion, the committee agreed to take the issue to the Senate for its consideration.

VIII. Announcements – There were no announcements.

IX. Adjournment – The meeting was adjourned at 5:00 pm.