

**Minutes**  
**Academic Affairs Committee**  
**The University of North Carolina at Pembroke**

**Present:** Wright Killian, Irene Aiken, Robert Brown, Michael Spivey, Tommy Thompson, Richard Vela, Ray Sutherland (Secretary-in-rotation), Paul Flowers, Linda Hafer, Lisa Kelly, William Gash

Guests: Dijana Kosijer, Katlin Laengst, Elizabeth Denny, Nicholas Giannatasio

Excused: Bill Campbell

Date: Wednesday, November 20, 2002

1. The chair called the meeting to order at 3:30.
2. The agenda was modified by moving item #5 under the Curriculum Subcommittee to #3.
3. The minutes of the October meeting were approved with a minor editorial correction.
4. The chair reported that a schedule conflict made it desirable for one member of the Committee for Faculty and Institutional Affairs to switch places with a member of this committee. If any committee member was interested, please inform the chair.
5. The Curriculum Subcommittee made the following proposals:

The proposed name change of the M.S. in Public Administration to Master of Public Administration (also change on diploma) was passed unanimously.

The proposed Special Topics courses in the Psychology and Counseling Masters Program were approved unanimously.

The proposed revision of the Masters in Reading program was passed unanimously.

The addition of a new course in Philosophy and Religion was passed unanimously.

6. The General Education Subcommittee reported that they were considering standardized tests as an assessment instrument for General Education courses. Some discussion followed with concern over cost and quality of the tests being expressed.
7. The Academic Support Services Subcommittee reported on their efforts to institute the student survey on Library services. Two committee members made a trial run of the proposed survey of their classes. The survey was revised as a result and copies of the

revised survey were distributed to the committee. Discussion regarding the role of Institutional Research in the survey and funding of the survey followed.

8. Enrollment Management Subcommittee distributed a possible plan to track new freshmen who maintain a 0.00 GPA. Discussion followed on the best course of action and the appropriate GPA to trigger some action.
9. There was no old or new business.
10. The next meeting of the committee will be in January.

Ray Sutherland

Wright Killian