

The University of North Carolina at Pembroke
Academic Affairs Committee

Tim Altman
Stephen Bukowy (Chair, Curriculum Subcommittee)
Susan Cannata, Chair
Paul Flowers
Charles Harrington (Provost and Vice Chancellor for Academic Affairs)
Carol Higy (Chair, Enrollment Management Subcommittee)
Jane Huffman (Chair, General Education Subcommittee)
Deok-Hyun Hwang
Beverly King
Chuck Lillie (Chair, Academic Support Services Subcommittee)
Lee Phillips
Sara Simmons

Agenda
Meeting of the Academic Affairs Committee
Wednesday, November 15 at 3:30 PM
UC 213

- I. Call to Order
- II. Approval of the Minutes of the Meeting of October 2006
- III. Approval of the Agenda
- IV. Report from the Chair
- V. Reports from Subcommittees
 - a. Curriculum – Stephen Bukowy, Chair
 - i. Proposals from the Department of Health, Physical Education & Recreation
 - ii. Proposals from the Biology Department
 - iii. Proposals from the Mathematics and Computer Science Department
 - iv. Proposals from the Department of Social Work
 1. All proposals passed by unanimous vote of the Curriculum Subcommittee at the November 2, 2006 meeting.
 2. See Attachment A
 - b. Enrollment Management—Carol Higy, Chair
 - c. Academic Support Services – Chuck Lillie, Chair
 - c. General Education – Jane Huffman, Chair
- VI. Old Business
- VII. New Business
- VIII. Announcements
- IX. Adjournment

Attachment A

1. Proposal from the Department of Health, Physical Education & Recreation:
 - 1.1 Modify the Health Promotion Program by dropping ATH 102 and ATH 307 from the program and by changing the category “Related Electives” to “University Electives” thereby giving the student many more options for courses. Approved by the Department 26-0-0. Effective Date of Change Spring 2007
2. Proposals from the Biology Department
 - 2.1 Create a new 4 credit hour elective course BIO 250 (old BIO 333) Ornithology. Prerequisites—None Course Description—This course is designed to familiarize students with the major groupings of birds, basics of flight, adaptations, behavior and birding “hot spots” in North Carolina. Emphasis will be placed on field identification techniques and habitat associations. Approved by the Department 15-0-0. Effective date of the change Fall 2007
 - 2.2 Create a new 3 credit hour elective course BIO 204 Vertebrate Zoology. Prerequisites—BIO 100, 102. Course Descriptions—The biology of several classes of vertebrate animals, both living and extinct, with emphasis on their diversity, evolution, morphology, physiology, and behavior. Approved by the Department 14-0-0. Effective date of the change Fall 2007
 - 2.3 Modify the Environmental Science Program by increasing the elective choices to include BIO 301 Entomology, BIO 340 Plant Systematics, BIO 250 (old BIO 333) Ornithology, and BIO 410 Marine Biology. Approved by the Department 14-0-0. Effective date of the change Fall 2007
 - 2.4 Modify the Biology Program by adding two elective Courses ENV 310 Freshwater Ecosystems and Watershed Management and BIO 250 (old BIO 333) Ornithology to the Environmental Biology track. Approved by the Department 14-0-0. Effective date of the change Fall 2007.
 - 2.5 Modify the Biology Program by adding the elective BIO 250 (old BIO 333) Ornithology to the Vertebrate Area of the Zoology track. Approved by the Department 14-0-0. Effective date of the change Fall 2007.
 - 2.6 Delete the 4 Cr hr course, BIO 203 Vertebrate Zoology. Approved by the Department 14-0-0. Effective date of the change Fall 2007.
 - 2.7 Modify the BS in Biology: Zoology Track by removing BIO 203 from the choices and replacing it with BIO 204. Approved by the Department 14-0-0. Effective date of the change Fall 2007.
3. Proposals from the Mathematics and Computer Science Department . Note that all items have been approved by the departmental faculty 19-0-0 and those dealing with Education have been approved by Teacher Ed.
 - 3.1 Create a new 1 credit hour required Course MAT 260 Connections in Mathematics 1. Prerequisites/Corequisite-MAT 222. Required for Math Majors and Math Ed. Majors. Course Description— This seminar course is designed to help the mathematics and mathematics education major connect and deepen their mathematical understandings of calculus related topics. Emphasis will be placed on research and communication of mathematical ideas. Major course work will include production of portfolio artifacts that represent the major’s development of understanding in the mathematics curriculum. As announced. Effective date of the change Spring 2007
 - 3.2 Create a new 1 credit hour required course MAT 360 Connections in Mathematics 2. Prerequisites MAT 230, 260 Pre/Corequisite 315. Required for Math Majors and Math Ed. Majors Course Description-- This seminar course is designed to help the mathematics and mathematics education major connect and deepen their mathematical understandings of proof. Emphasis will be placed on research and communication of mathematical ideas. Major course

work will include production of portfolio artifacts that represent the major's development of understanding in the mathematics curriculum. As announced. Effective Date of the change Spring 2007.

- 3.3 Create a new 1 credit hour required course MAT 460 Connections in Mathematics 3. Prerequisites—MAT 360 Required for Math Majors and Math Ed. Majors Course Description-- This seminar course is designed to help the mathematics and mathematics education major connect and deepen their mathematical understandings of advanced analysis and technology. Emphasis will be placed on research and communication of mathematical ideas. Major course work will include production of portfolio artifacts that represent the major's development of understanding in the mathematics curriculum. As announced. Effective Date of the change Spring 2007.
- 3.4 Minor Course description change for MAT 105 Introduction to College Mathematics. Add the following statement after "... to replace a grade." "or to fulfill a requirement."
- 3.5 Modify the BS in Mathematics Program by adding MAT 260, 360, and 460 to the Major requirements thus increasing the major requirements hours by 3 and reducing the elective hours to 33. Total remains at 120 hours. Effective Date of the change Spring 2007.
- 3.6 Modify the BS in Mathematics Education Program by adding MAT 260, 360 and 460 to the Specialty area requirements thus the specialty designated hours by 3 and reducing the specialty elective hours to 3. Total remains at 127 hours. Effective Date of the change Spring 2007.
- 3.7 Modify the Academic Concentration in Mathematics by deleting the current requirements and substituting the following: MAT 105, 107, 108, 210, 211, 215, 402 and CSC 405 for a Total of 25 hours. Date of the change Spring 2007.

4. Proposals from the Department of Social Work

- 4.1. Create a new 3 graduate hour course, SWK 500 Human Behavior and the Social Environment I Co-requisite: SWK 505 Required for the MSW program. Description-- This course which is the first semester of a two part sequence (SWK 500 and 515) reflects a critical perspective on understanding individuals, families, and their interpersonal and group relationships; lifespan development; theories of well-being, stress, coping and adaptation. The emphasis within this course is on knowledge about individuals and small social systems and the implications of this knowledge for all domains of social work practice. Major components will be concerned with the processes of oppression, privilege, and discrimination and factors that help people and small social systems change. The emphasis of SWK 500 will be placed on human growth and lifespan development from conception through late adulthood in the context of family, community and society. Theories are explored to gain an understanding of how individuals develop within various systems (groups, families, organizations, communities and society). The mutual impact of systems on individuals and of individuals on systems will be of special interest. Approved by the faculty 6-0-0 and by Grad Council To be put into effect Jan 08.
- 4.2. Create a new 3 graduate hour course, SWK 505 Foundations of SWK Practice Prerequisite— Admission to MSW Program and Co-requisite SWK 500. Required for MSW Program. Course Description-- This course provides the context for advanced generalist social work practice. Students will learn about the historical development of the social work profession. The course offers an overview of contemporary social work practice and the need for social services in a modern society. It reviews social work methods and fields of practice with an emphasis on professional values and ethics. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.3. Create a new 3 graduate hour course, SWK 506 Social Work Practice With Individuals. Prerequisites--Admission to the MSW Program and SWK 505. Required for the MSW Program. Course Description--This course emphasizes social work concepts and fundamental skills of practice with individuals and their families. Students will learn a problem solving

process that includes problem identification, needs and strengths assessments, planning, intervention, termination, and evaluation. Skills in relationship building, interviewing, and recording and documentation will be reviewed. Knowledge and skills relevant to practice with populations at risk including women, people of color, are gay and lesbian, and/or are economically impoverished will be emphasized. Issues of oppression, diversity, social justice, values, and ethics will be integrated throughout the course. Attention will also be given to the evolution of social work practice from an historical perspective. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.

- 4.4. Create a new 3 graduate hour course, SWK 507 Social Welfare Policies and Programs. Co or Prerequisites—SWK 500 and 505. Required for the MSW Program. Course Description-- This course provides students with an overview of the history and development of social policy and programs in the United States. Students will learn how to analyze contemporary social policy issues and social programs and to understand the relationship between social policy and law. The course focuses on political, economic and other social conditions that influence policy and law with an emphasis on social justice. Students will learn basic legal research and will become familiar with laws that provide the foundation for many social policies. Students will develop skills necessary to function within the legal system on behalf of various vulnerable populations. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.5. Create a new 3 graduate hour course, SWK 510 Social Work Research. Prerequisites—SWK 505, 360 and 391. Required for the MSW Program. Course Description-- The purpose of this course is to increase students' knowledge of various research and evaluation methods that can be used in social work settings across a number of populations and modalities. The course will focus on how ethics apply to research and evaluation, research problems are formulated, how hypotheses or research questions are derived, and the specific designs that researchers may use in addressing specific research topics. Students will learn the processes involved in carrying out social work research, examine social work research issues, evaluate research findings, assess research instruments in terms of reliability and validity, formulate research proposals, and learn to use research to evaluate the effectiveness of social work practice and social work programs. This course will also make use of the UNCP Blackboard online classroom system. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.6. Create a new 3 graduate hour course, SWK 515 Human Behavior and the Social Environment II Prerequisites—Admission to the MSW Program and SWK 500 Required for the MSW Program. Course Description-- Human Behavior and the Social Environment is taught in two semesters and is designed to provide the generalist social work knowledge, from an ecological perspective, concerning the application of bio-psycho-social theories to contemporary social work practice situations. In addition, the profession of social work aims to work respectfully within a diverse (age, gender, ethnicity, mental and physical ability, sexual orientation, religion/spirituality) society. Therefore, the course stimulates student thinking about the role of privileged and oppressed statuses and their influence on human development. This emphasis is supported by the NASW Code of Ethics, which states "Social workers should obtain education about and seek to understand the nature of social diversity and oppression with respect to race, ethnicity, national origin, color, sex, sexual orientation, age, marital status, political belief, religion, and mental or physical disability" (NASW Code of Ethics, 1.05c). Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.7. Create a new 3 graduate hour course, SWK 520 Social Work in a Diverse Community. Co/Prerequisite—SWK 505 Required for the MSW Program. Course Description-- This course is designed to present students with an overview of the complex issues surrounding social work with diverse populations. Students will explore the impact of sexual orientation, race, ethnicity, ability, and/or gender, and examine the consequences of marginalizing members of oppressed groups. Students will play an active role in their own learning through the use of

writing, electronic discussion groups, and other experiential exercises. This course may be taught over the internet or in the classroom, or a combination of both. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.

- 4.8. Create a new 3 graduate hour course, SWK 530 Field Instruction I and Seminar. Co/Prerequisites Open to MSW students only. Required for the MSW Program. Course Description-- This is the first course of four field experiences that enable students to apply master's level coursework in a generalist practice setting. Students, agency supervisors and faculty field instructors plan activities that will support the development of generalist skills as specified in individualized learning contracts. Students will be exposed to a variety of social work roles and responsibilities. The graduate field instruction includes a seminar that will meet four times throughout the semester. The purpose of the seminar will be for students to share field experiences and to relate them to real world experiences. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.9. Create a new 3 graduate hour course, SWK 540 Field Instruction II and Seminar. Prerequisites SWK 506, Open to MSW students only. Required for the MSW Program. Course Description-- This is the second course of four field experiences that enable students to apply master's level coursework in a generalist practice setting. Students, agency supervisors and faculty field instructors plan activities that will support the development of generalist skills as specified in individualized learning contracts. Students will be exposed to a variety of social work roles and responsibilities. The graduate field instruction includes a seminar that will meet four times throughout the semester. The purpose of the seminar will be for students to share field experiences and to relate them to real world experiences. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.10. Create a new 3 graduate hour course, SWK 570 Child Welfare. Prerequisites—Admission to the MSW Program and SWK 505. Required for the MSW Program. Course Description-- This course designed to provide practice knowledge and skills for students preparing for positions in public child welfare. The competencies taught in the course will also give social workers in a variety of settings that serve children a better understanding of the child welfare system and its services in North Carolina. The course is designed to acquaint the student with the tools and techniques necessary to enhance their ability to think critically in a variety of situations and experiences.

Attention will be given to the legal foundations for child welfare practice. Federal and state laws that affect child welfare decisions will be explored. Knowledge of the court system and procedures will be stressed as the students develop family service case plans, risk assessments and explore options for making permanent plans for children.

The values, mission and standards adopted by the North Carolina Department of Health and Human Services will be integrated with knowledge gained in theory courses as the students develop responses to case examples. Some of the work in the class will be Internet and technology based.

The course is designed to teach the child welfare practice competencies necessary for students to be certified to practice public child welfare in North Carolina. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.11 Create a new 3 graduate hour course, SWK 532 Community Development and Social Planning in Rural Communities. Prerequisites—None. Required for MSW Program. Course Description-- This course examines methods of organizing people for social and political advocacy on their own behalf or on behalf of others to bring about change in rural communities. Rural community advocacy is an empowering process to bring together underrepresented groups to generate power and create a more socially just society. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.

- 4.12 Create a new 3 graduate hour course, SWK 541 Management & Supervision. Prerequisites—None Required for the MSW Program. Course Description-- The purpose of this course is to equip students to perform a variety of management functions in a broad range of human service organizations. The course will focus on areas that include the role of the manager, theories of management, specific approaches to management of the organization, motivating workers, management of data, information and budgets, and supervision. Emphasis will be on the integration of theory and the practical application of management tools and techniques for effective functioning of the organization. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.13 Create a new 3 graduate hour course, SWK 543 Advanced Practice with Individuals and Families. Prerequisites—None. Required for the MSW Program. Course Description-- This course examines practice with individuals and families. Mastery of tasks that enhance social functioning will be examined. Students will learn effective strength-based interviewing skills. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.14 Create a new 3 graduate hour course, SWK 557 Advanced SWK Practice with Families. Prerequisites—None. Required for the MSW Program. Course Description-- This course builds on the core frameworks and competencies acquired in the foundation classes to help students develop specialized knowledge and skills for working with families. The emphasis of the course is on family- and community- centered assessment and intervention within an ecological framework. Special attention is given to the needs of families affected by poverty and oppression. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.15 Create a new 3 graduate hour course, SWK 511 Integrative Seminar Practice. Prerequisites—Admission to Grad Sch in Adv Standing & SWK 512 concurrent. Required for the MSW Program. Course Description-- This course is a study of foundation content on social work intervention and methods with individual, family and group client systems. It is designed to supplement and complement the social work training that individuals have received in BSW programs as preparation for student's entry into the master's program. The course will utilize the generalist intervention model and practice skills in work with individuals, families and groups. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.16 Create a new 3 graduate hour course, SWK 512 Integrative Seminar in Human Behavior in Social Environments. Prerequisites—Admission to Grad Sch in Adv Standing & take SWK 511. Required for the MSW Program. Course Description-- This course is designed to review and expand students' knowledge about human development and behavior in the social environment that is a necessary foundation for learning effective social work practice. It is assumed that students have already had at least one social work course in human behavior. Students will achieve an understanding of the factors, which influence and shape family life and individual development within the context of society, communities, organizations, and institutions. It is designed to supplement and complement the social work training that individuals have received in BSW programs as preparation for student's entry into the second year of the master's program. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.17 Create a new 3 graduate hour course SWK 513 Integrative Seminar Research. Prerequisites—SWK 511, 512, Admission to Grad Sch in Adv Standing & take SWK 514. Required for the MSW Program. Course Description-- Knowledge building is the responsibility of social workers in all areas of practice. Social workers need to know how to use existing knowledge and to assume leadership in expanding knowledge that identifies effective intervention methods in a variety of client populations and practice modalities. The purpose of this course is to review and expand students' knowledge of general research methods that can be used in social work settings. Advanced-standing students are expected to bring to the course basic knowledge

- and skills in general research methods. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.18 Create a new 3 graduate hour course, SWK 514 Integrative Seminar Policy. Prerequisites—SWK 511 , 512, Admission to Grad Sch in Adv Standing & take SWK 513. Required for the MSW Program. Course Description-- This course is for advanced standing students in the Social Work Department—students who have completed the Bachelor of Social Work degree from an accredited social work program. This course provides students with an overview of the history and development of social policy and programs in the United States. Students will learn how to analyze contemporary social policy issues and social programs and to understand the relationship between social policy and law. The course focuses on political, economic and other social conditions that influence policy and law with an emphasis on social justice. Students will learn basic legal research and will become familiar with laws that provide the foundation for many social policies. Students will develop skills necessary to function within the legal system on behalf of various vulnerable populations. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.19 Create a new 4 (old 3) graduate hour course, SWK 550 Graduate Field Education III. Prerequisites—None. Required for the MSW Program. Course Description-- The graduate Field Practicum III is the third of four field experiences that enables students to apply master's level coursework in a generalist practice setting. Students, agency supervisors and faculty field instructors plan activities that will support the development of generalist skills as specified in individualized learning contracts. Students will be exposed to a variety of social work roles and responsibilities. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.20 Create a new 3 graduate hour course, SWK 558 SWK with Groups and Organizations in Rural Communities. Prerequisites—None. Required for the MSW Program. Course Description-- This advanced generalist course builds on the content presented during the foundation year. It focuses on the processes of intervention in task and individual change groups. Particular attention will be given to the recruitment and composition of group members, leadership structure of small groups and organizations, phases of group development, and such group processes as decision-making, tension reduction, conflict resolution, goal setting, contracting, and evaluation in the rural setting. Organizational theories will be covered as well. Theories that support social justice will be emphasized. The course will also consider how gender, ethnicity, race, social class, sexual orientation, and different abilities will impact on various aspects of group functioning such as purpose, composition, leadership, selection of intervention strategies, and group development. A variety of experiential assignments and exercises will be used to help students enhance their leadership knowledge and skills, with an emphasis in rural communities. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.21 Create a new 3 graduate hour course, SWK 560 Advanced Clinical Assessment & Intervention. Prerequisites—None. Required for the MSW Program. Course Description-- An advanced course in the assessment skills required for professional social work practice in mental health and other clinical settings. The course will focus on clinical assessment as described in the Diagnostic and Statistical Manual of Mental Disorders . DSM IV-TR. Students will be expected to become conversant with the clinical descriptions used in mental health diagnosis, and to master the basic assessment skills required of social workers in clinical settings. Students will apply assessment knowledge and skills in planning practical and effective treatment strategies. Clinical assessment skills are not only necessary for the social worker in many areas of direct practice but are of use to all social workers as they deal with other helping professionals (i.e., psychiatrists, psychologists, school counselors, etc.). This may be particularly true in rural settings where the social work generalist may be called upon to

function in multiple roles and fields of practice. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.

- 4.22 Create a new 5 (old 3) graduate hour course, SWK 580 Graduate Field Education IV. Prerequisites—None. Required for the MSW Program. Course Description-- The graduate Field Practicum IV is the fourth of four field experiences that enables students to apply master's level coursework in a generalist practice setting. Students, agency supervisors and faculty field instructors plan activities that will support the development of generalist skills as specified in individualized learning contracts. Students will be exposed to a variety of social work roles and responsibilities. Approved by the faculty 6-0-0 and by Grad Council. To be put into effect Jan 08.
- 4.23 Create a new graduate program, the Master of Social Work (MSW). Degree requirements, Total hours required: 60 hrs or 40 hours for those accepted into the advanced standing program. Grades required: 3.0 needed for graduation with no more than 9 cr hrs of "C". Max of 6 hr from another CSWE accredited school accepted for transfer. Participation in 430 hours of field experience the first year, and 500 hours the second year. Courses SWK 500, 505, 507, 530, 520, 515, 506, 570, 540. Concentration courses SWK 532, 541, 543, 557, 550, 558, 560, 580, and XXX Advanced Elective. Advanced Standing—Option available for graduates of an undergraduate social work program accredited by the Council on Social Work Education. The BSW degree must have been received within 5 years if beginning the MSW program. Advanced standing students will be required to complete a 40 hour program if admitted with all of the prerequisites. (must be able to demonstrate that they received comparable educational content in BSW courses for which they received a "B" or better grade. If in the Advanced Standing Group the required courses are SWK 511, 512, 513, 514, 532, 541, 543, 557, 550, 558, 560, 580, and XXX Advanced Elective. To be put into effect Jan 08. Approved by the faculty 13-0-0 (2003 and again 2006) and by Grad Council.