



Facility Use Application for INTERNATIONAL GUEST HOUSE

Revised 0908

Organization Making Application _____

Person Responsible _____ Phone _____

Purpose of Use _____

Arrival Date _____

Arrival Time _____

Departure Date _____

Departure Time _____

Names of Guest residing at International House

Phone _____

Cleaning services required Daily Twice a week Upon departure

GUIDELINES FOR USE

The International Guest House is for individuals/groups visiting The University of North Carolina at Pembroke. The facility has one (1) bedroom with twin beds. It is fully furnished and equipped with a stove, refrigerator, dishes, silverware, cooking utensils, coffee maker, toaster, linens, etc., TV and computer connection available. The International Guest House is a smoke-free facility. Do not rearrange rooms. Usage will be on a first-come, first-serve basis. Applications/reservations must be received in the Office of Student Affairs at least seven (7) days prior to use.

Signed _____ Date _____
Applicant

Approved _____ Date _____
Vice Chancellor of Student Affairs

**CLICK SUBMIT TO SEND
THE APPLICATION VIA EMAIL.**

OFFICE USE ONLY