

**UNC PEMBROKE
DIVISION OF STUDENT AFFAIRS**



**James B. Chavis Award
NOMINATION FORM**

The **James B. Chavis Award** recognizes an employee who exemplifies character, professionalism, and commitment to the mission of student affairs at UNCP.

Criteria: Employee must:

- have been a permanent employee of Student Affairs for at least **five years**,
- demonstrated exceptional service to Student Affairs, and
- is a passionate advocate for the welfare of all students.

This award is named in honor of Dr. James B. Chavis who served as an administrator at UNC Pembroke for 35 years. During his tenure he served as director of the student union, financial aid officer, administrative assistant to President English Jones, director of admissions and registration and dean of student affairs. In 1977, he took a year's leave of absence to serve as the state's chief ombudsman for Governor Jim Hunt. Dr. Chavis returned to the university was named vice chancellor for student affairs in 1978. In recognition of his dedication to education the Board of Trustees named the University Center in his honor in 1987. Dr. Chavis believes that what matters most in this world is what we do for others.

NAME OF NOMINEE: _____

Department: _____

Please attach your statement to this form and include the following information.

Why do you feel this person deserves the **James B. Chavis Award**? Please give an example to explain your reason. How does the nominee meet each of the criteria?

Nominator's Name: _____

Send form to: Lisa Schaeffer, SA Awards Committee, Office of Student Affairs, Lumbee Hall.

Awards are not necessarily given in each category or subcategory each year.