

**UNC PEMBROKE
DIVISION OF STUDENT AFFAIRS**



**BRIGHT IDEA AWARD
NOMINATION FORM**

The **BRIGHT IDEA AWARD** recognizes the employees who have suggested an idea or procedure that, when implemented, resulted in improved operations in a department of Student Affairs. *Please specify Administrative Support Staff, Environmental Services Staff or Professional Staff category on your nomination.*

Criteria: Employee must have:

- Submitted an idea that improved operations in a department, and/or
- Submitted an idea that improved cost effectiveness in a department, and/or
- Submitted an idea that improved a procedure that enhanced safety or convenience for a department, and/or
- Submitted an idea that brought about a solution to a problem in a department.

NAME OF NOMINEE: _____

Department: _____

Category: _____

Please attach your statement to this form and include the following information.

Why do you feel this person deserves the **BRIGHT IDEA AWARD**? Please give an example to explain your reason. How does the nominee meet each of the criteria?

Nominator's Name: _____

Send form to: Lisa Schaeffer, SA Awards Committee, Office of Student Affairs, Lumbee Hall.

Awards are not necessarily given in each category or subcategory each year.