

## ACCESS TO LIBRARY INFORMATION

The Mary Livermore Library strives to provide patrons with current and archived information in a variety of formats.

Encompassing approximately 60,000 sq. ft., the library building itself has four public service desks, ample study areas, multimedia and electronic resources, books, and journals. The Library strives to facilitate access to current and archived information regardless of format.

The Library's Electronic Resources Center provides patrons access to electronic resources for information retrieval purposes. Located behind the Reference Desk, the ERC has 10 web-based PCs for research; other PCs are available for research nearby. There are also laptops available for use in the Library at the Circulation Desk. The Electronic Classroom is available for library use instruction, so students may learn first-hand how to use web-based databases and other applications.

Some **General Collection** items, **Government Documents**, **Juvenile**, and **Folio** (oversized) books are shelved on the second floor. The rest of the **General Collection** items, **Reference**, **Print Indexes**, **Periodicals**, **Media** and **Best Seller/McNaughton** collections are located on the first floor. In addition, access to non-print indexes is possible from any computer workstation. **Special Collections** materials may be accessed by inquiring at any service desk or by contacting the **Special Collections Librarian**.

Further information about any library resources can be obtained at any service desk or by e-mail to [library@uncp.edu](mailto:library@uncp.edu).



### Mary Livermore Library UNC Pembroke

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#### Regular Hours

Monday - Thursday	7:30 a.m. - 12 a.m.
Friday	7:30 a.m. - 11 p.m.
Saturday	9 a.m. - 11 p.m.
Sunday	2 p.m. - 12 a.m.

#### Special Collections

Monday - Friday	8 a.m. - 5 p.m.
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#### Hours Between Semesters

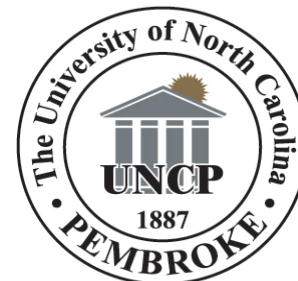
Monday - Friday	8 a.m. - 5 p.m.
Saturday - Sunday	closed

#### Checkout Information

University students, faculty, and staff need to have a **BravesOne Card** to check out items. Community Borrowers may join the **Friends of the Library** to obtain a library card. Patrons are responsible for all materials borrowed on their cards, and must present the card in order to check out materials.

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Library users with disabilities are invited to call upon library staff for assistance in locating resources as needed. Equipment for the visually and hearing impaired is available.



### Mary Livermore Library UNC Pembroke

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#### Loan Periods

General Collection	3 weeks
Reserves Collection	varies
Best Seller/McNaughton Books	1 week
Media (Videos, DVDs, etc.)	1 week
MP3 Players	3 weeks

*Items are renewable online or in person unless a hold has been placed on an item or patron has accrued fines of \$25.00 or more.*

#### Library Use Only

Periodicals, Reference, Government Documents, and Special Collections

#### Wireless Laptops

The Library has laptops available for check-out to current UNCP students, faculty, and staff. Laptops can be checked out for three hours at a time and must remain in the Library.

#### UCIS Computer Lab – Rm. 232

A UNCP computer account is required for use of the UCIS computer lab. The computer lab equipment must be used for word processing, e-mail, and chat lines, not the Library's reference area computers.

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## LIBRARY INFORMATION AND SERVICES

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Mary Livermore Library  
UNC Pembroke  
PO Box 1510  
Pembroke, NC 28372-1510  
910.521.6516  
[www.uncp.edu/library/](http://www.uncp.edu/library/)

## LIBRARY INFORMATION AND SERVICES

The Mary Livermore Library serves UNC-Pembroke as its principal information resource center. The Library supports classroom instruction and also seeks to promote information literacy and lifelong learning.

The Library provides access to over 300,000 volumes, over 950 print periodical subscriptions, and over 29,000 online full-text journals. In addition, the Library houses a large VHS, DVD, and CD collection of both academic and popular nature. These materials can be accessed through BraveCat, the Library's automated catalog, which will give the call number of the selected item or the link to access it, if available electronically. Access to online journals is provided through such aggregated sources as *NCLIVE*, *JSTOR*, and *EBSCO* just to name a few. The Library also serves as a selective depository for Federal and North Carolina State documents and strives to preserve local history materials. In addition to the services mentioned above, the Mary Livermore Library offers users individual and online reference assistance, Internet access, information and research consultation, interlibrary loan, library use instruction, and orientation tours.

Contact information about the various library services available to patrons follows.

### **Administrative Office – 6212**

**Dr. Elinor Foster,**  
**Dean of Library Services**

**Gwendolyn Locklear,**  
**Executive Assistant**

### **Access Services – June Power**

*Circulation Desk 6516*

Access Services include Circulation, Document Delivery, and organization of the Reserve Collection. The Circulation Desk checks out/in items, clears fines, and establishes and maintains patron accounts. Items can be requested through document delivery, using the online form. Items received via document delivery can be picked up and returned at the Circulation Desk. If one needs to send or receive a fax, that service is available as well.

### **Reference Services – Robert Arndt**

*Reference Desk 6656*

The goal of Reference Services is to assist patrons, onsite or online, in finding information necessary to meet their research needs. Reference librarians are available to assist patrons in locating information they may need. Reference Services is also responsible for maintaining the Reference Collection by ensuring that it is current through acquiring up-to-date materials and weeding items either superseded by recent publications or no longer of valid use to library patrons.

### **Instructional Services – Anthony Holderied**

*Schedule a Session 4174*

Instructional Services offers students, faculty, and staff a structured approach toward learning how to use the Library and its resources. Utilizing library instruction classes and hands-on exercises, the goals of Instructional Services are to help the library user become more effective and efficient in searching for information and to help the user gain a better understanding of information sources. Instruction is generally conducted in the electronic classroom. Faculty need to schedule library instruction sessions for their classes in advance of the desired date(s) of instruction. In addition, small groups needing further assistance or in-

dividuals who desire specialized instruction may also schedule a session.

### **Serials – Rob Wolf**

*Serials Desk 6236*

A serial is an item that is published on a repeating basis, such as a newspaper, a weekly magazine, or a monthly journal. The Serials work area manages the Library's periodical subscriptions. These serials may come in microform, paper, and, electronic formats. The serials staff is available to assist patrons in locating specific items and demonstrating the proper use of microform machines. The serials tend to be heavily used and they cannot be checked out of the Library.

### **Outreach/Distance Education – Michael Alewine**

*Distance Education Services 5743*

The Outreach/Distance Education Librarian is responsible for insuring that persons who may be taking courses at one of our extension sites or online have full access to the Library and its services. The librarian is available to work with classes and/or individuals in the Mary Livermore Library, UNCP classrooms, or at remote sites (as feasible) where UNCP classes are scheduled.

### **Government Documents – Karen Fritts**

*Government Documents 4172*

The Mary Livermore Library is a Selective Depository for Federal and North Carolina State Documents. The Government Documents work area maintains access to several thousand documents produced in paper, microfiche, and electronic formats.

### **Special Collections – Lillian Brewington**

*Special Collections 6655*

Special Collections materials pertain to topics of local interest and significance, such as the Lumbee Indians, Robeson County, and the University itself. The papers of former U.S. Representative Charlie Rose are also included in Special Collections materials.

### **Acquisitions – Susan Whitt**

*Acquisitions Services 6513*

The Acquisitions work area is primarily responsible for acquiring materials for the Library. This work area manages the selection and purchase of all library materials and oversees their receipt and cataloging.

### **Collection Development – Carl Danis**

*Collection Development 6876*

The Collection Development/Electronic Resources Librarian formulates comprehensive plans for acquiring library resources in a variety of formats. In working with other librarians and the faculty, the Collection Development/Electronic Resources Librarian is responsible for continuously evaluating the Library's collection.

### **Systems – Rob Wolf**

*Systems Services 6696*

Systems is primarily responsible for maintaining the Library's website and remaining current with library technological requirements.