



Mary Livermore Library
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www.uncp.edu/library/

Using Education Law in North Carolina

Education Law in North Carolina (ELNC) is an annually updated source of information about state and federal law that affects North Carolina schools and administrators. *ELNC* also contains links to North Carolina case law, statutes, regulations and other valuable legal resources.

Access: This website is best accessed by *Internet Explore* or *Firefox*.

ELNC can be accessed by clicking the **Electronic Resources** on the Mary Livermore Library homepage (www.uncp.edu/library). Click **Database Title**. Click the letter **E** and to see a list of databases. Click **Education Law in North Carolina**. To access this resource you need to have established an UNCP library account. For questions concerning library accounts contact the Reference Desk at 910.521.6656.

Searching: To begin searching in *ELNC*, click the **Search** button in the *ELNC* toolbar. This will open a search screen where you have the options of doing several types of searches.

Search for documents...
containing **all** these words:
[text input]
not containing any of these words:
[text input]
containing **one or more** of these words:
[text input]
containing this **exact phrase**:
[text input]
containing these words **near** each other:
[text input]
 Find alternate word forms (stemming)
 Find synonyms (thesaurus)
Show context in the search results list [5 words]
[Search] [Cancel]

Search options for Education Law in North Carolina

Click on a folder to browse various topics in Education Law in North Carolina.

These features allow you to expand your search

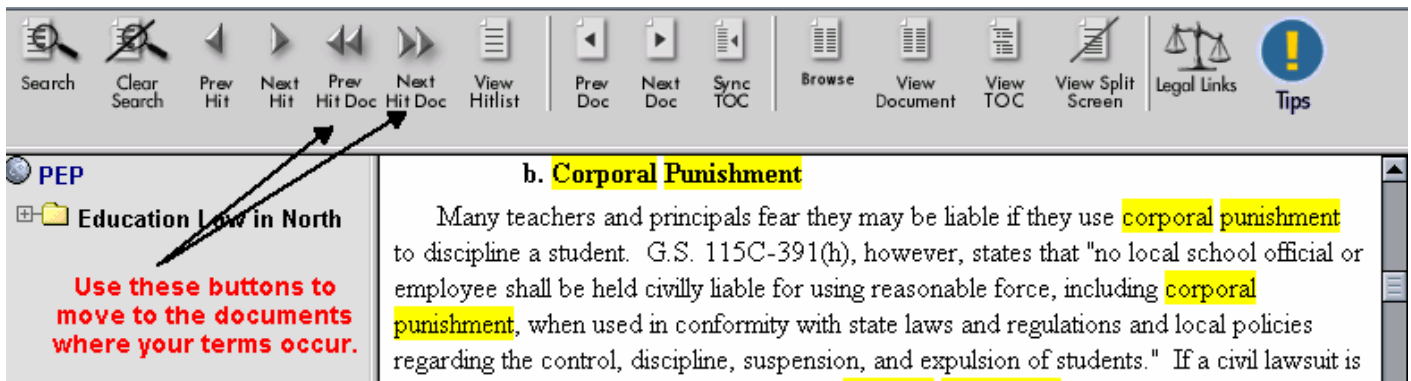
The most effective search is **containing these words near each other**. This search will find a phrase such as **school prayer** and also locate the words **school** and **prayer** when they are used in the same paragraph. This search can help identify what documents cover a concept without those

words being a phrase. The **exact phrase** search can be used if you only are searching for the exact phrase.

One of the search features of *Education Law in North Carolina* is that it will **find alternate word forms** (endings to words). For example if one of your terms is **prayer**, the search will be conducted on **prayer, prayers, and, praying**. If you do not want to use the alternate word forms feature, uncheck the box. There is also an option to **find synonyms** of search terms. Use this feature only with the **find alternate word forms** feature. A search for the term **spanking** using the synonym feature returned results only for both spanking. With the **find alternate word forms** feature, it returned results for spanking and paddling. However, it did not return results for corporal punishment.

To browse *ELNC*, simply click on one of the broad topics on the left hand side of the page and continue clicking on the folders and subfolders.

Results: The results of a search in *ELNC* will include what section the term(s) occurs and a brief section of text where the terms are used in the section. A section can have the term used multiple times and all uses of it will be listed. The section itself only counts in the number of documents the search term(s) produced. Click the blue underlined terms to go where the terms are used in the document. In the document your terms will appear in a yellow box. When you are viewing the text use the **Prev Hit** and **Next Hit** to move to the next use of the term. The **Prev Hit Doc** and **Next Hit Doc** will go to the next document where your terms occur. The **Prev Doc** and **Next Doc** buttons will move you to the next document in the series whether or not they contain your search terms.



Footnotes are linked. Use the websites listed in the **Legal Links** of the *ELNC* toolbar can provide more in-depth information on the topic.

Printing, E-mailing and Saving: There is no print, e-mail or save command in the *Education Law in North Carolina* site. To print a document highlight it and then click the File command in *Internet Explorer* and select Print and then Selection. If you use the printer icon in *Internet Explorer* the whole document will print, not just the selected text.

To e-mail or save selected text, highlight and copy the needed text. Paste the text into a word processing program. Save the word processing document. You can then e-mail or save it as an attachment if desired.

Troubleshooting: If you have trouble searching or navigating *Education Law in North Carolina*, click on the **Tips!** button in the toolbar. The **Tips!** section contains information searching and navigating *ELNC*.

You can also contact the Reference Desk at 910.521.6656 or by e-mail at refdesk@uncp.edu.