



Mary Livermore Library
 The University of North Carolina at Pembroke
 PO Box 1510
 Pembroke, NC 28372-1510
 Reference: 910.521.6656
 Circulation: 910.521.6516
 Fax: 910.521.6547
www.uncp.edu/library/

Renewing Books and Videos

To renew books and videos:

1. Go to the Library's home page at www.uncp.edu/library/
2. Click **Your Library Record**
3. When the new window opens, click **View Your Library Record**
4. You will next see a login window with three boxes. Put your first or last name (not both) in the first box. Enter your University ID (your Banner number) in the second box, and enter your PIN in the third box. Click the **Submit** button.
5. You will see your personal information screen. A list of items that you have checked out will be displayed along with the date due, and the number of times that you have already renewed each item (see image below).

RENEW	TITLE	BARCODE	STATUS
<input type="checkbox"/>	Exile : a novel / Richard North Patterson	335110275083	DUE 05-29-09 <i>Renewed 1 time</i>
<input type="checkbox"/>	Balance of power / Richard North Patterson	335110212457Y	DUE 05-29-09 <i>Renewed 1 time</i>
<input type="checkbox"/>	Titanic [videorecording] / Paramount Pictures and Twentieth Century Fox present ; a Lightstorm Enter	335110309184	DUE 05-29-09 <i>Renewed 1 time</i>
<input type="checkbox"/>	Gettysburg [videorecording] / Turner Pictures presents a Mace/Neufeld/Robert Rehme presentation of a	335110304462W	DUE 05-29-09 <i>Renewed 1 time</i>

6. You can select individual items (by clicking the check-box next to each item) and then click the **Renew Selected** button, or you can just click the **Renew All** button (see image above).

Exile : a novel / Richard North Patterson	335110275083	DUE 05-29-09 RENEWED <i>Now due 07-31-09</i> <i>Renewed 2 times</i>
Balance of power / Richard North Patterson	335110212457Y	DUE 05-29-09 RENEWED <i>Now due 07-31-09</i> <i>Renewed 2 times</i>

7. The new due dates will be displayed (see image above). NOTE: If you have problems renewing items, please contact the Reference Desk at **910.521.6656** or at refdesk@uncp.edu.