

Library Services

Mary Livermore Library is committed to supporting the teaching, learning, and research needs of its students, faculty, and staff at sites away from the campus of the University of North Carolina at Pembroke. The Library offers a range of services for off-campus users, but in order to take full advantage of these resources and services, you must first have a UNCP library account. More information is available at www.uncp.edu/library/distance/account.html.

Mary Livermore Library Collections:

All students, faculty, and staff are invited to use the resources of Mary Livermore Library, which include 300,000 cataloged volumes; over 25,000 subscriptions to print and electronic serials; and access to more than 250 electronic databases. You can access the online catalog, *BraveCat*, through the Library's home page available at www.uncp.edu/library/. You can request items from the UNCP Library by using the *Hold Item* feature in *BraveCat*. More information is available at www.uncp.edu/library/distance/delivery.html.

Document Delivery:

If the Library has the materials that students and faculty need, we will mail them to home addresses upon request. If we do not have the materials, then Interlibrary Loan Services will search other libraries nationwide to find them. More information concerning document delivery is available at www.uncp.edu/library/distance/delivery.html.

Help with accessing full-text articles online is available at www.uncp.edu/library/ask.html or by phone at 910.521.6656.

Students with disabilities needing document conversion accommodations should submit a Document Conversion Request Form, which is available at www.uncp.edu/library/conversion.html, to the Circulation Desk via fax: 910.521.6547.

Note: distance education faculty, who also teach on-campus courses, must actually retrieve materials at the Library.

Using Other Libraries:

All students and faculty at The University of North Carolina at Pembroke are eligible to use the libraries of other institutions in the University of North Carolina system. More information is available at www.uncp.edu/library/depts/access.html.

UNCP students taking classes at the various UNCP program sites can use the library facilities of those colleges. Students will need to show a photo ID and proof of UNCP registration and will be responsible for adhering to the circulation policies of the individual libraries.

Reference Services:

Persons needing reference assistance may call 910.521.6656 or send their questions via the Ask A Librarian online form, which is available at www.uncp.edu/library/ask.html.

The reference staff will assist students with:

- identifying and using electronic and print reference tools
- formulating research strategies
- locating research material worldwide
- finding answers to specific informational questions

Electronic Resources:

Mary Livermore Library provides access to over 250 electronic databases, including both state and federal documents online. The databases are accessible from any networked campus computer and via remote access. Some full-text information requires Adobe Reader for access, which is available at www.adobe.com.

Electronic resources can be accessed at www.uncp.edu/library/electronic/index.html.

Distance Education Library Services Information Page:

For more information regarding access to library resources and services, the Distance Education Library Services webpage is available at www.uncp.edu/library/distance/.

Research Instruction Support Services:

The Library offers a range of services that support research instruction for distance education programs. These services include: research instruction sessions, for both online courses as well as for courses held at UNCP distance education program sites; creation of online tutorials that are specific to course research assignments; creation of handouts, guides, and bibliographies; as well as specialized reference services. For more detailed information, please contact the Outreach / Distance Education Librarian.

Contact Information:

Michael Alewine
Outreach / Distance Education Librarian
Email: michael.alewine@uncp.edu
Phone: 910.522.5743

Robert Arndt
Reference / Instructional Services Librarian
Email: robert.arndt@uncp.edu
Phone: 910.521.6529

Library Reference Desk
Email: refdesk@uncp.edu
Online Form: www.uncp.edu/library/ask.html
Phone: 910.521.6656

Library Circulation Desk
Email: circ@uncp.edu
Phone: 910.521.6516
Fax: 910.521.6547

Important Web Sites:

Distance Education Library Services Information Page
www.uncp.edu/library/distance/

UNCP Distance Education Portal
www.uncp.edu/ced/distance_education/index.htm

Blackboard Gateway
<http://courses.uncp.edu/>

The University of North Carolina at Pembroke

Distance Education Programs

Faculty Guide To Library Services

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Mary Livermore Library
PO Box 1510
Pembroke, NC 28372
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www.uncp.edu/library/

Distance Education Services
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