

**Application for use of Bob Caton Field House Facilities
(Revised May 2007)**

Organization making application _____

Person Responsible _____

Area(s) Desired in the Bob Caton Field House Facility:

_____ Meeting room 140 Lumbee Guaranty Bank Field _____

_____ Conference room 141

_____ Conference room 148

Purpose of use: _____

Date requested: _____

Will admission be charged? _____ yes Receipts will be used for _____

_____ no

Time & Date of Set-Up by Physical Plant if necessary: _____

Request for Materials for Set-Up: _____

(Note: Set-Up Materials should be coordinated with Physical Plant and or the Bob Caton Field House Facility Manager and is the responsibility of the applicant.)

Required Approval & Needed Signatures:

Applicants Signature: _____

_____ Date

Student organizations must obtain signature of the
Director of Student Activities: _____

_____ Date

Bob Caton Field House Facility Manager: _____
(Absolutely Required)

_____ Date

Vice Chancellor for Student Affairs Signature: _____
(Absolutely Required)

_____ Date

Copies should be sent to: Check all that apply for this particular application

_____ Campus Police _____ Physical Plant _____ other

