



INTRAMURALS PROGRAM

The University of North Carolina at Pembroke

PO Box 1510 • Pembroke, NC 28372

Phone: 910.521.6586 • Fax: 910.521.6605

Web: www.uncp.edu/intramurals/ • Email: justin.winans@uncp.edu

APPLICATION FOR USE OF INTRAMURAL FIELD

Applicant's Name: _____ Organization: _____

Local Address: _____ Phone: (____) _____

Fax: (____) _____ Email: _____

Date(s) of Event: _____ Time Requested: ____ to ____ Time of Events: ____ to ____

Will admission/registration be charged? Yes No

Materials/Equipment Requested: (Please specify numbers)

	<u>Regular Work Hours</u>	<u>Non-Regular Work Hours</u>
	(Fees)	(Fees)
Table: _____	\$1.00 ea.	\$1.50 ea.
Chair: _____	\$.30 ea.	\$.45 ea.
Tent with trash receptacle: _____	\$55.00	\$82.50

Guidelines:

1. Reservations are subject to cancellation and will be considered on a first come first served basis.
2. Applicants are responsible for proper use of facility, equipment, damages, conduct of organization's members/guests, clean-up, and agree to respect the rights of groups in adjoining areas.
3. Weapons are not allowed.
4. The possession/consumption of alcoholic beverages is prohibited.
5. Vehicles are not allowed on the field.
6. No loitering.
7. No littering (All paper, bottles, cans, and other debris must be removed at conclusion of activity.)
8. Goals, bleachers, and/or other UNCP property may not be relocated without authorization.
9. Failure to comply with these guidelines will result in (a) termination of the activity and (b) loss of privileges to reserve the facility again.
10. If food is to be sold, a license must be obtained from the Health Department and submitted with this application.

***APPLICATION DUE FOUR (4) DAYS PRIOR TO ACTIVITY FOR ON-CAMPUS GROUPS**
***APPLICATION DUE SEVEN (7) DAYS PRIOR TO ACTIVITY FOR OFF-CAMPUS GROUPS**
(Late requests will not be honored)

I have read and fully understand the above guidelines.

Signed: _____ Date: _____

Approved: _____ Date: _____
Director of Intramurals

Approved: _____ Date: _____
Vice Chancellor for Student Affairs

Return completed form to Justin Winans, Director of Intramural Programs, in Room 225 of the James B. Chavis University Center.