

UNIVERSITY OF NORTH CAROLINA AT PEMBROKE
SERVICE CONSENT AND RELEASE AGREEMENT

This Agreement is designed to protect all participants in The University of North Carolina at Pembroke's volunteer and service programs, including but not limited to, students, faculty, staff, The University of North Carolina at Pembroke and the agencies and individuals cooperating with the University. The student must sign this Agreement, with parental or guardian approval if the student is under the age of 18, to indicate agreement with the terms and conditions of the Agreement and permission to participate in the designated program.

Name: _____ Student ID: _____

I understand that participation in service and service-learning projects at the University of North Carolina at Pembroke is voluntary and that any such program involves some element of risk. I agree that in consideration of UNC Pembroke sponsoring this activity and allowing my participation, I (including my parents, guardians, and legal representatives) will release, indemnify, and hold harmless UNC Pembroke, and its Trustees, officers, employees, faculty, agents, successors, and assigns from liability for any and all claims, demands rights or causes of action, present or future, resulting from or arising out of any activity or travel conducted by or under the auspices of the University of North Carolina at Pembroke Office for Community and Civic Engagement.

I understand that the University requires that all students be covered by appropriate accident and medical insurance and that the student be financially responsible for such expenses. My signature below verifies that I am covered by such insurance.

I understand and agree to abide by the following Guidelines and Limitations:

- Ask for help when in doubt: Your site supervisor understands the issues at your site and you are encouraged to approach him/her with problems or questions as they arise. He/She can assist you in determining the best way to respond to difficult or uncomfortable situations.
- Be punctual and responsible: You are participating in the organization as a reliable, trustworthy and contributing member of the team. Both the administrators and the person whom you serve rely on your punctuality and commitment to completing your service hours/project throughout your partnership.
- Call if you anticipate lateness or absence: Call the site supervisor if you are unable to come in or if you anticipate being late. Be mindful of your commitment, people are counting on you.
- Respect the privacy of all clients: If you are privy to confidential information with regard to the persons with whom you are working (i.e. organizational files, diagnostics, personal stories, etc), it is vital that you treat it as privileged information.
- Show respect for the community-based organization you work for: Placement within community programs is an educational opportunity and a privilege. Keep in mind, not only are you serving the community but the community is serving you by investing valuable resources in your learning.
- Be appropriate: You are in a work situation and are expected to treat your supervisor and others with courtesy and kindness. Dress comfortably, neatly and appropriately. Use formal names unless instructed otherwise. Set a positive standard for other students to follow as part of UNCP's service program.
- Be flexible: The level or intensity of activity at a service site is not always predictable. Your flexibility to changing situations can assist the partnership in working smoothly and producing positive outcomes for everyone involved.

Limitations

- **DON'T** report to your service site under the influence of drugs or alcohol.
- **DON'T** give or loan a client, money or other personal belongings.
- **DON'T** give a client or agency representative a ride in a personal vehicle.
- **DON'T** tolerate verbal exchange of a sexual nature or engage in behavior that might be perceived as sexual with a client or community organization representative.
- **DON'T** tolerate verbal exchange or engage in behavior that might be perceived as discriminating against an individual on the basis of their age, race, gender, sexual orientation, ability, or ethnicity.
- **DON'T** enter into personal relationships with a client or community partner representative during the term of your service.

I HAVE READ AND UNDERSTAND THE ABOVE PROVISIONS AND AGREE TO BE BOUND BY THEM AS INDICATED BY MY SIGNATURE BELOW.

Signature of Participant _____ Date _____

Printed Name of Participant _____

Signature of Parent or Guardian _____ Date _____

(if Student is under the age of 18)

Course Name & Number _____ Semester/Academic Year _____

**If you feel that your rights have been or may be violated, or that any of the above stated limitations have been violated please contact *Director of Service-Learning, Christie Poteet, at 910.775.4296.*

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