

The University of North Carolina at Pembroke
Alumni Association



Distinguished Service Award
Nomination Packet

UNCP Alumni Association
P.O. Box 1510
Pembroke, NC 28372
alumni@uncp.edu
www.uncp.edu/alumni

Award Criteria

1. The Distinguished Service Award is presented to alumni or friends of The University of North Carolina at Pembroke. Nominees do not have to be graduates of UNCP but should have an association with the institution.
2. The award honors individuals of any age.
3. The award recognizes distinguished leadership and service to The University of North Carolina at Pembroke.
4. Current members of the Alumni Association Board of Directors and current employees of UNCP may not be considered for the award.

Nomination Process

1. Complete the enclosed two-page nomination form.
2. In no more than 2 pages, please detail in a Nominator's Statement the nominee's qualifications for this award, based on the expanded criteria listed below.
3. On the nomination form, you may list the names of as many as 4 individuals who will be submitting letters of support for the nomination. Each letter should be no more than 2 pages in length and should address different areas of the expanded criteria listed below. Supporting letters may be included in this packet or arrive under separate cover. You may submit no more than 4 supporting letters.
4. You may also submit newspaper articles, clippings, photographs and additional materials as part of the nomination packet. Please do not send originals as these materials will not be returned.
5. Nominations may be made by anyone except the nominee and must be submitted on forms provided by the UNCP Alumni Office.
6. The deadline for nominations is **December 4, 2009**.
7. The selection of the recipient is made by the Alumni Association's Board of Directors. One award is presented annually.
8. The award recipient and nominators will be notified by December and the award is presented during the Alumni Awards Banquet in February.
9. The record of a nominee shall be maintained in a carry-over file and considered for two years, after which a person must be re-nominated to be considered.
10. All forms and materials should be received by December 4, 2009 to the UNCP Alumni Relations Office, P.O. Box 1510, Pembroke NC 28372.

Expanded Award Criteria

1. Professional Achievement: career movement and development, professional recognition, professional accomplishments, and significant contributions to nominee's profession.
2. Personal and Professional Development: use of traditional or innovative approaches in enhancing personal and professional growth.
3. Personal Achievement: personal recognition received, the balance between personal and professional roles, the achievement of personal goals, the dedication to continual betterment of himself/herself.
4. Community (local, state, or national) Service: scope and breadth of service nominee has provided, the impact of his/her actions on the community, and involvement in university programs and /or service on University boards or committees or project teams.

Nomination deadline is December 4, 2009



UNCP Distinguished Service Award 2010 Nomination Form

The Distinguished Service Award is conferred on the basis of distinguished leadership and service to The University of North Carolina at Pembroke. UNCP Alumni and friends are eligible for this award.

Nominee Information (please type or print information):

Name: _____

Class Year(s) and Degree(s): _____

Address: _____

Phone: _____

Brief biographical information and reasons why you believe this person is a candidate for the Distinguished Service Award (if more space is needed, please attach a separate page to the nomination form to be submitted):

Nominator Information (please type or print information):

Name: _____

Class Year (If applicable): _____

Address: _____

How are you acquainted with the nominee? _____

Phone: _____ E-mail: _____

Signature of Nominator

Date of Nomination

Additional Letters of Support Will Be Provided By:

Name: _____ Class Year (if applicable) _____

Address: _____

Home Phone: _____ Business Phone: _____

Capacity in which the supporter has known the nominee: _____

Name: _____ Class Year (if applicable) _____

Address: _____

Home Phone: _____ Business Phone: _____

Capacity in which the supporter has known the nominee: _____

Name: _____ Class Year (if applicable) _____

Address: _____

Home Phone: _____ Business Phone: _____

Capacity in which the supporter has known the nominee: _____

Name: _____ Class Year (if applicable) _____

Address: _____

Home Phone: _____ Business Phone: _____

Capacity in which the supporter has known the nominee: _____