



For Office Use Only

OFFICE FOR ENROLLMENT MANAGEMENT

North Carolina Public Higher Education

Residence-and-Tuition Status Application

Under North Carolina law, a person may qualify as a resident for tuition purposes in North Carolina, thereby being eligible for a tuition rate lower than that for nonresidents for tuition purposes. Copies of the applicable law and of implementing regulations are available for inspection in the **Sampson Livermore Library located on the UNC Pembroke campus, Pembroke, NC** and may be examined upon request. In essence, the controlling North Carolina statute (G.S. 116-143.1) requires that “To qualify as a resident for tuition purposes, a person by preponderance of the evidence must have established legal residence (domicile) in North Carolina and maintained that legal residence for at least 12 months immediately prior to his or her classification as a resident for tuition purposes.” G.S. 116-143.1 also sets forth statutory definitions, rules, and special provisions for determining residence status for tuition purposes. These provisions include special rules with respect to persons who are married or who are within identified subclasses of minors. Certain aliens may also qualify for resident tuition status.

DIRECTIONS

1. **Answer all questions. Incomplete forms will be returned.** Do not leave any sections blank. If any question is not applicable to your situation, write “Not Applicable” or “N/A”.
2. **Print or type all responses.** If necessary, write “see attached” in the space provided, and use separate additional sheets, numbering your responses the same as the corresponding question and stapling or taping these sheets to this application form.
3. **Be completely accurate** to the best of your knowledge and understanding. Falsification of your responses may subject you to disciplinary action including dismissal from the institution. **When “date” is requested give day, month, and year.**
4. **Sign and date** this application where indicated to make those acknowledgments and certifications necessary to render this a viable application, as required by law.

1. Applicant student's full name: _____

2. Citizenship: _____

3. Date of Birth: _____ Place of Birth: _____ Sex: _____ Age: _____

4. Do you claim to be a legal resident of the State of North Carolina? Yes No

If "Yes", from what date? _____

Note: If your response to question 4 is "No", you need not complete the rest of this form unless subsequently instructed to do so; sign and date the portion completed at the place indicated.

5. Current address while attending this institution: _____

Telephone: _____ Email: _____

6. Permanent home address: _____

Lived at this address since (date): _____ Telephone: _____

7. Last previous home address **in** NC was: _____

from (date): _____ to (date): _____

8. Last previous home address **outside** NC was: _____

from (date): _____ to (date): _____

9. Are you currently enrolled in this institution? Yes No

Are you applying for admission? Yes No

Indicate the earliest term and year for which you want this decision to apply:

- a. Fall 20____ Spring 20____
 Summer I, 20____ Summer II, 20____

b. Undergraduate Graduate _____

10. Secondary (high or preparatory) school you attended, in sequence:
- | Name | Address (Place and State) | From (Date) to (Date) |
|------|---------------------------|-----------------------|
| a. | _____ | _____ |
| b. | _____ | _____ |
| c. | _____ | _____ |

11. List **ALL** post-secondary schools (universities, colleges, junior colleges, community colleges, etc.) you have attended, in sequence (including this institution):
- | Name | Address (Place and State) | From (Date) to (Date) |
|------|---------------------------|-----------------------|
| a. | _____ | _____ |
| b. | _____ | _____ |
| c. | _____ | _____ |

12. Has your residence status for tuition purposes ever been previously determined by any North Carolina **public** educational institution? Yes No

If yes:

a. Give name of institution: _____

b. Indicate classification: Resident Nonresident

c. Give last term you were so classified: _____

13. Father living? Yes No

Name & Occupation: _____

Permanent home address: _____

Since (date): _____

14. Mother living? Yes No

Name & Occupation: _____

Permanent home address: _____

Since (date): _____

15. Parents separated or divorced? Yes No

If yes, who has custody of children? _____

16. Legal guardian of applicant? Yes No
- Name: _____ Occupation: _____
- Permanent home address: _____

- Since (date): _____ Court appointed at (place): _____ on (date): _____

17. Why and when did you move your home to North Carolina? (reason) _____
_____ (date): _____

18. When and from what state or foreign country did you move your home and legal residence to North Carolina? Moved from _____ (date): _____

19. When do you claim that you began your legal residence (domicile) in North Carolina? (date) _____

20. List in chronological order to date of this application all places you have spent at least seven consecutive days during the past three years. Your response must include your current address, all other places lived, and vacations.

Place (City and State)	Occupation and/or Purpose	From (Date)	To (Date)
------------------------	---------------------------	-------------	-----------

- | | | | |
|----|-------|-------|-------|
| a. | _____ | _____ | _____ |
| b. | _____ | _____ | _____ |
| c. | _____ | _____ | _____ |
| d. | _____ | _____ | _____ |
| e. | _____ | _____ | _____ |

21. Who (including yourself) last claimed you as an exemption on state and/or federal income tax returns, for what tax year, and in what state filed?

- a. On state return for _____ tax year, filed in (state) _____
Name: _____ Relationship to you: _____
- b. On federal return for _____ tax year, filed in (state) _____
Name: _____ Relationship to you: _____
- c. Does anyone intend to claim you as a dependent on state and/or federal income tax returns for the current tax year? Yes No

If yes, who? _____ Relationship to you: _____
 Returns to be filed in what state(s)? _____

22. When and where (state or foreign country) did you do each of the following acts during the last 24 months? List each time you did each such act (if not done in the last 24 months, list where and when such acts were done the last time you did them; if never done at all, write "never"):

	Where/Month/Day/Year	Where/Month/Day/Year
a. Registered to vote	_____	_____
b. Voted	_____	_____
c. Called to serve on jury duty	_____	_____
d. Acquired or renewed driver's license	_____	_____
e. Acquired ownership of property for use as your principal dwelling	_____	_____
f. Inclusive dates of such property ownership	from _____ to _____	from _____ to _____
g. Listed personal property for taxation in county where you live	_____	_____
h. Filed state income tax return. Did you file as a resident or nonresident?	_____	_____
i. Had state income tax withheld during the current year? <input type="checkbox"/> Yes <input type="checkbox"/> No State(s): _____		
j. Registered/licensed a motor vehicle (car, truck, or other requiring license):		
Type of Vehicle (list all)	Where Registered/Licensed	Month/Day/Year
_____	_____	_____
_____	_____	_____

23. The car(s) or other motor vehicles which you maintain and operate in North Carolina are owned by (name) _____ (address) _____

_____ registered/licensed in (state or foreign country) _____ insured in the name

of _____ (address) _____

24. List the address at which you own and maintain personal property (clothing, furniture, cars, boats, checking or savings accounts, stocks, bonds, pets, jewelry, appliances, etc.) and give percentage of value (of total personal property) maintained at each address:

ADDRESS **% AT THIS ADDRESS**

a. _____

b. _____

c. _____

25. List all your employment for wages in the last 24 months:

Job Title **Employer** **Address (Place & State)** **Dates (From/To), Hrs. Per Wk.**

a. _____

b. _____

c. _____

d. _____

26. Of the total money required to meet your expenses, what percentage came from each of the following sources and what was it used for?

Source	Preceding Year		Current Year	
	% of Total	Used For	% of Total	Used For
	Calendar Year (Jan.--Dec. 20__/20__)		Calendar Year (Jan.--Dec. 20__/20__)	
Your Earnings	_____	_____	_____	_____
Your Savings	_____	_____	_____	_____
Parent(s) or Guardian	_____	_____	_____	_____
Other (Specify)	_____	_____	_____	_____
TOTAL	<u>100%</u>	_____	<u>100%</u>	_____

27. a. Have you or either of your parents been in active military service within the past two years? Yes No If "Yes", for each such person **ATTACH** copies of the "Leave and Earnings Statements" for the most recent pay period and for the pay period 12 months ago.

- b. If you or either of your parents have been in active military service or other Federal Government employment within the past two years, answer the following for each such person:

Name(s): _____ Relationship to you: _____

Home address upon entry: _____

Official "home of record": _____

Official home address now: _____

Date this home address was declared: _____

Home address upon discharge: _____

Date of Discharge: _____ Legal residence most recently claimed on DD Form 2058 (State of legal residence certificate): _____

Date that DD Form 2058 was completed: _____

Place to which you were paid mileage upon discharge: _____

28. Answer the questions below for each of the following individuals:

* Your parents (or legal guardian) if you now live with them or have lived with them in the past 24 months **OR** if they have claimed you as a dependent for tax purposes in the last 24 months.

* Any other person you continue to maintain close ties with and periodically live with, who is a relative by blood or court order who has claimed you as a dependent for tax purposes within the past 24 months.

a. Name(s): _____ Relationship to you: _____

Permanent home address: _____

Lived at this address since (date): _____ Last previous home address: _____

_____ from (date): _____ to (date): _____

b. Where (state or foreign country) and when did this person do each of the following acts during the last 24 months? List each time he or she did each act. (If not done in the last 24 months, where and when did he or she do these acts last? If never done at all, write "never"):

Where/Month/Day/Year Where/Month/Day/Year

a. Registered to vote _____ _____

b. Voted _____ _____

c. Called to serve on jury duty _____ _____

d. Acquired or renewed driver's license _____ _____

- e. Acquired ownership of property for use as your principal dwelling _____
- f. Inclusive dates of such property ownership from _____ to _____ from _____ to _____
- g. Listed personal property for taxation _____
- h. Filed state income tax return. Did he/she file as a resident or nonresident? _____
- i. Registered/licensed motor vehicle(s) _____

Claimed you as an exemption on state income tax return for _____ tax return year, filed in (state) _____. Claimed you as an exemption on federal income tax return for _____ tax year, filed in (state) _____ on (date) _____.

29. If you are an alien, answer and complete the following appropriately:
- a. I possess a valid, current visa Yes No. My visa has the designation of _____ (A,B,C,D,E,F,G,H,I,J,K,L,M,N,O,P,Q,R,S,T or TN plus a number). My visa was issued as of _____ (date).
 - b. I possess a valid, current Form I-551 (Alien Registration Receipt Card) Yes No. Its Registration Number is _____ ; it reflects my entry into the United States as an immigrant on _____ (date).
 - c. I possess a valid, current Form I-181 (Memorandum of Creation of Record of Lawful Permanent Residence) Yes No. It reflects my entry into the United States as an immigrant on _____ (date).
 - d. Immediately before I received my Form I-551, I possessed a valid current visa Yes No. This was an immigrant visa. Yes No. This was a visa with letter designation of _____. My visa was issued as of _____ (date).
 - e. I possess a valid, current Form I-94 (Arrival-Departure Record) Parole Edition. Yes No. The parole date on the form is _____ .
 - f. I possess a document issued by Immigration authorities (letter, form, certificate, etc.) that shows that I will later be issued one or more of the documents described

above. Yes No.

Its effective date is_____. Identify_____ .

g. I possess a document issued by Immigration authorities not identified above that supports my claim to resident tuition status. Yes No.

Its effective date is_____. Identify_____ .

** (Attach a copy of documentation if permitted by Immigration Law. If documentation cannot be copied, be prepared to display documentation for verification purposes only upon request.)

- Describe any other circumstances, events, or acts, specifying their place and date, that you feel support your claim to North Carolina residence for tuition purposes.
- I hereby certify that all information I have set forth herein is true to the best of my knowledge, pursuant to my reasonable inquiry where needed.
- I hereby acknowledge that the institution may verify the information set forth herein from sources accessible under law to the institution but that the institution may divulge the contents of this application only as permitted under the Family Educational Rights and Privacy Act of 1974 if I am, or have been, in attendance at this institution.
- North Carolina provides certain tuition benefits to spouses of North Carolina residents, active duty military members who are stationed in North Carolina, spouses and dependents of active duty military personnel stationed in North Carolina, members of the North Carolina National Guard, and family members of deceased or disabled emergency workers. If you believe you qualify for these benefits, you should contact the Office of New Student and Family Orientation.

Applicant's Signature

Date

Signature of parent or guardian
(if applicant is under 18 years of age)

Date

Return completed application to:

Director of New Student and Family Orientation
Office for Enrollment Management
The University of North Carolina at Pembroke
P.O. Box 1510
Pembroke, North Carolina 28372-1510
Phone: (910) 521-6264/(800) 949-UNCP
Fax: (910) 775-4158