Repeating a Course Form

Mail: UNC at Pembroke
Office of the Registrar   OR: **Fax:** 910-521-6328
P.O. Box 1510
Pembroke, NC, 28372

UNIVERSITY *of* NORTH CAROLINA
PEMBROKE

UNCP ID	8	4	0					

Student Information

Last Name	First Name	Middle Initial	Suffix (Jr., II., etc)

Home Phone	Cell phone	Email @bravemail.uncp.edu

Academic Information
Initial each statement below:

_____ I understand that when I repeat a course, both grades remain on my transcript. A student will receive credit (earned hours) for a course one time, and the most recent grade will be used in meeting graduation requirements. This means that if I fail the course that I am repeating, then I may not go back and use the original grade.

_____ UNCP Repetition of Course Work Policy (see Academic Catalog): Students admitted prior to Fall 2013 – the **MAX** allowed repeats for any course is 3. For students admitted in Fall 2013 and after, the **MAX** allowed repeats for any course is 2.

_____ Additionally, I am aware that my financial aid may not cover repeated coursework.

Repeating Course Information Signatures

Term Repeating Course (circle one)	Spring Maymester/Summer I Summer II Fall	Year	
Subject Code	**Course Number**	**Title of Course**	

Student's Signature		Date

Additional Approvals: *Only if repeating course number exceeds policy*

Department Chair (Print)	Signature	Date
Dean (Print)	Signature	Date