

UNC Pembroke Campus Safety and Health Committee Meeting Minutes

Tuesday, February 11, 2020 9:00 am
Pinchbeck Conference Room 141

Present: Michael Bullard, Charles Chavis, Travis Bryant, Kristie Hunt, Michael Parnell, Whitney Akers, Sheila Hardee, Carolyn Oxendine, Amanda Bennett, Nicolette Campos, Chief Cummings, Jessica Locklear, George Morales, Sierra Perry

Michael Bullard called the meeting to order.

Old business:

- DOT Project on Prospect Road.
 - Landscape is almost complete. The trees may become an issue as they grow.
 - There will be removable metal bollards installed in the walkway areas to prevent cars from passing through.
- Upcoming Construction affecting Campus
 - School of business. West Hall is starting to be torn down/under construction.
 - Metcon informed that while on campus this is their project, to please keep it safe and to keep students out of the fenced area.
 - Old infirmary is now named Hickory Hall North.
- Construction Impacts-Parking on campus. Per Chief Cummings:
 - 68 spaces, 30 lost in West Hall
 - Business Admin bldg. change lots 18A is Faculty/Staff
 - 26 spaces have been added for Faculty/Staff-created 82 spaces
 - Created 134 spaces at the Baptist Building. Commuter parking spaces went up by 100.
- Signage project
 - Some signs need to be upgraded. Some stop signs and parking lot signs have faded. With the new Gateway Project will come new signs per Chief Cummings.
 - ARC parking relocated to 18A-19 per Nicolette Campos.

New Business:

- Student Outreach/Events
 - Outreach table held on 1.30.2020 was a huge success. The next one will be held tomorrow (2.12.2020).
 - Students were given water bottles and hand sanitizer. Have seen some students on campus with theirs. Positive outreach.
- Community purpose: Why are we here?
 - Michael Bullard asked the committee why we were here. Mrs. Carolyn stated that we are here to discuss issues that we may see or hear about on campus that we can pass along to the committee.

Environmental Health and Safety Office Report:

- Accidents on campus.
 - Per Michael Bullard there have been 5 incidents on campus, with 3 being recorded, which meant they had to be treated past First Aid. These 3 recorded incidents had to be reported to OSHA as well as the Department of Labor. The OSHA log is verified to HR and posted there as well as in facilities. It is an ongoing reporting process.
- Inspections.
 - Per Michael Bullard, they will be busy conducting them late February thru early March.
- Training:
 - They will continue to do the New employee orientation/training as well as Michael and Charles have been asked to assist FSU with training which FSU staff will come to our campus for this.
- Live Safe App.
 - There are 3102 users for the Live Safe App as of 2-11-2020
 - 22 winners including Faculty/Staff/Students and 5 winners have responded so far this month.

Updates:

-Travis asked Jessica if there was any discussion for the Coronavirus. She explained that the flu was a much bigger issue and unless you have traveled to a certain area of China within a certain window of time, per the CDC then there should be no issue for an alarming concern, there will be a tabletop discussion on this tomorrow (2.12.2020). She also stated that there is a questionnaire upon check-in at Student Health that ask have you traveled outside the country etc. Push to wash hands and cover cough.

-Jessica asked Nicolette if there was any other way for students with handicap to enter their rooms other than by key as she had a student that struggled to enter their room. Nicolette said there was, and she would get with facilities once she had the student(s) information to accommodate them.

-Mike Parnell stated that the elevators in his area would be down until June. There have been several issues with the elevator that have been repaired. As of now they are replacing the whole elevator.

-Next meeting will be held on March 10th. Adjourned by Michael Bullard.

Submitted by Kristie Hunt

