

Meeting Minutes of the Staff Council

October 25, 2016 – 2:00 p.m.
University Center Annex, Room 203

Welcome and Call to Order

The meeting was called to order at 2:00 p.m.

Roll Call

Present: Robert Canida, Angela Russell, Kim Hunt, Gordon Byrd, Cynthia Oxendine, Willis Glassgow.

Absent: Tara Hunt, Kay Strickland, Tawanna Locklear are absent with leave. Mark Hunt and John Seals are absent without leave.

Approval of Minutes

Approval of minutes will be tabled until next meeting or at least when we have a quorum.

Reports from Administrators and Guests

- a. Mr. Carlton Spellman gave an update to the Staff Council
 - a. The university is receiving bids from building designers. The university needs \$34 million to complete the building project. The NC Connect Bond provided \$23 million for the project. Advancement is working to raise the rest of the money.
 - b. Kristy Nance is the new Budget Manager.
 - c. The Director of Operations position has an offer pending. The announcement will be made soon.
 - d. Director of Bookstore still open
- b. Mrs. Angela Revels gave an update from Human Resources
 - a. NC State Health Insurance is open for enrollment for all employees. Everyone has to do something. If employees want they need to select 80/20, or they will be put into 70/30. The deadline was extended until Nov 5th.
 - b. NC Flex needs to be updated as well. Staff Council needs to get the word out to all employees. We can tell employees with questions to call HR for help on the website
 - c. Health and Wealth event, Dec 7th. Vendors with benefits (ex. Funeral homes) will be present at the event. The Health and Wealth event will be held in UC Annex. Flu shots are coming before that date.
 - d. Merit Bonus and Raises: Two memos have come out for EHRA and SHRA. SHRA raises and one-time merit bonuses will come out in October pay check.
- c. FLSA will cause some EHRA employees to become SHRA. Academic Administrator positions can remain exempt if they are paid less than the \$47,476 and teach courses.
- d. We will have more information coming out soon about make-up sessions for the Braves Kick-off.
- e. Regarding the transfer of compensation time and leave between UNC System schools and Agencies, SHRA to SHRA in a new university or agency will transfer with the employee. EHRA is negotiable.
- f. Ms. Jackson gave an update for SODEXO.
 - a. Australian Cuisine prepared by Global Chef will be served Thursday. The Chef is touring the US, which includes New York campuses and hospitals.
 - b. On Monday, Oct 31st, Sodexo is having a Costume contest
 - c. Can Drive continues
 - d. Student Satisfaction Survey has been extended.

New Business/Committee Reports

ERC Chair's Report

- a. Staff Bash will not happen this year. Holiday Extravaganza will be too close. The Council considered scaling down the event to a smaller setting. An email will go out for the vote.
- b. Election Committee is collecting a list of nominees for all open positions.
- c. Executive Committee
- d. Strategic Planning Committee
-Nov 9th Forum

Scholarship Recognition Dinner Tonight

Sun Bridge Care facility

- a. Collected some things for residents
- b. Should we collect items for displaced due to the flood?
- c. Should we still push this or let others carry this?

Resources for Faculty and Staff

- a. CARE resource center is open to Staff
- b. Employee Emergency Relief Fund
- c. Student Emergency Relief Fund

Staff Assembly Meeting Nothing Significant to report

Space Request: Michael Clark is helping us find some storage space in West Hall

Adjournment

Meeting adjourned

Respectfully submitted by,

Gordon Byrd
Staff Council Parliamentarian